



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Regional Statistical Services Office No. 6
Iznart St., Iloilo City

REGIONAL BIDS AND AWARDS COMMITTEE

Tel Nos: (033) 335-0316, 335-0907

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Regional Office Bids and Awards Committee (RO-BAC) will undertake Negotiated Procurement (Small Value Procurement) under Section 53.9 (Emergency Procurement under Covid-19) for the Procurement and Delivery of Cleaning and Disinfectant Items for PhilSys Registration Activity of PSA RSSO 6. Details of the project is as follows:

Name of Project	Procurement and Delivery of Cleaning and Disinfectant Items for PhilSys Registration Activity of PSA RSSO 6
Reference	PR No. 2020-_____
Location	PSA RSSO 6, Iloilo City
Brief Description	Procurement and Delivery of Cleaning and Disinfectant Items for PhilSys Registration Activity of PSA RSSO 6
Quantity	As stated in the bid form
Approved Budget for the Contract (ABC)	Php 705,050.90
Contract Duration	7 days

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the **sealed quotation** not later than 9:00 A.M. of November 23, 2020, to be opened on the same day at 10:30 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Regional Statistical Services Office No. 6, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat at Tel. No.(033) 335-0316 or (033) 335-0907.


WILLIAM G. JARO
BAC Chairperson

Terms and Conditions:

- 1 All entries must be **typewritten/printed legibly**. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
- 3 Bids exceeding the ABC shall be disqualified.
- 4 Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
- 5 In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 7 Price should be valid forty (45) calendar days after the deadline of submission of quotation;
- 8 The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)
	Cleaning and Disinfectant Items						
1	BLEACH, 1 liter	bot	540	40.00	21,600.00		
2	DETERGENT POWDER, all purpose, 1kg	pack	270	37.45	10,111.50		
3	DISINFECTANT SPRAY, aerosol type, 400-550 grams	bot	270	130.00	35,100.00		
4	RAGS, all cotton, 32 pieces per kilogram min	bundle	540	25.00	13,500.00		
5	TRASHBAG, plastic, transparent	pack	102	134.68	13,739.40		
6	WASTE BIN Stainless Steel Round Push Waste Bin 8L, Various sizes, shinny appearance, easy clean, suitable for office	pc	800	430.00	344,000.00		
7	MICROFIBER CLOTH Size: 18 X 15 cm good for cleaning equipment	pc	8,900	30.00	267,000.00		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

_____ Printed Name/Signature/Position

Date: _____

_____ Name of Company

Tel. No.: _____

Fax No: _____

_____ Address

Email Address: _____