

SUPPLEMENTAL PQ BID BULLETIN No. 2
Civil Registry System-Information Technology Project Phase II
5 November 2015

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification																						
ON PROJECT INFORMATION MEMORANDUM (PIM)																									
PQ-BB2-01	pp.8 PIM Clause 3.1: Objective of the CRS-ITP2, item 3-80 outlets of CRS.	Are these CRS outlets to be added to the existing 40 outlets already in operation?	<p>The proposed 80 CRS Outlets already include the existing 40 outlets.</p> <p>Note that the PSA-operated outlets and PSA Central Office outlet are the only ones included in the proposed 80 CRS outlets.</p>																						
PQ-BB2-02	pp.11 PIM Clause 3.2.2a: PSA Channels	Are the channels mentioned at different locations separate from the CRS outlets?	<p>It depends on the type of channel. The location of the different channels will be as follows:</p> <table><tr><th>Channel</th><th>Location</th></tr><tr><td>PSA-operated outlets</td><td>CRS Outlets (Metro Manila, regional/ provincial)</td></tr><tr><td>PSA Central Office Outlet</td><td>CRS Outlets, PSA Complex, East Avenue</td></tr><tr><td>PSA-authorized outlets</td><td>Outside CRS Outlets</td></tr><tr><td>Phone-based services</td><td>Outside CRS Outlets</td></tr><tr><td>eCensus/Cyber Outlets</td><td>Outside CRS Outlets</td></tr><tr><td>LGU-operated outlets</td><td>Outside CRS Outlets</td></tr><tr><td>Certificate Requests from Self Service Kiosks</td><td>CRS Outlets and Outside CRS Outlets</td></tr><tr><td>Certificate Requests from Mobile Outlets</td><td>Outside CRS Outlets</td></tr><tr><td>Private individuals via the Internet (home)</td><td>Outside CRS Outlets</td></tr><tr><td>Other Agencies/Institution s as determined by PSA</td><td>Outside CRS Outlets</td></tr></table> <p>See also PQ-BB2-01.</p>	Channel	Location	PSA-operated outlets	CRS Outlets (Metro Manila, regional/ provincial)	PSA Central Office Outlet	CRS Outlets, PSA Complex, East Avenue	PSA-authorized outlets	Outside CRS Outlets	Phone-based services	Outside CRS Outlets	eCensus/Cyber Outlets	Outside CRS Outlets	LGU-operated outlets	Outside CRS Outlets	Certificate Requests from Self Service Kiosks	CRS Outlets and Outside CRS Outlets	Certificate Requests from Mobile Outlets	Outside CRS Outlets	Private individuals via the Internet (home)	Outside CRS Outlets	Other Agencies/Institution s as determined by PSA	Outside CRS Outlets
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PQ-BB2-03	pp.13 PIM 3.2.6 Operation and Maintenance of CRS-ITP2 System	Does PSA have a preferred SECPA provider for Phase II?	PSA has no preferred SECPA provider.																						
PQ-BB2-04	pp.14 PIM Clause 3.2.8:	We trust the land for the CRS Building will be provided by the PSA with Architectural design and requirements. If not, size of the	The PSA will provide the land with a lot area of 1,000 sq.m. for the construction of the CRS building (excluding the area for site																						

