



**REGIONAL BIDS AND AWARDS COMMITTEE
RESOLUTION NO. 2025-001**

Resolution Requesting Approval for the Extension of the Issuance of the Notice of Award, Execution of the Contract, and the Issuance of the Notice to Proceed for the Early Procurement of a Manpower Agency for Security and Janitorial Services at PSA Region II – Cagayan Valley Offices for CY 2025

WHEREAS, the Philippine Statistics Authority Regional Statistical Services Office II (PSA RSSO II), through the Regional Office-Bids and Awards Committee (RO-BAC), posted the Invitation to Bid (IB) for the Early Procurement of a Manpower Agency for Security and Janitorial Services at PSA Region II-Cagayan Valley Offices for CY 2025 on the PSA RSSO II website, the PhilGEPS website, and in a conspicuous place at the premises of the PSA RSSO II, continuously for at least seven (7) calendar days, starting on 04 December 2024;

WHEREAS, the opening of bids was held on 26 December 2024, wherein REGION SECURITY AND INVESTIGATION AGENCY was declared the Single Calculated Bid (SCB) for Lot 1: Security Services, while ITAWES MANPOWER SERVICES CORP. was declared the SCB for Lot 2: Janitorial Services. Both were subjected to post-qualification on 27 December 2024 and were found to be “Responsive” thereafter;

WHEREAS, on 27 December 2024, the Members of the PSA RSSO II – RO-BAC resolved to declare REGION SECURITY AND INVESTIGATION AGENCY as the Single Calculated and Responsive Bidder (SCRB) for Lot 1: Security Services, and ITAWES MANPOWER SERVICES CORP. as the SCRB for Lot 2: Janitorial Services, recommending for approval by the Head of the Procuring Entity (HoPE) the award of the contract for the Early Procurement of Security Services (Lot 1) and Janitorial Services (Lot 2) at PSA Region II-Cagayan Valley Offices for CY 2025, with PSA Contract No. 2025ROBAC-001 and a total contract price of Three Million Three Hundred Sixty-Six Thousand Seven Hundred Nineteen Pesos and 88/100 (PhP 3,366,719.88) for Lot 1, and Contract No. 2025ROBAC-002 with a total contract price of One Million Seven Hundred Eighty-Nine Thousand Eight Hundred Eighty-Two Pesos and 74/100 (PhP 1,789,882.74) for Lot 2, inclusive of applicable taxes;

WHEREAS, the requirement for the Manpower Agency for Security and Janitorial Services for Calendar Year 2025 will be drawn from the General Appropriations Act for Fiscal Year 2025. Therefore, the Notice of Award (NOA), Purchase Order (PO), and the Notice to Proceed should be issued on the first working day of 2025;

WHEREAS, Section 38.2 of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184 (updated as of 31 March 2021) states that:



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“x x x Section 38.2 The maximum periods and the recommended earliest possible time for action on specific procurement activities are provided for in Annex “C” of this IRR. In case the deadline for each activity falls on a non-working day (i.e. Saturday and Sunday), legal holiday, or special non-working holiday, or other nonworking days duly declared by the President, Governor, Mayor or other Government Official authorized to make such declaration, the deadline shall be the next working day.

However, for purposes of expediency, economy, and efficiency, as determined by the BAC, specific procurement activities may be held on a Saturday, Sunday, nonworking day or holiday: provided, that the BAC, secretariat and TWG members shall be available on such date, and the appropriate supplemental/bid bulletin is issued and posted pursuant to the posting requirements embodied in section 22.5.3 of this IRR. x x x”

WHEREAS, 30-31 December 2024 and 01 January 2025 were declared holidays pursuant to Presidential Proclamation Nos. 368 and 727, respectively;

WHEREAS, in consideration of the foregoing, the actions on specific procurement activities—such as the issuance of the Notice of Award (NOA), execution of the contract, and issuance of the Notice to Proceed—cannot proceed as originally scheduled;

WHEREAS, Appendix 24 of the Revised Guidelines on the Extension of Contracts for General Support Services, as outlined in the aforementioned IRR, states that:

“x x x GENERAL CONDITIONS FOR EXTENSION

Procuring entities may extend the duration or effectivity of an ongoing contract about to expire, under the following conditions:

4.1 No contract extension shall exceed one (1) year.

4.2 The original contract subject of the extension was awarded in accordance with the provisions of Republic Act 9184 (R.A. 9184) and its Implementing Rules and Regulations (IRR).

4.3 The procuring entity concerned has substantially undertaken the procurement activities required prior to award of the new contract under R.A. 9184 and its IRR.

4.4 The aforesaid contract extension is undertaken due to circumstances beyond its control and the procuring entity concerned cannot award a new contract within a month after the expiration of the term of the original contract.

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4.5 The contemplated extension is merely an emergency measure to maintain status quo in the operations of the Procuring Entity and to avoid interruption of service.

4.6 The current service provider has not violated any of the provisions of the original contract.

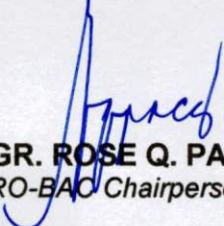
4.7 The terms and conditions of the original contract shall not be changed or modified, except when changes or modifications will redound to the advantage of the government at no additional cost to the Procuring Entity.”

NOW, THEREFORE, WE, the Members of the PSA RSSO II Regional Office-Bids and Awards Committee (RO-BAC), hereby resolve, as it is hereby resolved:


- 1) To request the approval for the extension of the issuance of the Notice of Award (NOA), execution of the contract, and issuance of the Notice to Proceed for the competitive bidding for the procurement of a Manpower Agency for Security and Janitorial Services at PSA Region II-Cagayan Valley Offices for CY 2025;
- 2) To request the approval for the extension of the contract with Region Security and Investigation Agency, the current provider of Security Services for PSA RSSO II and its PSOs, and Itawes Security Proactive Agency, Inc., the current provider of Janitorial Services for PSA RSSO II and its PSOs, from 01 January 2025 up to 10 January 2025, or until the completion of the public bidding, as an emergency measure to maintain the status quo and avert a hiatus in support services, which are essential, indispensable, and necessary for the operation of the office; and
- 3) To recommend the approval by the Head of the Procuring Entity (HoPE) of the PSA RSSO II for the foregoing findings.

Resolved this 2nd day of January 2025 at the City of Tuguegarao.

Recommending Approval:


ENGR. ROSE Q. PACAY
RO-BAC Chairperson

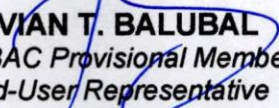

Enr ERNESTO M. DE PERALTA, JR.
RO-BAC Vice-Chairperson


JULIUS M. EMPERADOR
RO-BAC Provisional Member
Technical Expert


JUBY Q. BACUYAG
RO-BAC Regular Member

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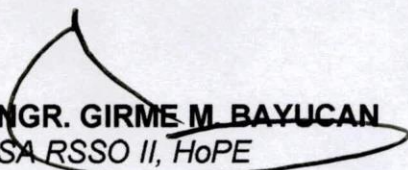
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VIVIAN T. BALUBAL
RO-BAC Provisional Member
End-User Representative

By Authority of the Undersecretary

(per Office Memorandum No. 2019-109E dated 27 December 2023)

Approved Disapproved


ENGR. GIRME M. BAYUCAN
PSA RSSO II, HoPE