

REPUBLIC OF THE PHILIPPINES PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **(shopping, small value, etc.)** for Re-Post: <u>Venue, Meals and Accommodation.</u>

Name of Project	Re-Post: Supply and Delivery of Venue, Meals and				
	Accommodation				
Solicitation	PR No. SSSS-18-07-141				
Location	Metro Manila				
Brief Description	Procurement of Good				
Quantity	See attached Bid Form				
Approved Budget for the					
Contract (ABC)	₱ 300,000.00				
Contract Duration					

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on** <u>August 28, 2018</u> at the **General Services Division**, 11th FIr., Cyberpod One Enton Centris, Diliman, Quezon City.

BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

PHILIPPINE STATISTICS AUTHORITY REQUEST FOR QUOTATION Page 2

BID FORM

Item/s and specification/s (minimum)		Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check) YES NO	
2017 Annual Poverty Indicators Survey (APIS 2017) Workshop on "R"	рах	-30-	₽	₽	() () ()	() () ()
 * with 1 function room good for 30 participants spacious function/training room soundproof and bright lights no pillar/columns in function room that block participants' view Strong WIFI access (room accommodation and function room) with multi cubicle comfort room can accommodate 30 participants within same floor provide extension wires and tables for laptop computers with no additional charge of electricity no foul smell in the rooms with al least 3 microphones for use in the workshop Date of Training: September 3, 2018 Mode of payment – Send Bill Room accommodation – 4 nights Twin sharing (separate bed) Buffet – Breakfast – 4 days AM snack, Buffet Lunch, PM snack – 5 days Buffet Dinner – 4 nights 					()	$() \\ () \\ () \\ () \\ () \\ () \\ () \\ () \\$
Check-in: September 3, 2018 Ckeck-out: September 7, 2018 Date of Training: September 3-7, 2018				Total amount in words:	()	
Within Metro Manila x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-x-					()	

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of auth	norized representative/Sign	ature	
Position:			
Name of Company _			
Address:		Email Address:	
Fax No	Tel No.:	Cellphone No	
Date:			