

**PHILIPPINE STATISTICS AUTHORITY**  
Gaisano Capital South Bldg., Colon St., Cebu City

Supplier: <u>GOLDEN PRINCE HOTEL &amp; SUITES</u>	P.O. No. : <u>0700-PO2024-04-027</u>
Address: <u>Archbishop Reyes Avenue, Cebu City</u>	Date : <u>12 April 2024</u>
TIN: <u>211-745-810-00</u>	Mode of Procurement : <u>Lease of Venue</u>

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: <u>GOLDEN PRINCE HOTEL &amp; SUITES, Archbishop Reyes Avenue, Cebu City</u>	Delivery Term : <u>Per Day</u>
Date of Delivery: <u>15-19 April 2024</u>	Payment Term : <u>Within 30 working days after receipt of the billing statement</u>

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount																					
1	LOT	<p><b>Venue with Accommodation and Food (AM &amp; PM snacks, buffet breakfast, buffet lunch and buffet dinner) during the 1st Quarter 2024 Regional Data Review (RDR) for Agricultural Statistics on 15-19 April 2024.</b></p> <p><i>Number of Pax:</i></p> <table border="0"> <tr> <td></td> <td align="center"><i>Live-in</i></td> <td align="center"><i>Live-out</i></td> </tr> <tr> <td><i>14 April 2024</i></td> <td align="center">12</td> <td align="center">-</td> </tr> <tr> <td><i>15 April 2024</i></td> <td align="center">26</td> <td align="center">-</td> </tr> <tr> <td><i>16 April 2024</i></td> <td align="center">26</td> <td align="center">-</td> </tr> <tr> <td><i>17 April 2024</i></td> <td align="center">24</td> <td align="center">1</td> </tr> <tr> <td><i>18 April 2024</i></td> <td align="center">13</td> <td align="center">8</td> </tr> <tr> <td><i>19 April 2024</i></td> <td align="center">3</td> <td align="center">4</td> </tr> </table> <p><b>Check in:</b></p> <p>14 April 2024 - 12 pax (with dinner &amp; accommodation) participants from Bohol, Neg.Or. &amp; Siquijor</p> <p>15 April 2024 - 14 pax (with breakfast, AM &amp; PM snacks, lunch &amp; dinner) participants from RSSO 7 &amp; Cebu</p> <p><b>Check-out:</b></p> <p>17 April 2024 - 2 pax (1 pax with breakfast) RD &amp; (1 pax with breakfast, AM &amp; PM Snacks, lunch &amp; dinner) - fisheries participant</p> <p>18 April 2024 - 11 pax (3 pax with breakfast) - fisheries participants from Bohol, Neg.Or. &amp; Siquijor &amp; (8 pax with breakfast, AM &amp; PM snacks, lunch &amp; dinner) - cereals &amp; othercrops participants from RSSO 7 &amp; Cebu</p> <p>19 April 2024 - 10 pax (5 pax with breakfast) - cereals &amp; othercrops participants from Bohol, Neg.Or. &amp; Siquijor &amp; (4 pax with breakfast, AM &amp; PM snacks, lunch &amp; dinner) - L&amp;P participants from RSSO 7 &amp; Cebu</p> <p>20 April 2024- 3 pax (with breakfast) L&amp;P participants from Bohol, Neg.Or. &amp; Siquijor</p> <p><b>Function Room Requirements:</b></p> <ol style="list-style-type: none"> <li>Four (4) function rooms with projectors (1 for plenary that can accommodate 26 pax and 3 rooms for break-out session that can accommodate 7-8 pax), spacious and can accommodate the participants with social distancing. Usage time - 6:00am to 8:00pm</li> <li>Sound proof/free from unnecessary noise</li> <li>No pillars/columns blocking the stage</li> <li>Free use of sound system, podiums, projectors, projector screens and microphones preferably wireless</li> <li>Audible/operational sound system</li> <li>Provision of flag</li> <li>Inclusive of electricity charges for use of laptops, desktops, projector and other equipment</li> <li>Preferably with strong internet connection (100-200 mbps) Pls. indicate Wifi connection speed upon submission of quotation.</li> <li>Room arrangement-classroom type</li> <li>One (1) standby service crew/waiter and technician</li> </ol>		<i>Live-in</i>	<i>Live-out</i>	<i>14 April 2024</i>	12	-	<i>15 April 2024</i>	26	-	<i>16 April 2024</i>	26	-	<i>17 April 2024</i>	24	1	<i>18 April 2024</i>	13	8	<i>19 April 2024</i>	3	4	1	232,000.00	232,000.00
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**Food Requirements :**

1. Buffet (breakfast, lunch & dinner)
2. AM and PM snacks, with fresh fruits (replacement for juice)
3. Meals include rice, 1 soup, 1 appetizer, 3 main courses, dessert.
4. Free flowing coffee, tea/milo and purified drinking water in the function room
5. Provision of chips, candies and mixed nuts during the entire function.
6. Location of the buffet table must be inside the main function room and/or outside of, but near the main function room

**7. Serving time of food:**

- \*\*\*\*Breakfast - 6:30 AM
- \*\*\*\*AM snacks - 10:00 AM
- \*\*\*\*Lunch - 12:00 NN
- \*\*\*\*PM snacks - 3:00 PM
- \*\*\*\*Dinner - 6:00 PM

8. Attach menu upon submission of quotation/bid form
9. No use of plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)

**Room Requirements:**

1. Preferably with free wifi access
  2. Daily provision of free bottled water, coffee, tea, and toiletries
  3. Spacious, tidy and clean following the minimum health protocols
  4. Daily room make-up
  5. Daily change of towels
  6. Room types:
    - \*\*\* single occupancy
    - \*\*\* double occupancy, separate beds
    - \*\*\* triple occupancy, separate beds
- (Note: Depending on the rooming list)

**Other Requirements:**

1. Must observe the minimum health protocol.
2. Free use of amenities and other facilities
3. Continuous water supply and accessible comfort rooms
4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler
5. Provision of janitorial and maintenance services
6. Good ambience to promote learning
7. Adequate security service (24/7)
8. Availability of trained staff that can address health concerns
9. With standby generator
10. Free parking space (at least 5 slots)
11. Must obtain at least 90% rating (Table Rating Factor)

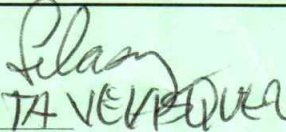

**Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.**


**Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.**

PR # 0700-2024-04-024 (RSSO-SOCD)

<b>Amount in Words:</b>	<b>TWO HUNDRED THIRTY-TWO THOUSAND PESOS ONLY</b>	<b>232,000.00</b>
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <div style="text-align: center;">   <b>ESTRELLITA VENAVIERA</b>                  Signature over Printed Name of Supplier  <u>April 12, 2024</u>                  Date             </div>	<p>Very truly yours,</p> <div style="text-align: center;">   <b>ARIEL E. FLORENDO</b>                  Regional Director  <u>12 April 2024</u>                  Date             </div>
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<p><b>Fund Cluster :</b> <input checked="" type="checkbox"/> 01-Regular Fund                  // 07-Trust Fund</p> <p><b>Funds Available :</b> _____</p> <div style="text-align: center;">   <b>ISABEL H. SATO</b>                  Accountant             </div>	<p><b>ORS/BURS No. :</b> 02-101101-2024-04-0217</p> <p><b>Date of the ORS/BURS:</b> 12 April 2024</p> <p><b>Amount :</b> _____ <span style="float: right;"><u>232,000.00</u></span></p>
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