



**REQUEST FOR QUOTATION**

Name of Establishment: \_\_\_\_\_  
 Address: \_\_\_\_\_

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **15 December 2022** in the returned envelope attached herewith:

**ENGR. GIRME M. BAYUSAN**

Chairman, Regional Bids and Awards Committee

Qty.	UOM		Approved Budget for the Contract	Bid Amount	
				PER UNIT	TOTAL
<b>PROCUREMENT OF SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR THE ENHANCEMENT/UPGRADING OF THE PROVINCIAL STATISTICAL OFFICE (PSO) OF PSA-BATANES FOR PHILSYS OPERATION</b>					
22	piece	Swivel Chair Nylon mesh chair, with height adjustment, flexible lumbar support, simple mechanism with seat height, seat slide, backrest tilt adjustment with lock, with durable aluminum legs	<b>Php994,000.00</b>		
1	piece	Executive Swivel Chair with Headrest Nylon mesh chair, with height and angle adjustment for the headrest. Height Adjustment, flexible lumbar support. Simple mechanism with seat height, seat slide, backrest tilt adjustment with lock. With durable aluminum legs			
1	piece	Chair L-shaped Visitor's Chair Leather Cover Can accommodate 4-5 seaters Color: Brown			
3	piece	Chair Straight Visitor's Chair Leather Cover 3-seater Color: Brown			
10	piece	Table, Conference Size: 500mm x 1500mm Top: 25mm thick board Melamine Finish: HPL Laminated Sidings: 2mm PVC edge band Metal Legs in black powder coated finish With metal tray shelves under the table With caster wheel with break Foldable Table			
40	piece	Chair, Conference Stackable Folding training chair with dynamic variable backrest support			
6	piece	Bookshelf, Steel Rack 40cm x 100cm x 200cm 8 layers Color: Black			



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**ENGR. GIRME M. BAYUSAN**  
 Chairman, Regional Bids and Awards Committee

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<b>PROCUREMENT OF SUPPLY AND DELIVERY OF OFFICE FURNITURE FOR THE ENHANCEMENT/UPGRADING OF THE PROVINCIAL STATISTICAL OFFICE (PSO) OF PSA-BATANES FOR PHILSYS OPERATION</b>					
3	unit	Steel Cabinet Heavy Duty 3 Drawer Lateral File Cabinet with 2 adjustable Hanging Bar for each drawer suitable for A4, short and legal (strong enough to put printers, scanner, typewriter, etc.) Interlock System Drawers With wheels Material: Steel Metal Size: 900mmW x 450mmD x 1060mmH Color: Powder Coated Light Gray			
2	unit	Steel Cabinet Heavy Duty 2 Door cabinet with 2 layers Interlock System Drawers With wheels Material: Steel Metal Size: 900mmW x 450mmD x 1060mmH Color: Powder Coated Light Gray			
15	unit	Mobile Pedestal Cabinet Specification: Dimension: 40Wcm x 49Dcm x 65HcmColor: Light Gray (Full Metal) Centralized Locking System Heavy Duty With Pencil Tray With Caster Wheels With File Divider3 Drawers			

**TOTAL** \_\_\_\_\_

- Note:
1. Delivery period is within 30 calendar days from receipt of the Notice to Proceed (NTP).
  2. Supplier must state and/or indicate the brand and warranty of each item/product being offered.
  3. Prices and specifications for the bid should be valid for 60 days.
  4. No payment shall be made until full delivery of item/s is/are completed. A penalty of 1/10 of 1% of each day of delay in the delivery shall be imposed.
  5. Prices inclusive of VAT.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

\_\_\_\_\_  
 Printed Name/Signature

\_\_\_\_\_  
 Tel. No./Cellphone No.

\_\_\_\_\_  
 Date

**ERLINDA B. CUSTODIO**  
 Canvasser