



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake Small Value Procurement as Alternative Modes of Procurement in procuring Catering Services good for AM/PM Snacks and Lunch for the 2nd Quarter 2025 AgStat Surveys with the following details:

Name of Project	Catering Services good for AM/PM Snacks and Lunch for the 2nd Quarter 2025 AgStat Surveys
Solicitation	2025-02-025-AL
Location	PSA Albay Provincial Statistical Office
Brief Description	(See Bid Form, Page 2)
Quantity	(See Bid Form, Page 2)
Approved Budget for the Contract (ABC)	Php 56,160.00
Contract Duration	(See Bid Form, Page 2)

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **10:00 am on June 2, 2025** at **PSA Albay, Ground Flr. PSA Bldg., Regional Government Center, Rawis, Legazpi City.**


CECILLE A. BRIONES
RBAC Chairman 6/2/25

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. Supplier must be an authorized re-seller of original equipment manufacturer.
3. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
4. Late submission of quotation shall not be accepted.
5. Bids exceeding the ABC shall be disqualified.
6. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
 1. Mayor's/Business Permit
 2. PhilGEPS Registration Number
 3. Omnibus Sworn Statement
7. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
8. Terms of Payment shall be made through check payable to the supplier.
9. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Catering Services good for AM/PM Snacks and Lunch for the 2nd Quarter 2025 AgStat Surveys						
Second Quarter, Fisheries Survey PLT June 9 to 10	pax	9	P_____	P_____	()	()
Second Quarter Crops Production Survey 3LT June 16 to 17	pax	17	P_____	P_____	()	()
Second Quarter Livestock and Poultry Survey: HHs/Estab (LPS:H & LPS:E) 3LT on June 23 to 25	pax	7	P_____	P_____	()	()
PCPS July 2025 and RCSS H July 2025 Training on June 26 to 27	pax	12	P_____	P_____	()	()
RCSS C July 2025 3LT on June 30	pax	7	P_____	P_____	()	()
<i>Specs</i> <i>Packaging: Recyclable (e.g. carton or paper-made materials, wooden spoon and cups, paper cups paper straw)</i>				Total amount in words: _____ _____ _____ _____ _____ _____		
<i>Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, entitled Guidelines on the Procurement of Meals and Catering Services for PSA Meetings, Events, and Other Activities, mandating the use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the use of Styrofoam and Single-use Plastics.</i>						
<i>Please see attached specifications For official use of PSA Albay xxxxxx</i>						

Other requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: _____

Position: _____

Name of Company: _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No.: _____

LBP Account Number of Establishment: _____

Date: _____

Do you have Mayor's/Business Permit ? ☐ Yes ☐ No

Philgeps Registration? ☐ Yes ☐ No

Printed Name and Signature of Canvasser: _____

MENU FOR THE AGSTATS 2nd Quarter 2025 TRAININGS

	QFS	CPS	LPS HHs/Estabs	PCPS/RCSS Household	RCSS Commercial
	09 June 2025	16 June 2025	23 June 2025	26 June 2025	30 June 2025
	9 pax	17 pax	7 pax	12 pax	7 pax
AM SNACK	Carbonara Garlic toast bread Lemon iced tea	Bacon n Cheese Pancake Sandwich Hot Choco	Palabok Butter toast Pineapple juice in can	Bijon Empanada Hot choco tablea	Spaghetti Ube bread Fresh Buko juice
LUNCH	Crab n corn soup Lechon Paksiw Mixed veggies with sprouted Plain Rice Leche Flan	Misua with Dumpling Soup Pakbet Grilled chicken Plain Rice Watermelon	Pocherong Tagalog Gulay na Halo Halo sa gata Menudo Plain Rice Leche Flan	Fish Sinigang Chicken Pork Adobo Gulay na Langka w/seafood Plain Rice Fresh Mango	Paksiw na Bangus Caldereta Mixed veggies Plain Rice Mango Graham Ref Cake
PM SNACKS	Chicken sandwich Potato chips Soda zero sugar	Sotanghon guisado Garlic Bread Juice in bottle	Cheesedog French Fries with mayo Soda (Coke zero)	Champoarado Fried Dried dilis Iced lemon tea in bottle	Tuna sandwich Camote fries w/ mayo Orange juice in can
	10 June 2025	17 June 2025	24 June 2025	27 June 2025	
	9 pax	17 pax	7 pax	12 pax	
AM SNACK	Palabok Banana Bread Cucumber juice	Mango Glutinous Rice Plain buko juice	Pansit guisado Lumpia shanghai Fresh Buko juice	Bacon n Cheese Pancake Sandwich Hot choco Tablea	
LUNCH	Dumpling Soup Afritada Gulay na sitaw Plain Rice Buko Salad	Kusido Grilled Porkchop Gulay na Langka Plain Rice Mixed Fruits	Fish Cosido Egado Gulay na Laing Plain Rice Banana Lakatan	Sinigang na Bangus Lechon Paksiw Bicol Express with gulay Plain Rice Watermelon	
PM SNACKS	Clubhouse sandwich Potato fries Mango juice in bottle	Pansit Bato Guisado Puto C2 Apple	Ham n cheese sandwich Soda zero sugar in can	Sotanghon Cheesebread Pineapple juice in can	
			25 June 2025		
			7 pax		
AM SNACK			Baked macaroni Puto with cheese Orange juice		
LUNCH			Egg drop soup Cordon Bleu Beef with Broccoli Plain Rice Banana Lakatan		
PM SNACKS			Cheeseburger Camote fries Apple juice in bottle		

NOTE: Served with free flowing coffee/creamer and distilled drinking water.

Prepared by:

LYZA MAE B. MIRABETE
COSW

Approved by:

CECIL G. BRONDIAL
BAC Head