



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 REGION VI - WESTERN VISAYAS

BIDS AND AWARDS COMMITTEE																					
Title/Description:																					
BAC Meeting: Pre-Bid Conference for the Procurement of Supply and Delivery of Supplies and Materials for Philippine Identification System (PhilSys) Pre-Registration and Registration Trainings and Activities for the Month of November to December 2020 of PSA RSSO VI																					
Date:	Time Started:	Time Adjourned:	Venue																		
20 November 2020	1:42 PM	3:00 PM	PSA RSSO VI Training Room, Iloilo City																		
Meeting Presider:																					
BAC Chairman William G. Jaro																					
Meeting Attended by:																					
(See attached Attendance Sheet)																					
Absent from meeting:																					
(See attached Attendance Sheet)																					
AGENDA		TOPICS																			
Agenda Item No. 1	Pre-Bid Conference for the Procurement of Supply and Delivery of Supplies and Materials for Philippine Identification System (PhilSys) Pre-Registration and Registration Trainings and Activities for the Month of November to December 2020 of PSA RSSO VI																				
Agenda Item No. 2	Other Matters																				
HIGHLIGHTS																					
Preliminaries	<ul style="list-style-type: none"> Ms. Nagtalon did the roll call of the participants. Representatives of several prospective bidders/proponents were in attendance. BAC Chairman Jaro called the meeting to order after declaring a quorum. 																				
1. Pre-Bid Conference Proper	<ul style="list-style-type: none"> Mr. Fernandez of TWG read the terms of the invitation to bid for procurement of supply and delivery of supplies and materials for Philippine Identification System (PhilSys) Pre-Registration and Registration Trainings and Activities for the Month of November to December 2020 of PSA RSSO VI. <p>Approved Budget for the Contract (ABC): One Hundred Five Million, Six Hundred Fifty-Four Thousand, Nine Hundred Forty-Eight Pesos and Ninety-Two Centavos. Php105,654,948.92</p> <p>ABC of Various Lots:</p> <table border="0"> <tbody> <tr> <td>Lot 1 = 5,317,853.62</td> <td>Lot 10 = 540,000.00</td> </tr> <tr> <td>Lot 2 = 4,398,700.00</td> <td>Lot 11 = 1,286,500.00</td> </tr> <tr> <td>Lot 3 = 11,592,000.00</td> <td>Lot 12 = 1,763,500.00</td> </tr> <tr> <td>Lot 4 = 8,567,469.30</td> <td>Lot 13 = 1,620,000.00</td> </tr> <tr> <td>Lot 5 = 7,275,532.00</td> <td>Lot 14 = 5,400,000.00</td> </tr> <tr> <td>Lot 6 = 11,659,384.00</td> <td>Lot 15 = 1,188,000.00</td> </tr> <tr> <td>Lot 7 = 37,777,120.00</td> <td>Lot 16 = 675,000.00</td> </tr> <tr> <td>Lot 8 = 2,700,000.00</td> <td>Lot 17 = 1,917,000.00</td> </tr> <tr> <td>Lot 9 = 2,700,000.00</td> <td></td> </tr> </tbody> </table> <p>Deadline for submission of bids – 3 December 2020 12NN Opening of Bids – 3 December 2020 1:30PM</p>			Lot 1 = 5,317,853.62	Lot 10 = 540,000.00	Lot 2 = 4,398,700.00	Lot 11 = 1,286,500.00	Lot 3 = 11,592,000.00	Lot 12 = 1,763,500.00	Lot 4 = 8,567,469.30	Lot 13 = 1,620,000.00	Lot 5 = 7,275,532.00	Lot 14 = 5,400,000.00	Lot 6 = 11,659,384.00	Lot 15 = 1,188,000.00	Lot 7 = 37,777,120.00	Lot 16 = 675,000.00	Lot 8 = 2,700,000.00	Lot 17 = 1,917,000.00	Lot 9 = 2,700,000.00	
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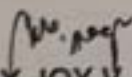
- Mr. Fernandez proceeded to reading of the specifications and requirements indicated in the bid documents.
- Mr. Jaro said the following corrections/amendments/finalizations in the bidding documents will be reflected in a Supplemental Bid Bulletin (SBB) to be issued not later than Wednesday 25 November 2020.
 - Opening of bids for Lot 4 and Lot 5 will be on Monday 23 November 2020 at 10AM with the ABC of Php941,515.00.
 - CCTV (Lot 6): whether or not to include in the procurement the installation, monitor, and wiring (to specify the length of the wire per area) of the CCTV. Mr. Fernandez suggested to consider also the labor, and warranty for each item.
 - Queueing Ticket Dispenser: to specify whether manual or electronic. Reset to zero (0) after 99 to comply with the indicated specification of two-digit ticket for quantity of 2,000 pieces.
 - Bid for each item: to consider and specify if bidders could opt to submit a bid per item and not for the whole lot only.
 - Roll-up Banner Standee (Lot 6): to further explain in the bid docs whether or not there is already a printout of the banner, and the winning bidder will not be obliged to facilitate the printing of the banner.
 - Toner (Lot 3): to specify whether the item is a toner or an ink corresponding to the printer being procured also.
 - Fire Extinguisher (Lot 16): to clarify whether ABC Dry Chemical or 8CFC123. On page 22 of the bid docs, to indicate the quantity of fire extinguisher (270).
 - Uni-Art asked if there are changes in the quantity of the items to be procured. Mr. Jaro said to wait for the SBB for the deduction of quantities.
 - Cyberlink enquired if the length of days of delivery for each item may be amended. Mr. Jaro said that the Bids and Awards Committee (BAC) will discuss the matter and issue SBB once finalized.
 - To reconsider the price of alcohol, ballpen, and others.
- Other queries of representative of prospective bidders were answered.
 - Uni-Art asked who will be in-charge of the distribution of the items. Mr. Jaro said the winning bidder will be the one to facilitate the corresponding distribution.
 - Uni-Art mentioned the microfiber – too small in size. Mr. Jaro said to prepare those not lower than the indicated specs of 18x15 microfiber – itemized.
 - Cyberlink asked about the delivery period for all IT equipment. Mr. Jaro said the delivery will be two weeks after the issuance of the notice to proceed.
 - Uni-Art mentioned the lifetime warranty (Lot 15). Mr. Jaro insisted to stick with that as indicated in the bid docs.

