



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Mode of Procurement for official use of PSO Masbate with the following details:

Name of Project	Catering Services for the AgStat Suvey for 4th Quarter 2023 CY 2023
Solicitation	2023-010-093-MT
Location	PSO Masbate
Brief Description	(See Bid Form, <i>Page 2</i>)
Quantity	(See Bid Form, <i>Page 2</i>)
Approved Budget for the Contract (ABC)	Php 59,940.00
Contract Duration	October 31, November 9-10, 13-14, 15-16, 23-24, 29 and 30, 2023

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **12:00 pm on 20 October 2023** at the **PSA Masbate, 3rd Flr., Ten-7 Bldg., Mabini St., Masbate City.**


CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**PHILIPPINE STATISTICS AUTHORITY
REQUEST FOR QUOTATION**

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO

Catering Services for the AgStat Suvey for 4th Quarter 2023 CY 2023

Monthly Palay & Corn Situation Reports Survey (MPCSRs) Training; Rice & Corn Stocks Survey (RCSS:H) Training; Rice & Corn Stocks Survey (RCCC:C) on October 31, 2023 (One day)	11	pax	P_____	P_____	()	()
Farm Price Survey (FPS)/ Crops Production Survey (CrPS) on November 13-14, 2023 (Two days)	12	pax	P_____	P_____	()	()
Quarterly Fisheries Survey (QFS) Training on November 9-10, 2023 (Two days)	11	pax	P_____	P_____	()	()
CLPS Training on November 15-16, 2023 (Two days)	6	pax	P_____	P_____	()	()
Backyard and Livestock & Poultry Survey (BLPS) Training on November 23-24, 2023 (Two days)	10	pax	P_____	P_____	()	()
Palay Production Survey (PPS) Training; Rice & Corn Stocks Survey (RCSS:H) on November 29, 2023 (One day)	11	pax	P_____	P_____	()	()
Corn Production Survey (CPS) Training; Rice & Corn Stocks Survey (RCSS:C) on November 30, 2023 (One day)	11	pax	P_____	P_____	()	()
Lunch & Snacks (AM & PM Snacks) w/ flowing coffee						
<i>Note:</i> -refrain from using plastic glass, spoons & fork -mineral water must be placed in water dispenser (not bottled)						
xxxxx For official use of PSA Masbate						
			Total	P_____		
				Total amount in words:		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit: Yes No

Philgeps Registration: Yes No

Printed Name and Signature of Canvasser: _____

DAILY MENU

List of Participants for the Catering Services for AgStat surveys for 4th Quarter CY 2023

October 31, 2023

AM SNACKS

Number of Pax: 5

- Macaroni Soup
- Fresh Buko Juice

LUNCH

Number of Pax: 5

- Chicken A la king
- Beef Salpicao
- Sotanghon Soup
- Steamed Rice
- Buko salad

PM SNACKS

Number of Pax: 5

- Special Banana Cake
- Mango Shake

November 9, 2023

AM SNACKS

Number of Pax: 11

- Special Goto w/egg
- Green tea apple in bottle

LUNCH

Number of Pax: 11

- Fish Tinola
- Lumpiang Togue
- Chicken Fillet w/gravy
- Steamed Rice & Fresh Fruits

PM SNACKS

Number of Pax: 11

- Ginataang Bilo-bilo
- Pineapple in can

November 10, 2023

AM SNACKS

Number of Pax: 11

- Baked Macaroni & Pineapple in can

LUNCH

Number of Pax: 11

- Sinigang na baboy
- Stuffed Crab Cake
- Tempura
- Steamed Rice & Fruit Salad

PM SNACKS

Number of Pax: 11

- Pancit Canton Guisado & Juice in can

November 13, 2023

- AM SNACKS** **Number of Pax:** 11
- Pan Cake (2 big fluffy per serving) & Hot Chocolate
- LUNCH** **Number of Pax:** 11
- Sizzling Sisig & Letchon Manok
 - Spicy Laing
 - Steamed rice & Mixed sliced fruits
- PM SNACKS** **Number of Pax:** 11
- Bihon w/sliced bread
 - Soda in can w/ float

November 14, 2023

- AM SNACKS** **Number of Pax:** 6
- Lomi w/ egg & Softdrinks
- LUNCH** **Number of Pax:** 6
- Beef w/ broccoli
 - Sweet & Sour Fish Fillet
 - Spring Roll
 - Steamed Rice & Banana
- PM SNACKS** **Number of Pax:** 6
- Sotanghon guisado & Green tea apple in bottle

November 23, 2023

- AM SNACKS** **Number of Pax:** 6
- Baked ham sliders (1 big size/pax)
 - Special suman with latik
 - Pineapple juice in can (240 mL)
- LUNCH** **Number of Pax:** 6
- Pork Hamonado
 - Chicken Cordon Blue
 - Garden Salad
 - Steamed Rice & Coffee jelly
- PM SNACKS** **Number of Pax:** 6
- Lasagna w/bread & Juice mixed berries

November 24, 2023

- AM SNACKS** **Number of Pax:** 12
- Dinuguan w/ puto
 - Lemon Iced tea
- LUNCH** **Number of Pax:** 12
- Sinampalukang Manok (Native)
 - Sisig & Chopsuey
 - Crema de fruta
 - Plain Rice
- PM SNACKS** **Number of Pax:** 12
- Mango Graham Cake
 - Banana Shake

Sept. 19, 2023

- AM SNACKS** **Number of Pax:** 12
- Special Banana Cake & Pineapple in Can
- LUNCH** **Number of Pax:** 12
- Spicy Spareribs & Buttered vegetables
 - Lemon chicken
 - Steamed Rice & sliced mango
- PM SNACKS** **Number of Pax:** 12
- 2pcs Tuna pie & Green tea in bottle

November 29, 2023

- AM SNACKS** **Number of Pax:** 10
- Pancit Canton w/ sliced bread
 - Fresh Buko Juice
- LUNCH** **Number of Pax:** 10
- Chicken A la king
 - Beef Salpicao
 - Sotanghon Soup
 - Steamed Rice
 - Banana
- PM SNACKS** **Number of Pax:** 10
- Special Banana Cake
 - Mango Shake

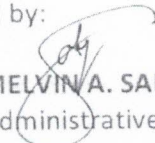
November 30, 2023

- AM SNACKS** **Number of Pax:** 10
- Special Goto w/egg
 - Green tea apple in bottle
- LUNCH** **Number of Pax:** 10
- Fish Tinola
 - Lumpiang Togue
 - Chicken Fillet w/gravy
 - Steamed Rice & Fresh Fruits
- PM SNACKS** **Number of Pax:** 10
- Ginataang Bilo-bilo' Pineapple in can

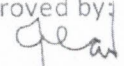
Note:

- With free-flowing water/coffee/creamer/sugar
- Supplier must adhere to the government's advocacy on "Green Procurement"
- Assign at least two (2) waiters/waitresses in clean working garments for meals served in buffet.
- Changes in prescribed menu may be allowed subject to the approval of the end-user unit.

Prepared by:


MELVIN A. SABANG
Administrative Officer I

Approved by:


MARIVEL O. ALARCON
Supervising Statistical Specialist
Officer-in-Charge