



**REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY**

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **ICT Equipment**. Details of the procurement are as follows:

Name of Project	Implementation of activities of ISD
Solicitation No.	PR-ESSS03-20-09-00030
Location	Metro Manila
Brief Description	Procurement of ICT Equipment
Quantity	See attached Bid form.
Approved Budget for the Contract (ABC)	₱ 121,000.00
Date of Delivery	

Please quote your lowest price on the item/s listed on the next page and submit the quotation manually to the **BAC Secretariat, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City** or through facsimile number 374-8283 or email to gsd.staff@psa.gov.ph not later than **11:00 AM/PM** on **09 October 2020** . Kindly address your quotation to the Bids and Awards Committee.

(SGD.)

MINERVA ELOISA P. ESQUIVIAS
BAC Vice Chairperson

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form and/or proposal.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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Fax no.: 374-82-83/ 374-82-62

BID FORM

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Digital Audio Recorder Specifications: - Capacity: 16gb built-in memory - 15 hours battery - Linear PCM recording capture sound at up to 96 kHz/ 24-bit, a serious step up from the 44.1 kHz frequency abd 16-bit rate of CD - High-resolution audio record and play with absolute precision	pcs	2	₱_____	₱_____	()	()
External Hard Drive (4 terabytes) Specifications: - Hard Disk Size: 4TB - Hardware Interface: USB 2.0 - Item Dimensions: 5.19 x 3.18 x 0.75 inches - Item weight: 0.65lbs - Memory Storage Capacity: 4TB - Three-stage shock protection system - One-touch auto backup button	pcs	15	₱_____	₱_____	()	()
Rechargeable Wireless Mouse Specifications: - 2.4G wireless mouse - Noiseless Optical Mouse - USB Receiver Type-C - Compatible with Notebook, PC, Laptop, Computer - 4 hours fast charging - 3 to 4 hours length of use *supplier to provide sample for approval NOTE: Please Attach Mayor's Permit, BIR Tax Cert., DTI or SEC, and PhilGEPS Registration Number, and Omnibus Sworn Statement	pcs	23	₱_____	₱_____ Total amount in words:_____ _____ _____ _____ _____ _____	()	()

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature_____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____. Tel No.: _____ Cellphone No. _____

Date: _____