



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION¹

The **Philippine Statistics Authority (PSA)**, through its Bids and Awards Committee, intends to procure **Desktop Computer and Lightweight Executive Laptop** which will be undertaken in accordance with **Section 52 (Shopping)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **Five Hundred Sixty Seven Thousand Pesos (P567,000.00)**.

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than 11 December 2020 at 11:00 A.M.** through email at **bac-secretariat@psa.gov.ph**.

For any clarification, you may contact us at telephone no. **(02) 8374-8283** or email address at **bac-secretariat@psa.gov.ph**.

Minerva Eloisa P. Esquivias

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Chairperson, Bids and Awards Committee

TERMS AND CONDITIONS

1. Bidders shall provide correct and accurate information required in this form.
2. Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
3. Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
4. Quotations exceeding the Approved Budget for the Contract shall be rejected.
5. Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
6. Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
8. The item/s shall be delivered according to the requirements specified in the Technical Specifications.
9. The PSA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
10. Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, Order Slip and/or Billing statement, by the supplier. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier **not earlier than twenty-four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier**.
11. Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

The following documents are likewise required to be submitted on the specified deadlines:

Document	Deadline	Remarks
Copy of 2020 Mayor's or Business Permit or Valid PhilGEPS Registration (Platinum Membership)	Not later than <u>11</u> December 2020 at 11:00 A.M. (together with quotation)	In case not yet available, you may submit your expired Business or Mayor's permit with Official Receipt of renewal application, however, a copy of your 2020 Business and Mayor's Permit shall be required to be submitted after award of contract but before payment .

¹ As of 02 October 2020



After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Desktop Computer – 5 Units Processor: Intel i7 8700, 8 th Gen Memory: 16GB DDR4, upgradeable to 32GB 2xMemory Slots Storage/Hard Disk: 256 M.2 SSD + 1TB SATA3 7200RPM Display Screen: LED Monitor V226HQL 21.5", ComfyView with eColor Technology Graphics/Video Processor: 4GB Dedicated Graphics Resolution: 1920 x 1080 pixel Standard I/O Ports: Front: Two (2) USB 3.1 Gen1 Ports, Two USB 3.1 Gen 2 Ports One (1) Headphone/Speaker/JackCombo Jack One (1) Microphone-in Jack Rear: One (1) VGA Port, One (1) Display Port, One (1) HDMI Port, One (1) Ethernet, RJ-45 Port, Audio Jacks, Four (4) USB 2.0 Ports Operating System: Windows 10 Professional 64Bit Pointing Device: USB Optical Mouse bundled with mouse pad Warranty: Three (3) years on parts and labor/with authorized service center Additional Features: Energy Star	lot	1	P_____			
Lightweight Executive Laptop – 4 Units Operating System: Pre-loaded with Windows 10 Pro OS, with-built in recovery for OS drivers and utilities Processor: 8th Generation Intel® Core i7 processor Memory: 8GB to 16 GB DDR4-2133 onboard Storage/Hard Disk: 256GB Solid State Drive Display Screen: 13.3" to 14" diagonal FHD ultra slim touch screen (1920 x 1080) with Corning Gorilla Glass Graphics/Video Processor: Intel® HD Graphics 620 with shared video memory Video Camera/Webcam: 720p HD webcam Weight: starting at 1.28 kg (lightweight) to 1.4kg Network Interface: Intel®Dual Band 802.11a/b/g/n/ac (2x2) and Bluetooth Standard I/O Ports: 1 USB Type-C with Thunderbolt 3, 2 x USB 3.1 Gen 1 (1 charging), 1 x HDMI 1.4, 1 x 3.5mm Headphone/microphone combo jack, 1 x Micro-SD Card Reader (supports SDXC) Smart Card Reader Battery: Long Life (Supports battery fast charge) up to 15 to 16 hours						

Power Supply: HP 65W Smart AC adapter (with Power Cord and AC wall Plug) Dimension: 12.48in X 8.6in X 0.59in Accessories: USB-C to HDMI Adapter, USB-C to VGA Adapter, Laptop Sleeve Warranty: Three (3) years warranty on both parts and labor from authorized service center Additional Features: Energy star compliant Batteries & Power supplies are guaranteed for 5 years With built in security software				Total amount in words: _____ _____ _____		
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Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____