



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Regional Statistical Services Office No. 6
Iznart St., Iloilo City

REGIONAL BIDS AND AWARDS COMMITTEE
Tel Nos: (033) 335-0316, 335-0907

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Bids and Awards Committee (BAC) will undertake Negotiated Procurement under Section 52.1 b.(Shopping) for the "Procurement of Office Ultrabooks (Lightweight) Laptops Enhancing Office Productivity and Mobility". Details of the project is as follows:

Name of Project	Procurement of Office Ultrabooks (Lightweight) Laptops Enhancing Office Productivity and Mobility
Reference	PR No: 2023-0600-11-206
Location	Iloilo City
Brief Description	Procurement of Office Ultrabooks (Lightweight) Laptops Enhancing Office Productivity and Mobility
Quantity	18
Approved Budget for the Contract (ABC)	Php891,000.00
Contract Duration	15 Days

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the sealed quotation not later than 09:00 A.M. on December 15, 2023 to be opened on the same day at 10:00 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Regional Statistical Services Office 6, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat at Tel. No. (033) 335-0316 or (033) 335-0907.


WILLIAM G. JARO
BAC Chairperson

Terms and Conditions:

- 1 All entries must be **typewritten/printed legibly**. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
- 3 Bids exceeding the ABC shall be disqualified.
- 4 Award of contract shall be made to the **Lowest Calculated Responsive Quotation (LCRQ)**, and complies with specifications and other terms and conditions as stated in the RFQ.
- 5 In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6 Please submit/update your registration with the PSA (please **disregard** if you have already submitted/updated your registration with us). If none yet, **submit, together with your quotation the photocopy of you PhilGeps Registration, DTI/SEC Registration Municipal and Business Permit**.
- 7 Prospective Bidder may bid for one (1) Lot only or for both Lots.
- 8 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification. PSA may require the bidder to submit sample of the item for evaluation.
- 9 Price should be valid for forty-five (45) calendar days after the deadline of submission of quotation;
- 10 The PSA reserves the right to reject any bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)
	Office Ultrabooks (Lightweight) Laptops Enhancing Office Productivity and Mobility Specifications: Processor: Intel Core i5-1135G7 or i7-1165G7 Graphics: Intel Iris Xe Graphics G7 or NVIDIA GeForce MX450 Display: 14-inch IPS display, 1920x1080 resolution, 60Hz refresh rate RAM: 8GB or 16GB DDR4-3200 Storage: 256GB, 512GB, or 1TB PCIe SSD Battery: 56Wh Operating system: Windows 11 Home Backlit keyboard, Fingerprint reader, Thunderbolt 4 ports Wi-Fi 6, Bluetooth 5.0	PC	18	49,500.00	891,000.00		
	TOTAL				891,000.00		

_____ Printed Name/Signature/Position	Date: _____
_____ Name of Company	Tel. No.: _____ Fax No.: _____
_____ Address	Email Address: _____