

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping**, **small value**, **etc.**) for <u>Office Equipment</u>. Details of the procurement are as follows:

Name of Project	Cork Boards and White Board
Solicitation No.	PR-CRS01-20-09-00022
Location	Metro Manila
Brief Description	Procurement of Cork Boards and White Board for CRSD use
Quantity	See attached Bid form.
Approved Budget for the	
Contract (ABC)	₱ 14,700.00
Date of Delivery	

Please quote your lowest price	on the item/s listed on	the next page and	submit the quotation
manually to the ${\bf BAC}$ Secretariat, 1	1 th Flr., Cyberpod One	e Eton Centris, Dili	man, Quezon City or
through facsimile number 374-8283	or email to gsd.staff@	psa.gov.ph not late	than:00 AM/PM
on . Kindly addr	ess your quotation to th	ne Bids and Awards (Committee.

MINERVA ELOISA P. ESQUIVIAS

BAC Chairperson

Terms and Conditions:

- 1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
- 2. All entries must be typewritten/printed legibly in the Bid Form and/or proposal.
- 3. Late submission of quotation shall not be accepted.
- 4. Bids exceeding the ABC shall be disqualified.
- 5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
- 6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7. Terms of Payment shall be made through check payable to the supplier.
- 8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

PHILIPPINE STATISTICS AUTHORITY REQUEST FOR QUOTATION

Fax no.: 374-82-83/374-82-62

BID FORM

Item(s) and specification(s) Minimum	Unit	Qty.	Unit Price	Total Amount (VAT	Compliance with Technical Specifications (pls. check)			
				inclusive)	Yes		No	
Cork Board (4x8)	рс	1	₱	₱	()	()
Cork Board (18x24)	pcs	2	₱	₱	()	()
White Board (4x8)	рс	1	₱	₱	()	()
NOTE: Please Attach (Mayor's Permit, BIR Tax Cert., DTI or SEC, Omnibus Sworn Statement and PhilGEPS Registration Number)				Total amount in words:				

After having carefully read and accepted your Tern at prices noted above.	ns and Conditions. I/We quote you on the item
Printed Name of authorized representative/Signatu	ire
Position:	
Name of Company	
Address:	Email Address:
Fax No Tel No.:	Cellphone No
Date:	