



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
REGION V – BICOL

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake **Small Value Procurement** as Alternative Mode of Procurement for official use of PSA RSSO V with the following details:

<b>Name of Project</b>	Printing of 2022 Census of Agriculture and Fisheries (CAF) Forms (Lot 1)
<b>Solicitation</b>	2023-04-050-SOCD
<b>Location</b>	PSA RSSO V
<b>Brief Description</b>	(See Bid Form, <i>Page 2</i> )
<b>Quantity</b>	(See Bid Form, <i>Page 2</i> )
<b>Approved Budget for the Contract (ABC)</b>	Php 57,300.00
<b>Contract Duration</b>	Delivery Date: April 28, 2023

Please quote your **Lowest Price** on the item/s listed below and submit your **SEALED QUOTATION** not later than **8:00AM, April 24, 2023** at the **2/F PSA Building, Regional Government Center, Rawis, Legazpi City**.

  
**CECILLE A. BRIONES**  
RBAC Chairperson

**Terms and Conditions:**

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The lowest bidder shall be informed immediately and shall be asked to submit the following requirements within three days after the opening of bids or during post qualification:
  1. Mayor's/Business Permit Permit
  2. PhilGEPS Registration Number
  3. Omnibus Sworn Statement
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item/s and Specification/s (Minimum)	Unit	Qty	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specification	
					YES	NO
<b>Printing of 2022 Census of Agriculture and Fisheries (CAF) Forms (Lot 1)</b>						
<b>Printing of CAF Forms</b>						
Specifications:						
-Front and back						
-colored first page only						
-17" X 13" (spread)						
-8.5" X 13" (folded)						
-BP 100 gsm						
- folded center, saddle stitch staple with 2 holes						
-Process: Offset printing						
-State of materials: Camera-ready						
CAF Form 7 Non-Household Questionnaire on Agriculture Growing of Crops (13 pages)	form	510	P _____	P _____	( )	( )
CAF Form 8 Non-Household Questionnaire on Agriculture - Livestock/Poultry Raising including Culturing of Insects/Worms (11 pages)	form	800	P _____	P _____	( )	( )
CAF Form 9 Non-Household Questionnaire on Aquaculture (10 pages)	form	270	P _____	P _____	( )	( )
CAF Form 10 Non-Household Questionnaire on Fishing (12 pages)	form	330	P _____	P _____	( )	( )
Delivery Date: April 28, 2023			<b>Total</b>			
For official use of PSA RSSO V XXXXX			P _____		Total amount in words:	
			_____			
			_____			
			_____			

**Other requirements:**

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name and Signature of authorized representative: \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company: \_\_\_\_\_

Address: \_\_\_\_\_

Email Address: \_\_\_\_\_

Tel/Fax No.: \_\_\_\_\_ Cellphone No.: \_\_\_\_\_

LBP Account Number of Establishment: \_\_\_\_\_

Date: \_\_\_\_\_

Do you have Mayor's/Business Permit ?  Yes  No

Philgeps Registration?  Yes  No

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Printed Name and Signature of Canvasser: \_\_\_\_\_