

## PURCHASE REQUEST

Entity Name: PHILIPPINE STATISTICS AUTHORITY - RSSO XIII

Fund Cluster: \_\_\_\_\_

Office/Section : CRASD		PR No.: <u>2017-06-0121</u>		Date: June 16, 2017	
		Responsibility Center Code : _____			
Stock/ Property No.	Unit	Item Description	Quant ity	Unit Cost	Total Cost
		<b>Accommodation</b>			
	rooms	Deluxe room, twin-sharing with free breakfast			-
		July 2	4	2,500.00	10,000.00
		July 3	4	2,500.00	10,000.00
		July 4	4	2,500.00	10,000.00
		<b>Deluxe room, triple-sharing with free breakfast</b>			
	Hotel Eto Gerand Palau	July 2	3	3,300.00	9,900.00
		July 3	3	3,300.00	9,900.00
		July 4	3	3,300.00	9,900.00
		<b>Additional breakfast</b>			
	pax	July 3	8	250.00	2,000.00
	pax	July 4	8	250.00	2,000.00
	pax	July 5	8	250.00	2,000.00
		<b>Meals</b>			
		<b>July 2</b>			
	pax	Dinner	30	200.00	6,000.00
		<b>July 3</b>			
	pax	Lunch (3 main dish, 1 side dish, drinks, rice, dessert of fresh fruits, etc)	35	200.00	7,000.00
	pax	Dinner ( 3 main dish, 1 side dish, drinks, rice, dessert or fresh fruits, etc)	35	200.00	7,000.00
		<b>July 4</b>			
	pax	Lunch (3 main dish, 1 side dish, drinks, rice, dessert of fresh fruits, etc)	42	200.00	8,400.00
	pax	Dinner ( 3 main dish, 1 side dish, drinks, rice, dessert or fresh fruits, etc)	35	200.00	7,000.00
		<b>Snacks</b>			
		<b>July 3</b>			
	pax	AM snacks	35	100.00	3,500.00
	pax	PM snacks	35	100.00	3,500.00
		<b>July 4</b>			
	pax	AM snacks	35	100.00	3,500.00
	pax	PM snacks	35	100.00	3,500.00
	pax	Miscellaneous (additional food during Welcome Dinner)	30	250.00	7,500.00
	pax	Tokens	20	500.00	10,000.00
					-
					-
		<b>Total</b>			132,600.00

Purpose: For QMS Technical Guidance on July 3-4, 2017

Requested by:

Approved by:

Signature :

Name :

Designatio

BERNADETH I. BONACHITA

151

ROSALINDA CELESTE-APURA

Regional Director

CAO, CRASD