



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Mode of Procurement in procuring Procurement of Repair and Maintenance of Service Vehicle Mitsubishi Adventure GLS2 SHU 743 with the following details:

Name of Project	Procurement of Repair and Maintenance of Service Vehicle Mitsubishi Adventure GLS2 SHU 743
Solicitation	2023-12-108-SR
Location	PSA Sorsogon Provincial Statistical Office
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 81,870.00
Contract Duration	(See Bid Form, Page 2)

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **1:00 pm** on **January 8, 2023** at **PSA Sorsogon, 2nd/3rd Flr. Clemente Bldg., Garcia St., Sulucan, Sorsogon City.**

CECILLE A. BRIONES
RBAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Procurement of Repair and Maintenance of Service Vehicle Mitsubishi Adventure GLS2 SHU 743						
Drive Belt	pcs	1	P_____	P_____	()	()
Alternator Belt	pcs	2	P_____	P_____	()	()
Compressor belt/ cogged belt	pcs	1	P_____	P_____	()	()
Replace 4 belts	labor	1	P_____	P_____	()	()
Aircon system cleaning (front)	pcs	1	P_____	P_____	()	()
Aircon system cleaning (rear)	pcs	1	P_____	P_____	()	()
Freon ac refill	pcs	2	P_____	P_____	()	()
AC fan motor (rear)	pcs	1	P_____	P_____	()	()
Replace AC fan motor (rear)	labor	1	P_____	P_____	()	()
AC drier	pcs	1	P_____	P_____	()	()
Evaporator Assembly	pcs	1	P_____	P_____	()	()
Compressor assemble and expansion	pcs	1	P_____	P_____	()	()
Remove and install compressor assembly	labor	1	P_____	P_____	()	()
Power window motor (driver side)	pcs	1	P_____	P_____	()	()
Window mechanism (driver side)	pcs	1	P_____	P_____	()	()
Door handle (left passenger seat)	pcs	1	P_____	P_____	()	()
Backdoor lock	pcs	1	P_____	P_____	()	()
Front and back wiper blades	pcs	3	P_____	P_____	()	()
Replace power and window mechanism, door handle and back door lock	labor	1	P_____	P_____	()	()
Detailing (back to zero)	pcs	1	P_____	P_____	()	()
Upper and lower, ball joint bushing	pcs	3	P_____	P_____	()	()
195/80 RIM14 Tire	pcs	2	P_____	P_____	()	()
Replacement of Ball joint, upper and lower bushing	labor	1	P_____	P_____	()	()
			Total	P_____		
For official use of PSA-Sorsogon xxxxx				Total amount in words:		

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? Yes No

Philgeps Registration? Yes No

Printed Name and Signature of Canvasser: _____