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	Construction of CRS Building/ Service Facility	land to be given for CRS Building needs to be ascertained to enable us to do a proper budgeting of the cost of Building. We need to know the space requirement by PSA for their own use - as per the Annex B, they are supposed to furnish the area to be occupied by them.	<p>development) at the PSA Complex, East Avenue, Quezon City.</p> <p>The total space requirement for the CRS building is 9,000 sq. m. with PSA requiring 4,000 sq.m. for its own use.</p> <p>Specifically, the CRS Building will house the following:</p> <ul style="list-style-type: none"> • Central Facility (Data Staging, Help Desk and, Data Center) • Primary Back Office • Central Office Outlet • PSA Offices involved in civil registration functions about 4,000 sq.m. • Basement Parking space (1,000 sq. m.) <p>Fit-outs of the entire CRS Building shall be shouldered by the Concessionaire.</p> <p>However, the architectural design shall be provided by the Concessionaire subject to approval by the PSA.</p>
PQ-BB2-05	pp.15 PIM Clause 3.3: User Fee	In view of the new Technology deployed and additional expenses incurred, is there a provision to increase the user fee? Please also consider Inflation, currency depreciation and Price Index Matrix over the Project span of 12 years.	The provision for user fee adjustment will be provided in the Concession Agreement.
PQ-BB2-06	pp.17 PIM Clause 4: Project Structure 4.1;	Will the revenue share be paid to the private project proponent by raising an invoice or by generating a report generated thru the system. When does this payment commence: From the date we take over the CRS/ITP (old project?) From any other date?	<p>The revenue share to be paid to the Concessionaire shall be determined through a system-generated report on a monthly basis. The Concessionaire shall prepare an invoice corresponding to its revenue share based on the said report.</p> <p>The payment to the Concessionaire shall commence from the date of takeover of the current CRS-ITP.</p>
PQ-BB2-07	pp.17 PIM Clause 4.2	"PSA will provide Lot for the CRS Building.." Please define LOT here	Please refer to the response in PQ-BB2-04.
PQ-BB2-08	pp.19 PIM Clause 6, Item 12	Please clarify One-on-One Sessions from 15th January 2016. If it is related to pre-bid conference on 22nd January 2016 then logically One-on-One session should be after the pre-bid conference.	The revised schedule for the one-on-one sessions will be issued in due course.
PQ-BB2-09	pp.23 PIM Annex B: Information on CRS Building/Service	Normally in Public Service Projects the Import Duty, VAT and other local duties and taxes including Income Tax are exempt. Also in such projects normally the government allow <i>gratis visa</i> facility for expatriate consultants and domain	<p>The share of the Concessionaire in providing CRS-ITP and CRS-ITP2 services are not VAT-exempt.</p> <p>The PSA will not provide any <i>gratis visa</i> to expatriate consultants and domain specialist</p>

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	e Facility	specialist working on the project. They have not mentioned anything about the same in the document. Is it covered under any other government policy or act?	working on the project.
ON INSTRUCTIONS TO PROSPECTIVE BIDDERS (ITPB)			
PQ-BB2-10	pp. 9 ITPB, Sec. 2. (w)	Revision of definition of Lead Member	Section 2 (w) of the ITPB is revised as follows: w) "Lead Member" means, for a Prospective Bidder which bids as a Consortium, the Consortium Member having the largest equity interest in the Consortium, <u>which should not be less than thirty four percent (34%), and which should be designated in writing as such by the other Consortium Members.</u>
PQ-BB2-11	pp. 12 ITPB, Sec. 2. (vv)	We suggest that the term "outstanding dispute" in this section be capitalized since it is a defined term. Revision of definition of "Unsatisfactory Performance".	Section 2 (vv) of the ITPB is revised as follows: "vv) "Unsatisfactory Performance" means any of the following: 1) within the last five (5) years prior to the Qualification Documents Submission Date - (a) failure to satisfactorily perform any of its material obligations on any contract, as evidenced by a final judicial pronouncement or arbitration award or an agreement by way of settlement and compromise wherein there is an acknowledgment of the failure.; (b) no <u>with</u> Outstanding Dispute with government agencies or entities to whom the Prospective Bidder has a contract with; XXX".
PQ-BB2-12	pp. 17 ITPB, Section 7	Section 7 requires all queries on any aspect of the bidding documents be submitted to the Head of the PBAC by personal delivery, e-mail or fax, with copies to the PBAC Secretariat, PPP Center, and the Project Email. We note however, that the e-mail of the PBAC Chairperson was not provided in Section 7. Kindly provide the e-mail as well as the telephone and fax numbers of the PBAC Chairperson.	Section 7 of the ITPB is revised as follows: "xxx Chairperson of the PBAC Attention: Deputy National Statistician Estela T. De Guzman Address: 11th Floor, One Cyberpod Centris EDSA cor. Quezon Ave., Brgy. Pinyahan, Quezon City, Philippines Email: e.deguzman@psa.gov.ph Telephone: (02)4626600 local 823 xxx"
PQ-BB2-13	pp. 17 ITPB, Sec. 9d	1. We note that in other PPP projects the requirement of authentication of foreign documents is only required when the document that is executed abroad is also required to be notarized under the ITPB. Kindly confirm that the same rule applies	For clarity, the opening paragraph of Section 9 of ITPB is revised as follows: 9. Language and Foreign Documents

