



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
REGION V – BICOL

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake:
SMALL VALUE PROCUREMENT
as Alternative Modes of Procurement for official use of PSA Camarines Sur with the following details:

Name of Project	Procurement of Tokens and Forum Kits for the Provincial Products Accounts Dissemination Forum
Solicitation	2024-11-157-CS
Location	PSA Camarines Sur
Brief Description	IEC Materials
Quantity	see page 2 for details
Approved Budget for the Contract (ABC)	Php 66,150.00
Contract Duration	7 days upon receipt of PO

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00AM, December 2, 2024** at the **PSA Camarines Sur Provincial Statistical Office, #774 Panganiban Avenue, Naga City.**


CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit Permit
 2. PhilGEPS Registration Number
 2. Omnibus Sworn Statement
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of Tokens and Forum Kits for the Provincial Products Accounts Dissemination Forum						
Lot 1 - Token (ABC: Php33,150.00) Customized PPA Tote Bag	piece	170	P_____	P_____	()	()
Lot 2 - Forum Kit (ABC: Php33,000.00) Customized PPA Notebook with Pen	piece	150	P_____	P_____	()	()
*please see attached file for the design ****						
For official use of PSA Camarines Sur			Total	P_____	Total amount in words:	

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____

Email Address: _____

Tel No./Fax No.: _____

Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

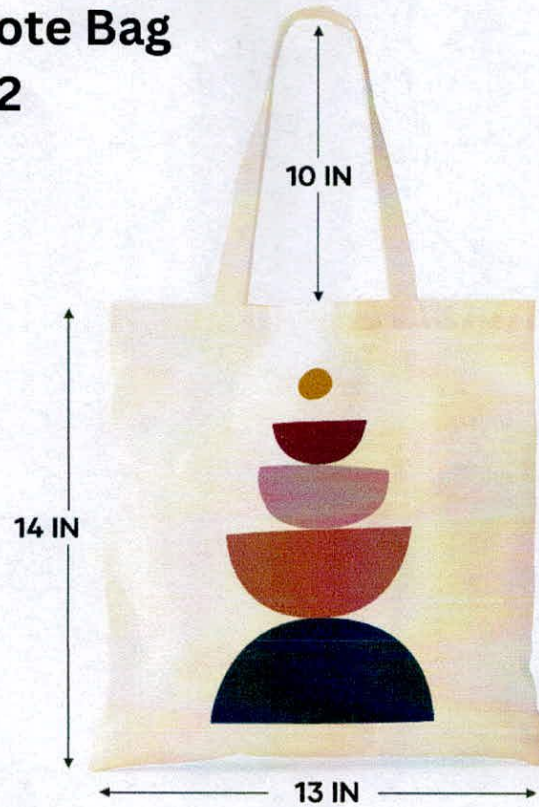
Do you have Mayor's/Business Permit ? ☐ Yes ☐ No