	<ul style="list-style-type: none"> - Uni-Art cited the 6x6m measurement of 1.10th item in Lot 14. Mr. Jaro said that the item was already designed in a fixed area measuring 6x6m therefore it should not be lower than 6x6m. - Uni-Art asked about the length of the black cloth (Lot 10). Mr. Jaro answered that each roll of black cloth should measure six (6) yards. - Uni-Art enquired what the style/image of the bag is (Lot 9). Mr. Jaro answered that there is no specified size or color for the bag. He suggested to follow the standard – white and red colors only. <ul style="list-style-type: none"> • The pre-bid conference ended at 2:54PM.
2. Other Matters	<ul style="list-style-type: none"> • The BAC proceeded on to discussion of other matters. • Next BAC meeting is on Monday 23 November 2020 at 1:30PM to discuss together with the HoPE regarding the procurement of materials for PhilSys: to <i>relot</i> especially large ABCs, and to consider adjustment in the cost of items.
Adjournment	<ul style="list-style-type: none"> • The meeting was concluded at 3:00PM. Motion for adjournment was raised by Ms. Dorilag and seconded by Ms. Novilla.

SUMMARY OF ACTION MATTERS

Issue/s	Action Matters/Updates	Responsibility Center

Prepared by:


MERCY JOY V. NAGTALON
 BAC Secretariat Member
 Information Officer I
 Signature over printed name

Approved by:


WILLIAM G. JARO
 Presiding Officer/BAC Chairman
 Chief Administrative Officer - CRASD
 Signature over printed name



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY
 REGIONAL STATISTICAL SERVICES OFFICE VI

ATTENDANCE SHEET

BIDS AND AWARDS COMMITTEE

Description:	Pre-Bid Conference for the Procurement of Supply and Delivery of Supplies and Materials for Philippine Identification System (PhilSys) Pre-Registration and Registration Trainings and Activities for the Month of November – December 2020 of PSA RSSO VI
Date:	20 November 2020
Time:	01:30 PM
Venue:	PSA RSSO VI – Learning and Development Center/Training Room

	NAME	POSITION	OFFICE	SIGNATURE
1	William G. Jaro	BAC Chairman / CRASD Chief	PSA RSSO VI CRASD	
2	Ma. Goretti M. Novilla	BAC Vice Chairman / OIC-SOCD Chief	PSA RSSO VI SOCD	
3	Arleen P. Bagoning	BAC Member / SrSS	PSA RSSO VI SOCD	
4	Rovelyn M. Llamas	BAC Member / SrSS	PSA RSSO VI SOCD	
5	Mary Grace D. Dorilag	BAC Member / RO IV	PSA RSSO VI CRASD	
6	Yran B. Fernandez	TWG Head / SS II	PSA RSSO VI SOCD	
7	Jean Lito N. Esapol	TWG Asst Head / SS II	PSA RSSO VI CRASD	
8	Bernadine A. Deslate	TWG Member / AA IV	PSA RSSO VI CRASD	
9	Rachel S. Cabador	TWG Member / AA II	PSA RSSO VI CRASD	
10	Ma. Cristina M. Trozado	TWG Member / AO III	PSA RSSO VI CRASD	
11	Elmer S. Tumlos	TWG Member / SS II	PSA RSSO VI SOCD	
12	Robert H. Manuel	TWG / AS	PSA RSSO VI SOCD	
13	Roel Jude G. Bagaforo	TWG Member / SA	PSA RSSO VI SOCD	
14	ANITA TE	owner	Uni-Art Supply	
15	Leta Pillma	sales Representative	PC Enterprises	
16	Leni ROJO	Representative	VERMORE MKTE	
17	MA. FELY LABANACI	"	W3 YOA DALE TRADING	
18	Chloe Serron	Rep.	Newtown Hdcg.	
19	BRYAN TO	OWNER	CYBERLINE	



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