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		<p>for this Project. In other words, documents executed abroad that are not required to be notarized under the ITPB do not need to be authenticated before a Philippine consular official. For clarity, kindly see our proposed changes to Section 9.a.</p> <p>2. As regards Section 9.d, we believe that a certification from the Prospective Bidder that the translation of a document written in a foreign language is accurate is no longer necessary since the translation has already been authenticated by a Philippine consular official. Accordingly, we request that the requirement for certification by the Prospective Bidder be deleted.</p> <p>3. Kindly confirm that for documents written in a foreign language, only the English translation must be authenticated before a Philippine consular official, and the underlying document that is translated does not need to be authenticated.</p>	<p>The Qualification Documents, and all correspondence and documents relating to the Invitation Documents and the Bid, shall be prepared and written in the English language. Any printed literature or document furnished by Prospective Bidders written in another foreign language shall be accompanied by an English translation <u>certified by a translator that the English translation is a complete and accurate translation of the original. The certification issued by the translator shall be authenticated by the Philippine Consular office having jurisdiction over the place where the certification is issued. In case of conflict, the English translation shall prevail."</u></p> <p>Section 9 (d) of the ITPB is hereby deleted</p> <p>Documents issued or executed in a foreign country must be authenticated regardless of whether or not such documents are required to be notarized.</p> <p>Both the English translation of the document and the underlying document itself must be authenticated.</p>
PQ-BB2-14	pp. 21 ITPB, Sec. 12.2.1.a(1)	<p>1. Kindly confirm that the information on the nature of the business of the entity proposed to fulfil the firm experience requirement under Section 12.2.1.a(1) is to be written on the space provided for Item 7 (on Principal Purposes or Businesses) of QD 2: Basic Information Sheet.</p> <p>2. Kindly confirm that the "documentary evidence" referred to in the second sentence of Section 12.2.1.a(1) are the Articles of Incorporation.</p>	<p>The PBAC confirms that the information on the nature of the business or primary purpose of the entity proposed to fulfill the firm experience requirement under Section 12.2.1.a (1) is to be provided in Item 7 (on <i>Principal Purposes of Businesses</i>) of QD2: Basic Information Sheet.</p> <p>The "documentary evidence" referred to in the second sentence of Section 12.2.1.a(1) are the required attachments to the Basic Information Sheet enumerated under Section 13.3(b)(ii).</p> <p>Section 12.2.1.a(1) of the ITPB is revised as follows:</p> <p>"a. Firm experience. To qualify to bid for the Project, the Prospective Bidder must meet the following technical criteria:</p> <p>1) Nature of Business</p> <p>The Prospective Bidder should be in the Information Technology/ IT consulting / IT Integration / IT Solutions / Managed Services business continuously in operation for at least five (5) years as of 31 August 2015. Information regarding the same should be provided using the form in Annex QD 2 along with documentary</p>

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			<u>evidence the required attachments under Section 13.3(b)(ii)."</u>
PQ-BB2-15	pp. 21 ITPB, Sec. 12.2.1.a(2)	<p>1. We understand that the entity that is proposed to meet the firm experience requirement under Section 12.2.1.a(2) must be ISO 20000, or ISO 27001 certified, or have at least a CMM Level 3 or CMMi Level 3 certification. In addition, we understand that if the firm experience requirement is met by an Affiliate of the Prospective Bidder or a Consortium Member (in the case of a Consortium), then it is the Affiliate itself and not necessarily the Prospective Bidder or Consortium Member, as the case may be, that must be ISO 2000, or ISO 27001 certified, or have at least CMM Level 3 or CMMi Level 3. Please confirm if our understanding is correct.</p> <p>2. Kindly also confirm that if the firm experience requirement of an Affiliate of the Prospective Bidder or a Consortium, as the case may be, is going to be used to meet the requirement under Section 12.2.1.a, then the Prospective Bidder or the Consortium Member is not required to submit an ISO 20000 certificate, ISO 27001 certificate, CMM Level 3 or CMMi Level 3 Certification.</p>	The PBAC confirms that if the firm experience requirement is proposed to be met by an Affiliate of the Prospective Bidder or a Consortium Member (in the case of a Consortium), then it is the Affiliate itself and not necessarily the Prospective Bidder or Consortium Member, as the case may be, that must be ISO 20000 or ISO 27001 certified, or have at least CMM Level 3 or CMMi Level 3.
PQ-BB2-16	pp. 22 ITPB, Sec. 12.2.1.b	Unlike Section 12.2.1(a) on Firm Experience, Section 12.2.1(b) on IT Experience does not expressly provide that the entity/ies proposed to meet the Systems Integration, and the Image and Document Management System Solutions Experience must also submit an ISO 20000 certificate, or ISO 27001 certificate, or CMM Level 3 or CMMi Level 3 Certification. Please clarify whether these certificates are also necessary for the purpose of satisfying the Systems Integration experience and/or the Image and Document Management System Solutions Experience.	The PBAC does not require the submission of an ISO 20000 certificate, or ISO 27001 certificate, or CMM Level 3 or CMMi Level 3 Certification for the IT Experience requirement (Systems Integration experience and the Image and Document Management System Solutions Experience).
PQ-BB2-17	pp. 22 ITPB, Sec. 12.2.1.b(1)	1. We note that the entity that fulfills the Systems Integration experience requirement for a Prospective Bidder that is a partnership of corporation may be "[a]n Affiliate of the Prospective Bidder (but not a Contractor)". We wish to clarify the relevance of providing that the entity may not be a Contractor. It appears to be a superfluous statement. Please see delete.	<p>Section 12.2.1.b(1) of the ITPB is revised as follows:</p> <p>"xxx</p> <p>The related entity that fulfills this requirement may be:</p> <ul style="list-style-type: none"> • If the Prospective Bidder is a partnership or corporation:

