



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering services for 3rd Qtr. Fisheries Survey on Sept. 8, Redesigned Crops Production Survey on Sept. 13-14 and CLPS/BLPS October 2023 Round Survey on September 25-26, 2023 with the following details:

<b>Name of Project</b>	Catering services for 3rd Qtr. Fisheries Survey on Sept. 8, Redesigned Crops Production Survey on Sept. 13-14 and CLPS/BLPS October 2023 Round Survey on September 25-26, 2023
<b>Solicitation</b>	2023-09-086-AL
<b>Location</b>	PSA Albay Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, <i>Page 2</i> )
<b>Quantity</b>	(See Bid Form, <i>Page 2</i> )
<b>Approved Budget for the Contract (ABC)</b>	Php 31,320.00
<b>Contract Duration</b>	September 8, 13-14 and 25-26, 2023

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on September 7, 2023** at **PSA Albay, Ground Flr. PSA Bldg., Regional Government Center, Rawis, Legazpi City.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Catering services for the ff. AgStat surveys:						
1. 3rd Qtr. Fisheries Survey on Sept. 8						
AM Snacks	pax	12	P _____	P _____	( )	( )
Lunch	pax	12	P _____	P _____	( )	( )
PM Snacks	pax	12	P _____	P _____	( )	( )
2. Redesigned Crops Production Survey on Sept. 13-14						
AM Snacks	pax	15	P _____	P _____	( )	( )
Lunch	pax	15	P _____	P _____	( )	( )
PM Snacks	pax	15	P _____	P _____	( )	( )
3. CLPS/BLPS October 2023 Round Survey on September 25-26, 2023						
AM Snacks	pax	8	P _____	P _____	( )	( )
Lunch	pax	8	P _____	P _____	( )	( )
PM Snacks	pax	8	P _____	P _____	( )	( )
<i>Please see attached specifications</i> For official use of PSA Albay xxxxx						
			<b>Total</b>	P _____		
				Total amount in words:		
				_____		
				_____		
				_____		
				_____		

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit?  Yes  No

Philgeps Registration?  Yes  No

\*\*\*\*\*

Printed Name and Signature of Canvasser: \_\_\_\_\_

### MENU FOR THE AGSTATS THIRD QTR. 2023 TRAINING

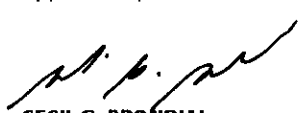
MEALS	Fisheries Survey	Redesigned Crops Production Survey	CLPS/BLPS October 2023 Round
	08-Sep-23	13-14 September 2023	25-26 September 2023
	12 pax	15 pax	8 pax
AM SNACK	Palabok 2pc Puto Fresh Buko juice	Clubhouse sandwich Fried camote Fresh Buko juice	Lomi with egg Butter Toast Bread Pineapple juice in can
LUNCH	Dumpling Soup Crispy Fried Chicken Chop Suey Plain Rice Ice Cream	Cran n Corn Soup Breaded Pork Chop Butterd Mixed veggies Plain Rice Leche Flan	Misua soup with squidballs Embutido Pinakbet Plain Rice Mango Graham Ref Cake
PM SNACKS	Spaghetti Banaba Cake Pineapple juice in can	Pancit Bato Turon na Saba Four seasons juice in can	Pizza, 2 slices Sago't gulaman juice
AM SNACK		Macaroni Salad Choco Chips cookies Fresh Buko juice	Pansit guisado Lumpia shanghai Fresh Buko juice
LUNCH		Sinigang na Baboy Grilled Tilapia Bicol Express with gulay Plain Rice Banana Lakatan	Chicken Tinola Pork Menudo Gulay na kalabasa Plain Rice Mango Graham Ref Cake
PM SNACKS		Carbonara Banana Cake Coke zero sugar	Tuna sandwich Camote fries Lemon Iced Tea in bottle

**NOTE: SERVED WITH FREE FLOWING COFFEE AND DISTILLED WATER THROUGHOUT THE DURATION OF TRAINING**

Prepared by:

  
MARICOR M. PASIBE  
TWG Member

Approved by:

  
CECIL G. BRONDIAL  
TWG Head