



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**

**REQUEST FOR QUOTATION<sup>1</sup>**

The **Philippine Statistics Authority (PSA)**, through its Bids and Awards Committee, intends to procure **Printing of 2015 ASPBI Publications** which will be undertaken in accordance with **Section 53.9 (Small Value Procurement)** of the 2016 Revised Implementing Rules and Regulations of Republic Act No. 9184, with an Approved Budget of the Contract (ABC) in the amount of **Six Hundred Fifty Thousand Pesos Only (PhP650, 000.00)**

Please quote your **best offer** for the **item/s described herein**, subject to the Terms and Conditions provided below. Submit your quotation duly signed by you or your duly authorized representative **not later than 19 November 2020 at 11:00AM** through email at **[bac-secretariat@psa.gov.ph](mailto:bac-secretariat@psa.gov.ph)**.

For any clarification, you may contact us at telephone no. **(02) 8374-8283** or email address at **[bac-secretariat@psa.gov.ph](mailto:bac-secretariat@psa.gov.ph)**.

*M. Esquivias*  
**MINERVA ELOISA P. ESQUIVIAS**  
 Chairperson, Bids and Awards Committee

**TERMS AND CONDITIONS**

- Bidders shall provide correct and accurate information required in this form.
- Price quotation/s must be valid for a period of **thirty (30) calendar days** from the date of submission.
- Price quotation/s, to be denominated in Philippine peso, shall include all taxes, duties, and/or levies payable.
- Quotations exceeding the Approved Budget for the Contract shall be rejected.
- Award of contract shall be made to the lowest quotation which complies with the technical specifications, and other terms and conditions stated herein.
- Any interlineations, erasures, or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- In case of two or more bidders are determined to have submitted the Lowest Calculated Quotation/Lowest Calculated and Responsive Quotation, the PSA shall adopt and employ "draw lots" as the tie-breaking method to finally determine the single winning provider in accordance with GPPB Circular 06-2005.
- The item/s shall be delivered according to the requirements specified in the Technical Specifications.
- The PSA shall have the right to inspect and/or to test the goods to confirm their conformity to the technical specifications.
- Payment shall be made after delivery and upon the submission of the required supporting documents, i.e, Order Slip and/or Billing statement, by the supplier. Our Government Servicing Bank, i.e, the Land Bank of the Philippines, shall credit the amount due to the identified bank account of the supplier **not earlier than twenty four (24) hours, but not later than forty-eight (48) hours**, upon receipt of our advice. Please note that the **corresponding bank transfer fee, if any, shall be chargeable to the account of the supplier.**
- Liquidated damages equivalent to one tenth of one percent (0.001) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. The PSA shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.

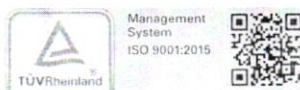
The following documents are likewise required to be submitted on the specified deadlines:

Document	Deadline	Remarks
Copy of 2020 Mayor's or Business Permit or Valid PhilGEPS Registration (Platinum Membership)	Not later than <u>19</u> November 2020 at <u>11</u> AM (together with quotation)	In case not yet available, you may submit your expired Business or Mayor's permit with Official Receipt of renewal application, however, a copy of your 2020 Business and Mayor's Permit shall be required to be submitted <b>after award of contract but before payment.</b>
Notarized Omnibus Sworn Statement (GPPB-prescribed form)	Prior to award	If unable to have the document notarized, you may submit an <b>unnotarized Omnibus Sworn Statement</b> , subject to compliance therewith <b>after award of contract but before payment.</b>

<sup>1</sup> As of 02 October 2020



PSA Complex, East Avenue, Diliman, Quezon City, Philippines 1101  
 Telephone: (632) 8938-5267  
[www.psa.gov.ph](http://www.psa.gov.ph)



After having carefully read and accepted the Terms and Conditions, I/we submit our quotation/s for the item/s as follows:

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
<b>Printing of 2015 ASPBI Publications</b>	<b>lot</b>	<b>1,200</b>	₱ _____	₱ _____	( )	( )
<b>Specifications:</b>						
- Size: 8.5" x 11", cover Color: Full Colors						
- Cover Paper: Foldcote, caliper 12 w/ U.V. Lamination						
- Inside Pages: Book paper 50, substance 20						
- Others Specification: Symthe Sewn, Camera ready						
<b>A – Agriculture, Forestry and Fishing – Volume 1</b>		<b>60</b>				
- 730 pages (excluding cover), Green Background						
<b>B – Mining and Quarrying – Volume II</b>		<b>60</b>				
- 390 pages (excluding cover) Gold Background						
<b>C – Manufacturing (All &amp; Small) – Volume IIIA</b>		<b>60</b>				
- 1,320 pages (excluding cover), Yellow Background						
<b>C- Manufacturing (Large) – Volume IIIB</b>		<b>60</b>				
- 2,770 pages (excluding cover), Yellow Background						
<b>D- Electricity, Gas, Steam and Air conditioning – Volume IV</b>		<b>60</b>				
- 160 pages (excluding cover), Red background						
<b>E – Water Supply; Sewerage, waste Management and Remediate</b>		<b>60</b>				
- 220 pages (excluding cover), Turquoise Background						
<b>F – Construction – Volume VI</b>		<b>60</b>				
- 310 pages (excluding cover), Orange Background						
<b>G – Wholesale and Retail Trade – Volume VII</b>		<b>60</b>				
- 1,710 pages (excluding cover), Yellow – Orange Background						
<b>H- Transport and storage – Volume VIII</b>		<b>60</b>				
- 580 pages (excluding cover),						

<b>Beige Background</b>				
<b>I – Accommodation and Food Service – Volume IX</b>		<b>60</b>		
- 390 pages(excluding cover), Light Pink Background				
<b>J – Information and Communication – Volume X</b>		<b>60</b>		
- 620 pages (excluding cover), Mocha Background				
<b>K – Financial and Insurance Activities – Volume XI</b>		<b>60</b>		
- 310 pages (excluding cover), Silver Gray Background				
<b>L - Real Estate activities – Volume XII</b>		<b>60</b>		
- 450 pages (excluding cover), Cyan Background				
<b>M – Professional, Scientific and Technical Activities – Volume XIII</b>		<b>60</b>		
- 420 pages (excluding cover), Sky Blue Background		<b>60</b>		
<b>N – Administrative and Support Service – Volume XIV</b>				
- 610 pages (excluding cover), Royal Blue Background		<b>60</b>		
<b>P – Private Education – Volume XV</b>				
- 370 pages (excluding cover), Light Green Background		<b>60</b>		
<b>Q – Human Health &amp; Social Work activities – Volume XVI</b>				
- 340 pages (excluding cover), Light Yellow Background		<b>60</b>		
<b>R – Arts, entertainment and Recreation – Volume XVII</b>				
- 360 pages (excluding cover), Magenta Background		<b>60</b>		
<b>S – Other Service – Volume XVII</b>				
- 300 pages (excluding cover), Light Brown Background		<b>60</b>		
<b>2015 ASPBI Economy-wide publication – volume XIX</b>				
- 200 pages (excluding cover), Brown Background				
<b>Mode of payment: Send bill</b>				
<i>Please submit proposal.</i>				
				Total amount in words: _____
				_____
				_____
				_____

Printed Name of authorized representative/Signature \_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_ Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_