



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Regional Statistical Services Office No. 6
Iznart St., Iloilo City

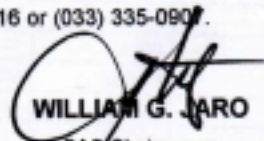
REGIONAL BIDS AND AWARDS COMMITTEE
Tel Nos: (033) 335-0316, 335-0907

REQUEST FOR QUOTATION (RFQ)

The Philippine Statistics Authority (PSA) Regional Statistical Services Office VI through its Bids and Awards Committee (RO-BAC) will undertake Shopping under Section 52.1 b.(Shopping) for the "Procurement and Delivery of Regular Administrative, Statistical and 2020 CPH Supplies of PSA Iloilo Provincial Statistical Office. Details of the project is as follows:

Name of Project	Procurement and Delivery of Regular Administrative, Statistical and 2020 CPH Supplies of PSA Iloilo Provincial Statistical Office
Reference	LR No.: 2020-06-064
Location	Iloilo City
Brief Description	Procurement and Delivery of Regular Administrative, Statistical and 2020 CPH Supplies of PSA Iloilo Provincial Statistical Office
Quantity	3 Lot
Approved Budget for the Contract (ABC)	Php182,628.00
Contract Duration	30 days

Please quote your lowest price inclusive of VAT on the item/s listed below and submit the sealed quotation not later than 09:00 A.M. on August 3, 2020 to be opened on the same day at 10:00 A.M., subject to the Terms and Conditions attached herewith. Submit your quotation duly signed by your representative to the Administrative Section, PSA Regional Statistical Services Office 6, 2nd Floor, J. Villanueva Bldg., Iznart St., Iloilo City. Address your quotation to Bids and Awards Committee, Attn: BAC Secretariat. Interested Bidders may obtain further information from the BAC Secretariat at Tel. No. (033) 335-0316 or (033) 335-0907.


WILLIAM G. JARO
BAC Chairperson

Terms and Conditions:

- 1 All entries must be **typewritten/printed legibly**. Any alterations, erasures or overwriting shall be signed or initialed by the person authorized to sign the quotation. Failure to use this form will result to disqualification of your bid.
- 2 Late submission of quotation shall not be accepted.
- 3 Bids exceeding the ABC shall be disqualified.
- 4 Award of contract shall be made to the Lowest Calculated Responsive Quotation (LCRQ), and complies with specifications and other terms and conditions as stated in the RFQ.
- 5 In consideration of the payments to be made by the Entity to the Supplier as hereinafter mentioned, the Supplier hereby covenants with the Entity to strictly provide the goods and services stated in the bid form.
- 6 The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 7 Price should be valid forty (45) calendar days after the deadline of submission of quotation;
- 8 The PSA reserves the right to reject any of all bid proposals, or declare the bidding a failure, or not award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

BID FORM

Item No.	Item Description and Specification/s	Unit	Qty.	ABC (Unit Price)	ABC (Total Price)	Bid (Unit Price)	Total Bid Amount (VAT Inclusive)
	Regular Administrative, Statistical and 2020 CPH Supplies of PSA Iloilo Provincial Statistical Office						
	OFFICE SUPPLIES						
	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	30	85.00	2,550.00		
	STAMP PAD INK, purple or violet	bottle	5	8.00	40.00		
	CARTOLINA, assorted colors	pack	20	210.00	4,200.00		
	PAPER, Multi-Purpose (COPY) Short, 70 gsm	ream	50	220.00	11,000.00		
	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream	70	245.00	17,150.00		
	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream	50	40.00	2,000.00		
	RECORD BOOK, 150 PAGES, size: 214mm x 278mm min	book	5	65.00	325.00		
	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	5	90.00	450.00		
	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	5	110.00	550.00		
	GLUE, 240 g	jar	5	60.00	300.00		
	STAPLE WIRE, STANDARD, (26/6)	box	5	25.00	125.00		
	TAPE, MASKING, width: 24mm (±1mm)	roll	5	37.00	185.00		
	TAPE, PACKAGING, width: 48mm (±1mm)	roll	20	27.00	540.00		
	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll	15	37.00	555.00		
	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll	10	25.00	250.00		
	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box	5	25.00	125.00		
	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box	5	30.00	150.00		
	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box	5	40.00	200.00		
	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box	5	80.00	400.00		
	CORRECTION TAPE, film base type, UL 6m min	piece	50	27.00	1,350.00		
	ERASER, FELT, for blackboard/whiteboard	piece	10	20.00	200.00		
	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece	200	30.00	6,000.00		
	MARKER, PERMANENT, bullet type, black	piece	20	45.00	900.00		
	MARKER, PERMANENT, bullet type, blue	piece	10	45.00	450.00		
	MARKER, PERMANENT, bullet type, red	piece	10	45.00	450.00		
	WHITEBOARD MARKER, bullet type, black	piece	20	60.00	1,200.00		
	WHITEBOARD MARKER, bullet type, blue	piece	10	60.00	600.00		
	WHITEBOARD MARKER, bullet type, red	piece	10	60.00	600.00		
	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box	10	18.00	180.00		
	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box	10	30.00	300.00		
Lot 1	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box	30	30.00	900.00		
	SCISSORS, symmetrical, blade length: 65mm min	pc	5	110.00	550.00		
	Cutter	piece	5	70.00	350.00		
	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece	30	15.00	450.00		
	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece	6	28.00	168.00		
	Ballpen, Black 0.5	pieces	300	8.00	2,400.00		
	Ballpen, Blue 0.5	pieces	50	8.00	400.00		
	Sticker Paper	pack	15	65.00	975.00		
	Photo Paper	pack	10	65.00	650.00		
	Double Sided Tape 0.5 inch	roll	5	30.00	150.00		
	Whiteboard Marker Refill Ink Black	bottle	5	150.00	750.00		
	Whiteboard Marker Refill Ink Blue	bottle	5	150.00	750.00		
	Whiteboard Marker Refill Ink Red	bottle	5	150.00	750.00		
	Permanent Marker Refill Ink Black	bottle	3	90.00	270.00		
	Permanent Marker Refill Ink Blue	bottle	3	90.00	270.00		
	Permanent Marker Refill Ink Red	bottle	3	90.00	270.00		
	Plastic Fastener	pieces	10	35.00	350.00		
	Folder (long)	pieces	1000	8.00	8,000.00		
	Folder (short)	pieces	50	7.00	350.00		
	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	10	110.00	1,100.00		
	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	10	145.00	1,450.00		
	Ligh Bulb, LED, 7 watts 1 pc in individual box	piece	5	140.00	700.00		
	Sticky Pad Assorted Colors	pad	20	35.00	700.00		
	Plastic Envelope w/o Handle	pc	50	125.00	6,250.00		

