



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Office Equipment**. Details of the procurement are as follows:

Name of Project	Office appliances for PRO
Solicitation	PR-PSYS-19-03-014
Location	Metro Manila
Brief Description	Procurement of Goods
Quantity	See attached Bid form.
Approved Budget for the Contract (ABC)	₱ 249,000.00
Date of Delivery	

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 11:00 am on March 27, 2019 personally at the **Philippine Identification System-PhilSys Registry Office (PRO), 5th Flr., TAM Bldg., East Avenue, Diliman, Quezon City**. Address your quotation to PhilSys Registry Office (PRO).

CANDIDO S. ASTROLOGO
BAC Chairperson
SBAC

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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Fax no.: 374-82-83/ 374-82-62

BID FORM

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Office appliances for PRO						
7 cubic ft. Refrigerator, low energy consumption	unit	1	₱ _____			
Microwave oven, 20L cap., 1150 watts, 5 power levels digital programmable	unit	4	₱ _____			
Biometrics door lock, magnetic lock 600lbs holding force, power supply, mounting bracket, exit button, 20 meters network cable, with 10 RFID Cards	unit	1	₱ _____			
Airconditioners, split type, 2 HP, low energy consumption, wall mounted, dual inverter, low noise.	unit	1	₱ _____			
Airconditioners, split type, 1 HP, anti-bacterial air filter, timer, air deflector control, auto swing, anti corrosive gold fin condenser, energy saving	unit	1	₱ _____			
55" Smart LED TV for Conference Room	unit	1	₱ _____			
Water dispenser, 220v/60Hz, temperature selection (Hot or Cold), water collection for a mess-free environment	unit	4	₱ _____			
Coffee maker, 10 cups, Stainless Steel Carafe, Anti Drip Feature, Anti-slip Footing, On/Off Switch, Removable Filter, Water Level Guide, 230 Voltage, 1000 Wattage	unit	4	₱ _____			
				Total amount in words: _____ _____ _____ —		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____. Tel No.: _____ Cellphone No. _____

Date: _____