



Republic of the Philippines
Philippine Statistics Authority
Region VIII-Eastern Visayas



REQUEST FOR QUOTATION

**PROCUREMENT TITLE:**

Purchase of Symbolic Token for 2024
Community-Based Monitoring System
(CBMS) Data Turnover Ceremony

Mode of Procurement:
Small Value Procurement

Region/Province: RSSO 8/Eastern

Date: August 4, 2025

Quotation No.: 2025-0800-RFQ-35

Please quote your lowest price on the item/s listed below, subject to the Terms and Conditions below and submit your **quotation duly signed by your representative not later than 11 August 2025 at 9:00 AM**. Late submission of quotation shall not be accepted.

The Approved Budget for the Contract (ABC) is **FIFTY SEVEN THOUSAND FIVE HUNDRED PESOS ONLY (P 57,500.00)**.

MAE R. ALMONTE
BAC Chairperson

TERMS AND CONDITIONS:

- 1 All entries must be printed/written Legibly. No indicator of compliance to technical specifications will be considered FAILED during evaluation.
- 2 Delivery period: before August 29, 2025.
- 3 Evaluation of bids will be conducted on a "per lot" basis. Additionally, for Lease of Real Property and Venue as Method of Procurement, passing rate of 85% and the bidders shall be evaluated using the criteria on Annex H of the 2016 Revised IRR of RA 9184.
- 4 Price validity shall be for a period of sixty (60) calendar days upon date of submission of quotation.
- 5 This RFQ must be duly filled out supported with the following documents, and the same must be sealed and submitted manually/ on-site to the (insert address) or through email (insert email address)/courier on the date and time specified above:
 - ☒ a. 2025 Mayor's/Business Permit, but if not yet available, the recently expired Mayor's/Business Permit with official receipt of renewal application, subject however submission of 2025 Mayor's/Business Permit after award of contract but before payment;
 - ☐ b. Latest Income and Business Tax Returns filed and paid through BIR Electronic Filing Payment System (eFPS) and,
 - ☒ c. The supplier's PhilGEPS Registration Certificate/document reflecting the corresponding PhilGEPS Registration Number.
 - ☒ d. Omnibus Sworn Statement, if applicable. Notarized Omnibus Sworn Statement should be submitted by the winning bidder upon issuance of PO/NOA.
- 6 Award of Contract shall be made to the Lowest Calculated and responsive quotation / Most Responsive Quotation / Single Calculated and Responsive Quotation and complies with the specifications and other terms and conditions as stated in the RFQ.
- 7 Terms of Payment shall be made through check payable to the supplier. Advance payment and security deposit are waived.
- 8 The BAC, upon consultation with the end-user, may cancel or terminate the conduct of the procurement activities pursuant to Sec. 35.6 of the 2016 Revised IRR of RA 9184. Moreover, the Head of the Agency reserves the right to reject any and all bids, declare a failure of bidding or not award the contract per Sec. 41 of the same IRR.
- 9 Refusal to accept an award may be ground for imposition of administrative sanctions under Rule XXIII of the 2016 Revised IRR of RA 9184.
- 10 Warranty shall be 1 month from date of acceptance by the procuring entity.
- 11 For clarification, please contact (055) 560-2763.



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REQUEST FOR QUOTATION
PR No. 2025-0826-PR-035

I have read and understood the Procurement Terms and Conditions. By signing this quote, I hereby agree and bind myself to the Terms and Conditions indicated in this RFQ.

Item(s) and Specification(s), minimum	Unit	Quantity	Unit Price	Total Amount (VAT Inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
Purchase of Symbolic Token for 2024 Community-Based Monitoring System (CBMS) Data Turnover Ceremony Quantity: 23 pieces Specifications: Acrylic with sticker Size: 18" x 7" Note: See attached sample layout	pc	23	_____	_____	_____	_____

PLEASE FILL-OUT THIS PORTION LEGIBLY AND COMPLETELY:

Total amount in words: _____

Total amount in figures: _____

Printed name of the authorized representative: _____

Signature: _____

Name of Company: _____

Position: _____

Address: _____

Email address: _____

Fax No.: _____ Tel. No.: _____

Mobile No.: _____

Date: _____