

## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, **(shopping, small value, etc.)** for <u>Re-Post: Venue,</u> Food and Accommodation.

Name of Project	Supply and Delivery of Venue, Food and Accommodation
Solicitation	PR No. MAS-18-08-115
Location	Metro Manila
Brief Description	Procurement of Good
Quantity	See attached Bid Form
Approved Budget for the	
Contract (ABC)	₱ 66,000.00
Contract Duration	

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION not later than 5:00 pm on <u>September 14, 2018</u> at the <b>General Services Division**, 11<sup>th</sup> FIr., Cyberpod One Enton Centris, Diliman, Quezon City.

BAC Chairperson

## **Terms and Conditions:**

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

## **BID FORM**

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check) YES NO	
Food and Accommodation (Full Board) (Workshop on the Deliberation, Finalization and Presentation of the 2015 to 2017 Philippine National Health Accounts based on the System of Health Accounts 2011 (PNHA-SHA) Within Metro Manila Send Bill	pax				( ) ( ) ( ) ( ) ( )	( ) ( ) ( ) ( ) ( ) ( )
September 24,25, 2018  Meal (Full Board), Venue and Accommodation (2 Single, 5 Twin sharing, 1 Triple sharing)		-15-	₱	₱	( )	( )
Food (Full Board)		-1-	₱	₱	( )	( )
Other Requirements:  - Airconditioned rooms, all single beds with individual blankets (no sharing), no double decks with drinking water  - 2 single rooms, 5 twin-sharing, 1 triple sharing  - Unlimited Wifi Access  - Provision of facilities such as venue for 12 persons, multimedia projector and screen, basic sound system with 2 microphones, pads and pencils, 3 extension cords and other meeting tools that may be needed during the training  - Provision of flowing coffee/drinking water and candies  - Free charges on facilities (e.g swimming pool, gym, etc.)  - Free Streamer  X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X-X				Total amount in words:		

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of author	orized representative/Signa	ature	
Position:			
Name of Company			
Fax No	Tel No.:	Cellphone No	
Date:			