



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Consumables**. Details of the procurement are as follows:

Name of Project	Various Toners and Ink Cart for Replenishment of Stocks
Solicitation	PR-FAS01-19-03-00008
Location	Metro Manila
Brief Description	Procurement of Goods
Quantity	See attached Bid form.
Approved Budget for the Contract (ABC)	₱ 991,184.75
Date of Delivery	

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 11:00 am on March 28, 2019 personally at the **General Services Division, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City**. Address your quotation to GSD-PSS.

DAISY S. ADLAWAN
Officer-In-Charge
General Services Division

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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Fax no.: 374-82-83/ 374-82-62

BID FORM

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
-Ink cart. Canon PIXMA-IP4680 (820-black)	cart	20	₱ _____			
-Ink cart. Canon PIXMA-IP4680 (821-black)	cart	10	₱ _____			
-Ink cart. Canon PIXMA-IP4680 (821-yellow)	cart	10	₱ _____			
-Ink cart. Canon PIXMA-IP4680 (821-magenta)	cart	10	₱ _____			
-Ink cart. Canon PIXMA-IP4680 (821-cyan)	cart	10	₱ _____			
-Ink cart. Canon PIXMA-IP7270 (PGI-750-black)	cart	10	₱ _____			
-Ink cart. Canon PIXMA-IP7270 (PGI-751-black)	cart	10	₱ _____			
-Ink cart. Canon PIXMA-IP7270 (PGI-751-magenta)	cart	10	₱ _____			
-Ink cart. Canon PIXMA-IP7270 (PGI-751-blue)	cart	10	₱ _____			
-Ink cart. Canon PIXMA-IP7270 (PGI-751-yellow)	cart	10	₱ _____			
-HP Laserjet HP CE314 A(Imaging Drum)	cart	5	₱ _____			
-Toner cart, HP CF230 A	cart	34	₱ _____			
-HP Laserjet HP CF232 A(Imaging Drum)	cart	5	₱ _____			
-Cartridge CANON-HP 88-black	cart	10	₱ _____			
-Ink, Epson Stylus; T1100-Printer ink-Black-73 HN	cart	10	₱ _____			
-Ink, Epson Stylus; T1100-Printer ink-Cyan, T1032, 103	cart	10	₱ _____			
-Ink, Epson Stylus; T1100-Printer ink-Magenta, T1033, 103	cart	10	₱ _____			
-Ink, Epson Stylus; T1100-Printer ink-Yellow, T1034, 103	cart	10	₱ _____			
-Toner cart, SAMSUNG-ML-D3470B	cart	6	₱ _____			
-SAMSUNG-MLT D116 S-Black	cart	10	₱ _____			
-Toner cart, BROTHER HL-240(NT2150)	cart	10	₱ _____			
-HP Deskjet Toner-HP C6578D-tricolor	cart	10	₱ _____			
-HP Laserjet Toner-HPC6615 DA-Black	cart	10	₱ _____			
-Ink cart, HP C8767WA (HP 96)	cart	10	₱ _____			
-Toner Cart-BROTHER DCP 70650 DN-Black	cart	10	₱ _____			
-Imaging Drum-BROTHER DR 2255	cart	5	₱ _____			
-HP Laserjet Imaging Drum, HPCF219A (19A) – Black	cart	5	₱ _____			
-Toner cart, HP CB436 A	cart	10	₱ _____			
-HP OfficeJet X451dw – Black (CN621AA)	cart	10	₱ _____			
-HP OfficeJet X451dw – Cyan (CN622AA)	cart	10	₱ _____			
-HP OfficeJet X451dw – Magenta (CN623AA)	cart	10	₱ _____			
-HP OfficeJet X451dw – Yellow (CN624AA)	cart	10	₱ _____			
-HP LaserJet P1006 – Black (CB345A)	cart	20	₱ _____			
-Toner cart, HP Q2613A-black	cart	10	₱ _____			
				Total amount in words:		

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After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____. Tel No.: _____ Cellphone No. _____

Date: _____