



REPUBLIC OF THE PHILIPPINES  
PHILIPPINE STATISTICS AUTHORITY

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Training Kit with and Customized ID Lace**. Details of the procurement are as follows:

<b>Name of Project</b>	<b>2020 Operational Training on the Livestock and Poultry Surveys</b>
<b>Solicitation No.</b>	<b>PR-ESSS06-20-01-00001</b>
<b>Location</b>	Metro Manila
<b>Brief Description</b>	<b>Training Kit with and Customized ID Lace for the 2020 Operational Training on the Livestock and Poultry Surveys</b>
<b>Quantity</b>	See attached Bid form.
<b>Approved Budget for the Contract (ABC)</b>	<b>₱ 54,000.00</b>
<b>Date of Delivery</b>	

Please quote your lowest price on the item/s listed on the next page and submit the quotation manually to the **BAC Secretariat, 11<sup>th</sup> Flr., Cyberpod One Eton Centris, Diliman, Quezon City** or through facsimile number 374-8283 or email to [gsd.staff@psa.gov.ph](mailto:gsd.staff@psa.gov.ph) not later than 11:00 AM/PM on FEBRUARY 4, 2020. Kindly address your quotation to the Bids and Awards Committee.

  
**MINERVA ELOISA P. ESQUIVIAS**  
BAC Vice Chairperson *A.*

**Terms and Conditions:**

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form and/or proposal.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**BID FORM**

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
<b>2020 Operational Training on the Livestock and Poultry Surveys (February 2020)</b>  <b>Training Kit for Operational Training on L&amp;P Surveys bag, notebook, and ballpen (customized)</b> Description: 1. <b>Training bag</b> - style: tote bag, expandable with zipper - material: canvass or crushed nylon (not fabric) - dimension: L 15 inches x W 13.5 inches x E 4 inches - printing: with PSA logo print (diameter – 6 ½ inches) - color: navy blue 2. <b>Notebook</b> - Spiral - 100 leaves - Size: 148mm x 200mm - PSA logo front page only - White background 3. <b>Ballpen</b> - Black	set	60	₱ _____	₱ _____	( )	( )
<b>Customized ID lace/ lanyard with cardholder and USB 16GB flash drive for Operational Training on L&amp;P Surveys</b>  Description: <b>ID Lace/ lanyard specifications</b> - 1.0 inch width - Sublimation - Full-color print - With metallic logo botton and g-hook <b>USB specification</b> - Capacity: 16GB <b>ID cardholder specifications</b> - Crystal clear enclosed holder - Available in vertical/ portrait format - Transparent  <b>Date of delivery: 26 February 2020</b>  <small>NOTE: Please Attach Mayor's Permit, BIR Tax Cert., DTI or SEC, Omnibus Sworn Statement, and PhilGEPS Registration Number</small>	piece	60	₱ _____	₱ _____	( )	( )
				Total amount in words: _____ _____ _____ _____ _____		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_