



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Dissemination Kit**. Details of the procurement are as follows:

Name of Project	NMS National Dissemination Forum
Solicitation No.	PR-SSSS03-19-08-00008
Location	Metro Manila
Brief Description	Dissemination Kit for the NMS National Dissemination Forum
Quantity	See attached Bid form.
Approved Budget for the Contract (ABC)	P 150,000.00
Date of Delivery	

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 11:00 am on August 16th, 2019 at the **General Services Division, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City**. Address your quotation to GSD.


MINERVA ELOISA P. ESQUIVIAS
BAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form and/or proposal.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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Fax no.: 374-82-83/ 374-82-62

BID FORM

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Dissemination Kit for the NMS National Dissemination Forum 1. Fabric heavy canvass tote bag -style: two kinds of straps (hand & shoulder) -14"x10"x3" -with full color print -interior zippered pocket 2. Black leatherette notepad -with sticky note set -one color silkscreen print on one surface 3. 3 in 1 USB flash drive pen -Black cover with PSA logo -USB 8GB original -with red laser pointer 4. Rounded retractable ID holder -with UV print -with PSA logo 5. Landscape ID holder (4"x3") 6. Bag tag 7. Multi-color highlighter -with PSA logo Date of delivery: 13 September 2019 <i>NOTE: Please Attach (Mayor's Permit, Tax Clearance, DTI or SEC, PhilGEPS Registration Number, and Omnibus Sworn Statement)</i>	pcs	150	P_____	P_____	()	()
				Total amount in words: _____ _____ _____		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____