



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering Services for the conduct of 2025 Updating of List of Agricultural Farm Operators and Inland Fishing Households, and 2025 Listing of Marine Fish Landing Centers (ULAFO-LMFLC) 3rd Level Training on 28 July to 1 August 2025. with the following details:

<b>Name of Project</b>	Catering Services for the conduct of 2025 Updating of List of Agricultural Farm Operators and Inland Fishing Households, and 2025 Listing of Marine Fish Landing Centers (ULAFO-LMFLC) 3rd Level Training on 28 July to 1 August 2025.
<b>Solicitation</b>	2025-06-035-AL
<b>Location</b>	PSA Albay Provincial Statistical Office
<b>Brief Description</b>	(See Bid Form, <i>Page 2</i> )
<b>Quantity</b>	(See Bid Form, <i>Page 2</i> )
<b>Approved Budget for the Contract (ABC)</b>	Php 51,300.00
<b>Contract Duration</b>	(See Bid Form, <i>Page 2</i> )

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on July 4, 2025** at **PSA Albay, Ground Flr. PSA Bldg., Regional Government Center, Rawis, Legazpi City.**

  
**CECILLE A. BRIONES**  
RBAC Chairman

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit
  2. PhilGEPS Registration Number
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any, or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<p><b>Catering Services for the conduct of 2025 Updating of List of Agricultural Farm Operators and Inland Fishing Households, and 2025 Listing of Marine Fish Landing Centers (ULAFO-LMFLC) 3rd Level Training on 28 July to 1 August 2025.</b></p> <p>AM/PM Snacks and Lunch (5 days)</p> <p><i>Specs</i> Packaging: Recyclable (e.g. carton or paper-made materials, wooden spoon and cups, paper cups paper straw)</p> <p><i>Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics.</i></p> <p>Please see attached specifications For official use of PSA Albay XXXXXX</p>	pax	19	P _____	P _____	( )	( )
				Total amount in words:		

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ? ☐ Yes ☐ No \*\*\*\*\* Philgeps Registration? ☐ Yes ☐ No

Printed Name and Signature of Canvasser: \_\_\_\_\_

## Menu for the 2025 ULAFO-LMFLC 3rd Level Training

	28 July 2025 19 pax	29 July 2025 19 pax	30 July 2025 19 pax	31 July 2025 19 pax	01 August 2025 19 pax
AM SNACK	Pansit guisado Lumpia shanghai Fresh Buko juice	Carbonara Garlic toast bread Lemon iced tea	Bijon Empanada Hot choco tablea	Spaghetti Ube bread Fresh Buko juice	Bacon n Cheese Pancake Sandwich Hot choco Tablea
LUNCH	Bulalo Soup Sweet n Sour Fish Broccoli with beef Plain Rice Banana Lakatan	Crab n corn soup Lechon Paksiw Mixed veggies with sprouted Plain Rice Leche Flan	Fish Sinigang Chicken Pork Adobo Gulay na Langka w/seafood Plain Rice Fresh Mango	Paksiw na Bangus Caldereta Mixed veggies Plain Rice Mango Graham Ref Cake	Chicken Tinola Pork steak Gulay na laing Plain Rice Assorte <del>l</del> fruits
PM SNACKS	Macaroni Salad Cookies n choco chips Lemon Iced tee in bottle	Chicken sandwich Potato chips Soda zero sugar	Champorado Fried Dried dilis Iced lemon tea in bottle	Tuna sandwich Carnote fries w/ mayo Orange juice in can	Sotanghon Cheesebread Pineapple juice in can

**NOTE: Served with free flowing coffee/creamer and distilled drinking water.**

Prepared by:

  
**LYZA MAE B. MIRABETE**  
 COSW

Approved by:

  
**CECIL G. BRONDIAL**  
 TWG BAC Head