Philgeps Registration? ☐ Yes ☐ No

Printed Name and Signature of Canvasser: _____

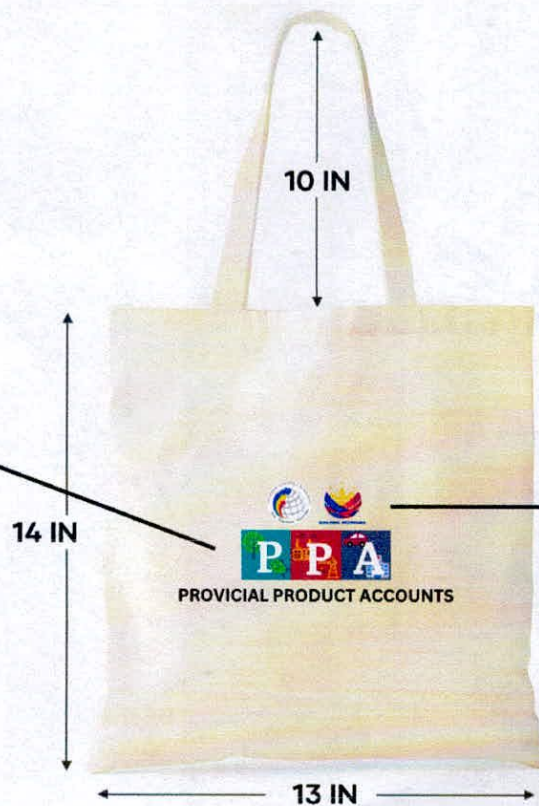
Customized Tote Bag Design 2

Front
Design



Back
Design

PPA Logo
5 x 2 in



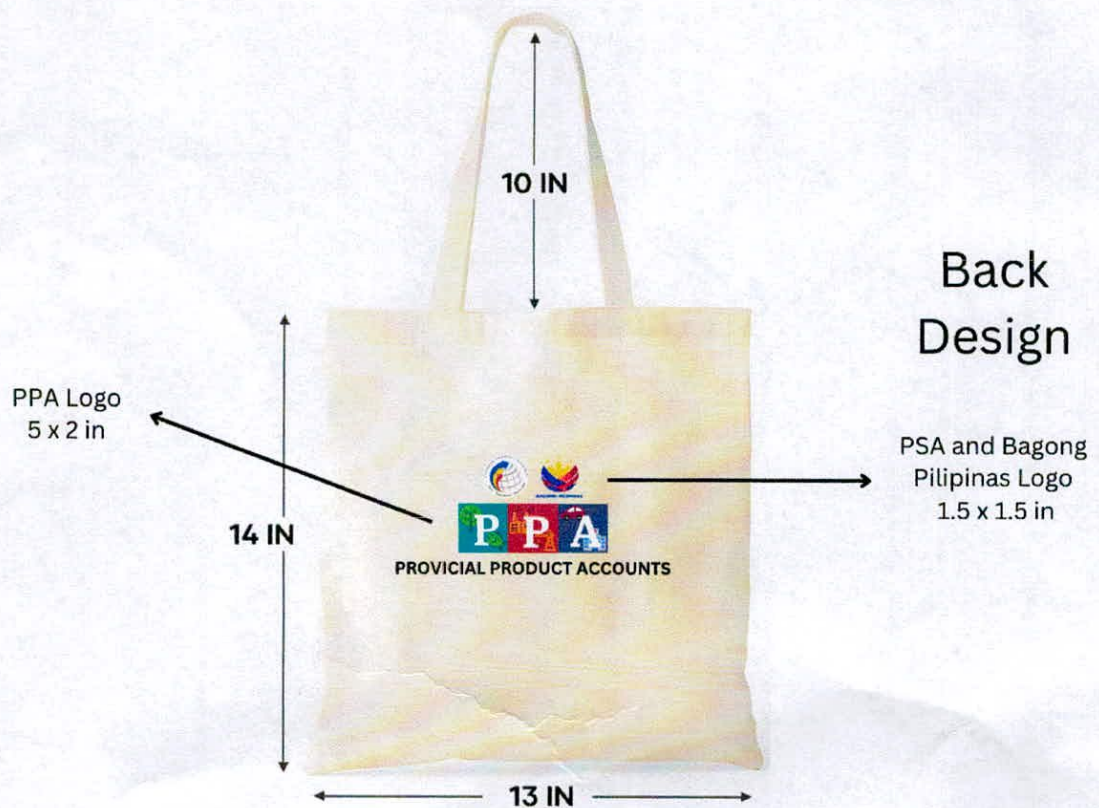
PSA and Bagong
Pilipinas Logo
1.5 x 1.5 in

Customized Tote Bag Design 1

Front
Design



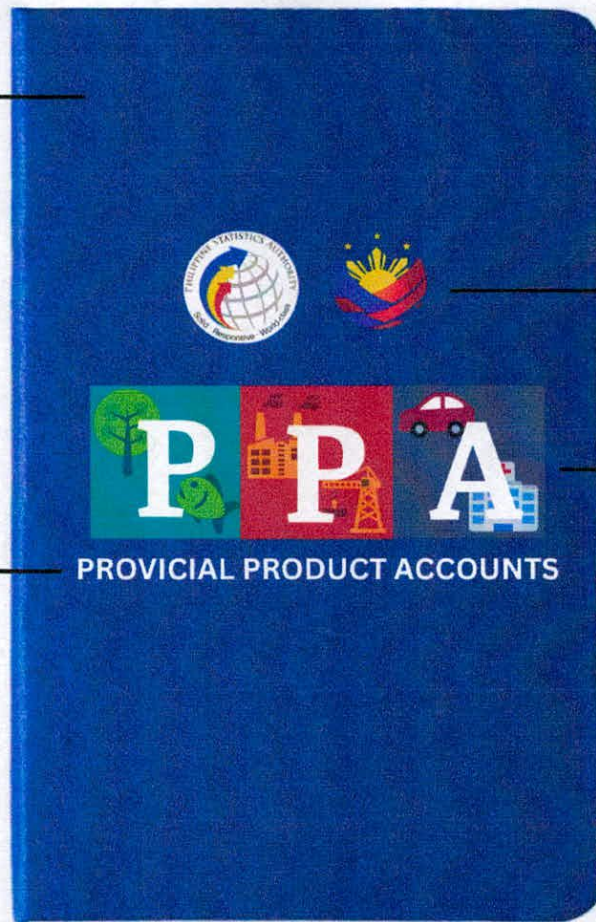
Back
Design



Customized PPA Notebook

Color
#214080

PPA text
5.5 x 0.6 in



PSA and Bagong
Pilipinas Logo
1.5 x 1.5 in

PPA Logo
5 x 2 in

Specifications:

- Size: A5 240mm x 140mm, 95 sheets
- Material: Paper
- Hard Cover
- with pen

