



REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Catering Services**. Details of the procurement are as follows:

Name of Project	Philippine Standard Commodity Classification Review and Foreign Trade Index Workshop
Solicitation No.	PR-ESSS04-19-07-00005
Location	within Metro Manila Philippine Standard Commodity Classification Review and Foreign Trade Index Workshop
Brief Description	Meals for the
Quantity	See attached Bid form.
Approved Budget for the Contract (ABC)	₱ 132,000.00
Date of Delivery	

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 11:00 am on Aug. 1, 2019 personally at the **General Services Division, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City**. Address your quotation to GSD.


MINERVA ELOISA P. ESQUIVIAS
BAC Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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Fax no.: 374-82-83/ 374-82-62

BID FORM

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Catering Services for the Philippine Standard Commodity Classification Review and Foreign Trade Index Workshop of Trade Statistics Division Workshop on the 2019 PSCC Review Date: August 5-7, 2019 AM Snacks, Lunch, PM Snacks	pax	33	₱ _____	₱ _____	()	()
Foreign Trade Index Workshop Date: August 8-9, 2019 AM Snacks, Lunch, PM Snacks	pax	33	₱ _____	₱ _____	()	()
Training on the 2019 PSCC Date: August 13-15, 2019 AM Snacks, Lunch, PM Snacks	pax	33	₱ _____	₱ _____	()	()
Food Requirement: Snacks: sandwiches, Pasta, Native Cakes Main Menu: no cream dory/ no tuna/ no offals Desserts: fresh fruit/ leche flan/ buko pandan -Managed buffet -with standby servers -send bill arrangement -must submit menu/ proposal attached to bid form Venue: 17 th flr. Eton Centris 3, Q.C. (8:00am-5:00pm) NOTE: Please Attach (Mayor's Permit, Tax Clearance, DTI or SEC, PhilGEPS Registration Number, and Omnibus Sworn Statement)				Total amount in words: _____ _____ _____ _____		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____