



REQUEST FOR QUOTATION

Name of Establishment: _____
 Address: _____

Sir/Madam:

Please quote your lowest price on the item/s listed below, subject to the general condition below stating the shortest time of delivery and submit your quotation duly signed by your representative not later than **15 December 2022** in the returned envelope attached herewith:

ENGR. GIRME M. BAYUCAN

Chairman, Regional Bids and Awards Committee

Qty.	UOM	Description	Approved Budget for the Contract	Bid Amount	
				PER UNIT	TOTAL
PROCUREMENT OF SUPPLY AND DELIVERY OF OFFICE FURNITURES FOR THE ENHANCEMENT/UPGRADING OF THE PROVINCIAL STATISTICAL OFFICE (PSO) OF PSA-NUEVA VIZCAYA FOR PHILSYS OPERATION					
1	unit	Safe Cabinet (left portion - 3 drawers glide with automatic lock, right portion-safe compartment on top, perlite insulated, installed dial type combination, below with 1 shelf and right swing outdoor with separate lock (40"h x 35" w x 18"d)	Php888,200.00		
75	piece	Folding Training Chair Stackable with Dynamic Variable Backrest Support			
1	set	Desk (2200mm x 1900mm x 750 mm) E1 Wood Grain color white MFC powder coated steel leg and Beam			
1	set	Desk (1800mm x 1600mm x 750 mm) E1 wood grain color white MFC powder coated steel leg (Magic B) and Beam			
1	piece	Office Chair with Head Rest Nylon mesh chair with height and angle adjustment for headrest, height adjustment, flexible lumbar support Simple mechanism with seat height, seat slide, backrest tilt adjustment with lock with durable aluminum leg			
60	piece	Office Chair without Head Rest Nylon mesh chair with height and angle adjustment for headrest, height adjustment, flexible lumbar support Simple mechanism with seat height, seat slide, backrest tilt adjustment with lock with durable aluminum leg			
TOTAL					

- Note:
1. Delivery period is within 15 calendar days from receipt of the Notice to Proceed (NTP).
 2. Supplier must state and/or indicate the brand and warranty of each item/product being offered.
 3. Prices and specifications for the bid should be valid for 60 days.
 4. No payment shall be made until full delivery of item/s is/are completed. A penalty of 1/10 of 1% of each day of delay in the delivery shall be imposed.
 5. Prices inclusive of VAT.

After having carefully read and accepted your General Conditions, I/We quote you on the item at prices noted above.

 Printed Name/Signature

 Tel. No./Cellphone No.

 Date

NOEMI H. MEDINA
 Canvasser