



## REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement, (**shopping, small value, etc.**) for Re-Post: USB/OTG – Android, Document Reader and External Disk Drive

<b>Name of Project</b>	Supply and Delivery of USB/OTG- Android, Document Reader and External Disk Drive
<b>Solicitation</b>	ESSS-18-04-063
<b>Location</b>	Quezon City
<b>Brief Description</b>	Procurement of Goods
<b>Quantity</b>	See attached Bid Form
<b>Approved Budget for the Contract (ABC)</b>	₱ 436,400.00
<b>Contract Duration</b>	

Please quote your **lowest price** on the item/s listed below and submit personally your **SEALED QUOTATION** not later than **5:00 pm on October 25, 2018** at the **General Services Division, 11<sup>th</sup> Flr., Cyberpod One Enton Centris, Diliman, Quezon City.**

\_\_\_\_\_  
BAC Chairperson

### Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**BID FORM**

Item/s and specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
<b>USB/OTG - Android</b> <b>Specification:</b> Storage capacity: 128 GB Transfer files to and from your mobile device with ease while on the go . USB 3.0 and micro – USB interface with up 150 MB/s read speed OTG - Enabled Operating system: Android	pcs	-36-	₱ _____	₱ _____	( )	( )
<b>Document Reader</b> <b>Specification:</b> Folding, portable, height adjustable OCR text recognition – capable of converting into word, excel, pdf, txt files, etc. scan size: A3, A4, A5, A6, A7 picture format: JPEG, GIF, TIF, PDF, BMP USB expanding interface Compatible with Windows XP and later versions	pcs	-1-	₱ _____	₱ _____	( )	( )
<b>External Disk Drive</b> <b>Specification:</b> Storage capacity: 2TB Connection interface: USB 3.0 (backward compatible with USB 2.0) Storage media: 2.5' SATA HDD Operating voltage: USB DC 5V Automatic backup software for local back up X-X	pcs	-60-	₱ _____	₱ _____	( )	( )
<b>For ESSS use</b>				Total amount in words: _____	( )	( )
				_____		
				_____		
				_____		

Other Requirements:

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_

ESSS-1803-083

PURCHASE REQUEST

Entity Name: Philippine Statistics Authority

Fund Cluster: 2017 ASPBI

Office/Section: ESSS PR No.: ESS-18-04-060 Date: 02 March 2018  
 Responsibility Center Code: \_\_\_\_\_

Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	USB/OTG - Android	36 <del>220</del> for item	2,000.00	72,000 <del>440,000.00</del> for
		specification :			
		storage capacity: 128 GB			
		Transfer files to and from your mobile device with ease while on the go.			
		USB 3.0 and micro-USB interface			
		with up to 150 MB/s read speed			
		OTG - Enabled			
		operating system: Android			



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DATE

RECEIVED PSS JAM 4/20	Included in ISSP Amador A. Torres 1 of 3	TOTAL	72,000 440,000.00 for item
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Purpose: For the 2017 ASPBI operation, field trainees, per province/regions  
 APP  
 JAM 4/26

Requested by: \_\_\_\_\_ Approved by: \_\_\_\_\_  
 Signature: [Signature] \_\_\_\_\_  
 Printed Name: ERMINA V. TEPORA for \_\_\_\_\_  
 Designation: Chief Statistical Specialist \_\_\_\_\_  
Officer-in-Charge, ESSS \_\_\_\_\_  
 \_\_\_\_\_  
ROME S. RECIDE \_\_\_\_\_  
 Assistant Secretary  
 Deputy National Statistician  
 Sectoral Statistics Office

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[Signature]

Prepared by: [Signature]  
 Nestor P. Fajardo  
 Statistical Specialist I  
 Industry Statistics Division

PURCHASE REQUEST

Entity Name: Philippine Statistics Authority

Fund Cluster: 2017 ASPBI

Office/Section: <u>ESSS</u>		PR No.: <u>ESSS-18-04-063</u>	Date: <u>02 March 2018</u>		
		Responsibility Center Code:			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	Document Reader :	1	23,000.00	23,000.00
		specification			
		folding, portable, height adjustable			
		OCR text recognition - capable of converting into word, excel, pdf, txt files..etc			
		scan size: A3,A4,A5,A6,A7			
		picture format: JPEG, GIF, TIF, PDF, BMP			
		USB expanding interface			
		Compatible with Windows XP and later versions			
					
					
		Included in ISSP			
		Amador A. Triay			
		*OCR - Optical character recognition			
		2 of 3			
				TOTAL	23,000.00
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JAM 4/26					
Purpose: <u>For the 2017 ASPBI operation</u>					
				APP JAM 4/26	
Requested by:			Approved by:		
Signature:	<u>Felicidad D. Hebron</u>		<u>ERMINA V. PEPORA</u>		
Printed Name:	FELICIDAD D. HEBRON		ERMINA V. PEPORA		
Designation:	OIC-Chief, ISD		Chief Statistical Specialist		
			Officer-in-Charge, ESSS		


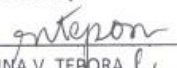

*Felicidad*


Prepared by: Nestor P. Fajardo  
 Statistical Specialist I  
 Industry Statistics Division

**PURCHASE REQUEST**

Entity Name: **Philippine Statistics Authority**

Fund Cluster: **2017 ASPBI**

Office/Section: <b>ESSS</b>		PR No.: <b>ESS-18-04-063</b>	Date: <b>02 March 2018</b>		
		Responsibility Center Code:			
Stock/Property No.	Unit	Item Description	Quantity	Unit Cost	Total Cost
	pc	External Disk Drive	60	4,000 <del>5,000.00</del>	240,000 <del>300,000.00</del>
		specification		fab	fab
		storage capacity: 2TB			
		connection interface: USB 3.0 (backward compatible with USB 2.0)			
		storage media: 2.5" SATA HDD			
		Operating voltage: USB DC 5V			
		automatic backup software for local back up			
					
				TOTAL	240,000 300,000.00
<p align="center"><b>RECEIVED</b> PSS JAM 4/26</p>		<p align="center">Included in ISSP Amador, Trazo 3 of 3</p>		GRAND TOTAL:	335,000.00
Purpose: <b>For the 2017 ASPBI operation, Central office (ISD/SSD)</b>					<p align="center">APP JAM 4/26</p>
Requested by:			Approved by:		
Signature:					
Printed Name:	ERMINA V. TEPORA		ROMEO S. RECIDE		
Designation:	Chief Statistical Specialist Officer-in-Charge, ESSS		Assistant Secretary Deputy National Statistician Sectoral Statistics Office		

 Prepared by: **Nestor P. Fajardo**  
 Statistical Specialist I  
 Industry Statistics Division