

## **REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **(shopping, small value, etc.)** for <u>Re-Post: Printing</u> Services.

Name of Project	Supply and Delivery of Printing Services.			
Solicitation	PR No. MAS-18-10-150			
Location	Metro Manila			
Brief Description	Procurement of Good			
Quantity	See attached Bid Form			
Approved Budget for the				
Contract (ABC)	₱ 75,000.00			
Contract Duration				

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on <u>October 29, 2018</u> at the <b>General Services Division**, 11<sup>th</sup> FIr., Cyberpod One Enton Centris, Diliman, Quezon City.

## **Terms and Conditions:**

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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## **BID FORM**

Item/s and specification/s (minimum) Unit Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check) YES NO	
2017 Costs and Returns of Tomato Production  Specs: Size: 8.27 x 11.69 (A4) No. of Pages: 136 (including cover) Inside Pages: C2S 80 gsm Cover Pages: C2S 120 gsm (with matte lamination) Full Color: Inside and cover Process: Digital printing Perfect Binding  Bidder should send or bring sample publication of the printing specified above  Delivery Date: 20 November 2018 X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-	₱	Total amount in words:	( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )	( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( ) ( )

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of author	orized representative/Sign	ature	
Position:			
Name of Company			
Address:		Email Address:	
Fax No.	Tel No.:	Cellphone No	
Date:			