



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Catering Services**. Details of the procurement are as follows:

| | |
|---|---|
| Name of Project | 30th National Statistics Month (NSM) Interagency Activity |
| Solicitation No. | PR-SS01-19-09-00035 |
| Location | Metro Manila |
| Brief Description | Catering Services for the 30th National Statistics Month (NSM) Interagency Activity – 1st PSS Clean-up Drive |
| Quantity | See attached Bid form. |
| Approved Budget for the Contract (ABC) | ₱ 135,000.00 |
| Date of Delivery | |

Please quote your lowest price on the item/s listed on the next page and submit the quotation manually to the **BAC Secretariat, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City** or through facsimile number 374-8283 or email to gsd.staff@psa.gov.ph not later than 11:00 AM on

OCT 07 2019

Kindly address your quotation to the Bids and Awards Committee.

CANDIDO J. ASTROLOGO, Jr.
BAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form and/or proposal.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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Fax no.: 374-82-83/ 374-82-62

BID FORM

| Item(s) and specification(s) Minimum | Unit | Qty. | Unit Price | Total Amount (VAT inclusive) | Compliance with Technical Specifications (pls. check) | |
|--|------|------|------------|---------------------------------|---|-----|
| | | | | | Yes | No |
| <p>30th National Statistics Month (NSM) Interagency Activity – 1st PSS Clean-Up Drive</p> <p>Date: 25 October 2019</p> <p>Preferred Location: Baseco Beach, Metro Manila</p> <p>Mode of Payment: SEND BILL ARRANGEMENT</p> <p>Meals (Breakfast / AM Snacks / Lunch for 200 pax) – individually packed in eco-friendly containers</p> <ul style="list-style-type: none"> • Breakfast • AM Snacks • Lunch (packed) <p>Two (2) main course, plus vegetables, one (1) rice, one (1) dessert</p> <ul style="list-style-type: none"> • Provision of Mineral Water • Attach menu upon submission of the bid form <p>Note: Please set apart five (5) meals for vegetarian.</p> <p>NOTE: Please Attach (Mayor's Permit, Income Tax Return, DTI or SEC, Omnibus Sworn Statement and PhilGEPS Registration Number)</p> | pcs | 200 | ₱ _____ | ₱ _____ | () | () |
| | | | | Total amount in words: _____ | | |

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____