

PURCHASE ORDER**PHILIPPINE STATISTICS AUTHORITY**
Gaisano Capital South Bldg., Colon St., Cebu City

Supplier: <u>GOLDEN PRINCE HOTEL & SUITES</u>			P.O. No. : <u>0700-PO2025-02-012</u>		
Address: <u>Archbishop Reyes Avenue, Cebu City</u>			Date : <u>27 February 2025</u>		
TIN: <u>211-745-841-000</u>			Mode of Procurement : <u>LEASE OF VENUE</u>		
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <u>GOLDEN PRINCE HOTEL & SUITES, Archbishop Reyes Avenue, Cebu City</u>			Delivery Term : <u>Per Day</u>		
Date of Delivery: <u>3-7 March 2025</u>			Payment Term : <u>Within 30 working days after receipt of the billing statement</u>		
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<p>Venue with Accommodation and Fullboard meals (AM and PM snacks, buffet breakfast, buffet lunch, and buffet dinner) during the Second Level Training on 2025 Operational Training for Livestock and Poultry Surveys on 04-06 March 2025</p> <p>Total Number of pax : 14 pax/day for 3 days Date: 04-06 March 2025</p> <p>A: Venue with Accommodation and Fullboard meals (AM and PM snacks, buffet breakfast, buffet lunch, and buffet dinner) for Live-in participants Check-in date: 03 March 2025 Check-out date: 07 March 2025 No. of pax: 8 pax</p> <p>B: Venue with Fullboard meals (AM and PM snacks, buffet breakfast, buffet lunch, and buffet dinner) for Live-out participants No. of pax: 6 pax</p> <p>Function Room Requirement:</p> <ol style="list-style-type: none"> 1. Sound proof/free from unnecessary noise 2. Spacious and can accommodate comfortably the number of participants with social distancing <p>Usage time - 6:00am to 8:00pm</p> <ol style="list-style-type: none"> 3. No pillars/columns blocking the stage 4. Free use of sound system, podiums, projectors, projector screens and at least two (2) microphones preferably wireless 5. Audible/operational sound system 6. Provision of flag 7. Inclusive of electricity charges for use of laptops, desktops, projector and other equipment 8. Should have a strong internet connection (at least 100 mbps) (Pls. indicate Internet connection speed upon submission of quotation) 9. Room arrangement-classroom type 10. One (1) standby service crew/waiter and technician <p>Food Requirements</p> <ol style="list-style-type: none"> 1. Buffet breakfast, lunch, & dinner 2. AM and PM snacks - no softdrinks and no powdered juice 3. Meals include rice, 1 soup, 1 appetizer, 3 main courses, dessert. 4. Free flowing coffee, tea/milo and purified drinking water in the function room 5. Location of the buffet table must be inside the main function room and/or outside of, but near the main function room 6. Serving time of food: ****Breakfast - 6:30 AM ****AM snacks - 10:00 AM ****Lunch - 12:00 NN ****PM snacks - 3:00 PM ****Dinner - 5:00 PM to 6:00 PM 	1	75,000.00	75,000.00

	<p>7. Attach menu upon submission of quotation/bid form</p> <p>8. No use of plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)</p> <p>Room Requirements:</p> <ol style="list-style-type: none"> 1. Preferably with free wifi access 2. Daily provision of free bottled water, coffee, tea and toiletries 3. Spacious, tidy and clean following the minimum health protocols 4. Daily room make-up 5. Daily change of towels <p>6. Room types:</p> <p>**Triple/Double occupancy, separate beds</p> <p>Note: Depending on the rooming list</p> <p>Other requirements:</p> <ol style="list-style-type: none"> 1. Free parking space (at least 5 slots) 2. Free use of amenities and other facilities 3. Continuous water supply and accessible comfort rooms 4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler 5. Provision of janitorial and maintenance services 6. Good ambience to promote learning 7. Adequate security service (24/7) 8. Requirements for an emergency in case of fire and earthquake, which will be presented at the start of the event 9. Availability of trained staff that can address health concerns 10. With standby generator 11. Must obtain at least 90% rating (Table Rating Factor) <p>Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.</p> <p>Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.</p> <p>PR# 0700-2025-02-015-(RSSO-SOCD)</p>		
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Amount in Words:	SEVENTY-FIVE THOUSAND PESOS ONLY		75,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p style="text-align: center;"><i>Estrella Velasco</i> ESTRELLA VELASCO Signature over Printed Name of Supplier FEB 28, 2025 Date</p>	<p>Very truly yours,</p> <p style="text-align: center;"><i>Ariel E. Florendo</i> ARIEL E. FLORENDO Regional Director 27 February 2025 Date</p>
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<p>Fund Cluster : N 01-Regular Fund</p> <p style="padding-left: 40px;">// 07-Trust Fund</p> <p>Funds Available : _____</p> <p style="text-align: center;"><i>Isabel H. Sato</i> ISABEL H. SATO Accountant</p>	<p>ORS/BURS No. : 02-101101-2025-02-0103</p> <p>Date of the ORS/BURS: 27 February 2025</p> <p>Amount : _____ 75,000.00</p>
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