Stapler	pc	10	450.00	4,500.00		
Stapler Heavy Duty	pc	2	1,600.00	3,200.00		
Brown Envelope Long	pc	500	4.00	2,000.00		
Shoelace 1 Meter	pc	200	6.00	1,200.00		
Calculator Small	pc	10	370.00	3,700.00		
Stamp Pad	pc	5	35.00	175.00		
Ruler	pc	20	12.00	240.00		
Calculator Big	pc	1	2,000.00	2,000.00		

SUB TOTAL 99,293.00

Lot 2

JANITORIAL SUPPLIES						
TOILET TISSUE PAPER 2-ply sheets, 150 pulls	pack	5	125.00	625.00		
AIR FRESHENER, aerosol, 280ml/150g min (lemon)	can	10	225.00	2,250.00		
BROOM, soft (paypay)	piece	3	210.00	630.00		
CLEANER, TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle	5	400.00	2,000.00		
CLEANSER, SCOURING POWDER, 350g min./can	can	5	70.00	350.00		
DETERGENT POWDER, all purpose, 1kg	pack	12	160.00	1,920.00		
DISINFECTANT SPRAY, aerosol type, 400-550 grams	can	6	595.00	3,570.00		
DUST PAN, non-rigid plastic, w/ detachable handle	piece	3	45.00	135.00		
Albatros	pieces	50	40.00	2,000.00		
Toilet Brush	pieces	5	65.00	325.00		
Toilet Pump	pieces	5	80.00	400.00		
Dishwashing Liquid	bottle	30	105.00	3,150.00		
Trash Bag, Plastic black XL	pack	10	100.00	1,000.00		
Trash Bag, Plastic black XXL	pack	10	100.00	1,000.00		
Muriatic Acid	gal	5	285.00	1,425.00		
Sponge	pieces	5	25.00	125.00		
Detergent Bleach, 1 Gal	gal	5	170.00	850.00		

SUB TOTAL 21,755.00

Lot 3

IT CONSUMABLE SUPPLIES						
Epson Ink T6644 Black	bot	23	250.00	5,750.00		
Epson Ink T6644 Cyan	bot	7	280.00	1,960.00		
Epson Ink T6644 Magenta	bot	12	280.00	3,360.00		
Epson Ink T6644 Yellow	bot	12	280.00	3,360.00		
Samsung 111S Toner	pc	3	2,900.00	8,700.00		
Samsung 101S Toner	pc	3	3,900.00	11,700.00		
HP GT 51 Black	bot	6	280.00	1,680.00		
HP GT 52 Cyan	bot	4	280.00	1,120.00		
HPGT 53 Magenta	bot	4	280.00	1,120.00		
HP GT 54 Yellow	bot	4	280.00	1,120.00		
Epson Ink 003 Black	bot	26	250.00	6,500.00		
Epson Ink 003 Cyan	bot	9	280.00	2,520.00		
Epson Ink 003 Magenta	bot	14	280.00	3,920.00		
Epson Ink 003 Yellow	bot	14	280.00	3,920.00		
Epson Ink 003 Yellow	bot	14	280.00	2,850.00		
Mouse	pc	10	200.00	2,000.00		

SUB TOTAL 61,580.00

TOTAL

182,628.00

Printed Name/Signature/Position

Name of Company

Address

Date: _____

Tel. No.: _____

Fax No: _____

Email Address: _____