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		<p>2. In addition, we also note that, in the case of a Consortium, the entity fulfilling the Systems Integration experience requirement must be the Lead Member or an Affiliate of the Lead Member. Kindly clarify the reason why the fulfilling entity has to be the Lead Member. We believe that the other Consortium Members (that are not the Lead Member) should also be allowed to meet the Systems Integration experience requirement as there appears to be no special reason for requiring the Lead Member, which merely holds the largest equity interest in the Consortium, to specifically meet the Systems Integration requirement. We request that the ITPB be amended accordingly.</p>	<p>(i) The Prospective Bidder itself; or (ii) An Affiliate of the Prospective Bidder (but not a Contractor)</p> <ul style="list-style-type: none"> <i>If the Prospective Bidder is a Consortium:</i> <p>(i) The Lead Member; or (ii) An Affiliate of the Lead Member.</p> <p>xxx"</p> <p>Thus, the proposed changes are denied.</p>
PQ-BB2-18	pp.22 ITPB Section 12.2.1b #1: Systems Integration	<p>Will PSA consider the changes as per proposed redraft?</p> <p>Proposed Re-draft The combined contract value of these two projects should be at least Php1.5B with each project having a minimum contract value of Php375M.</p> <p>Further, the two projects listed above, put together, should have the following components: Database Set-up; Web-based application server; Workflow management; Document Management; Web portal; and Electronic Forms.</p>	<p>The proposed changes are denied. The PBAC reiterates that the minimum contract value for each of the two client reference projects is PhP 750 million.</p>
PQ-BB2-19	pp.22 ITPB Section 12.2.1b: IT Experience	<p>We seek clarification whether experience on Systems Integration and Image and Document Management Solutions shall be carried by one entity alone or it can be for separate entities.</p>	<p>Experience on Systems Integration and Image and Document Management Solutions may be carried by one entity alone or by separate entities. Prospective bidder may nominate not more than two entities to satisfy the IT experience requirements.</p>
PQ-BB2-20	pp. 23 Section 12.2.1.b(2) of the ITPB	<p>Inclusion of definition of related entity the fulfils the requirement on "Image and Document Management System Solutions Experience"</p>	<p>Section 12.2.1.b(2) of the ITPB is revised as follows:</p> <p>"xxx</p> <p>(iv) Experience handling 40,000 transactions per day.</p> <p>The related entity that fulfills this requirement may be:</p> <ul style="list-style-type: none"> <i>If the Prospective Bidder is a</i>

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			<p>partnership or corporation:</p> <p>(i) The Prospective Bidder itself; or (ii) An Affiliate of the Prospective Bidder</p> <ul style="list-style-type: none"> <i>If the Prospective Bidder is a Consortium:</i> <p>(i) A Consortium Member with at least twenty percent (20%) interest in the Consortium; or</p> <p>(ii) An Affiliate of the Consortium Member with at least twenty percent (20%) interest in the Consortium.</p> <p>xxx"</p>
PQ-BB2-21	pp. 23 ITPB, Sec. 12.2.1.b.(2)	The ITPB does not define "Image and Document System Solutions". Kindly provide a definition for this term.	<p>Item (zz) is hereby inserted under Section 2 of the ITPB which shall read as follows:</p> <p><u>zz) "Image and Document System Solutions"</u> refers to the use of computer system and software to store, manage, facilitate retrieval and monitor access of the electronic documents and images of paper-based information captured through the use of a document scanner.</p>
PQ-BB2-22	pp.23 ITPB Section 12.2.1b#2(ii): Image Document Management Systems Solutions Experience	<p>With today's rapid advancement in technology, it is respectfully proposed that experience in implementing systems within the last 5 years would have more relevance in relation to pre-qualification requirements. Will PSA consider the change (from 10 years to 5 years) as per proposed redraft?</p> <p>Proposed Re-draft (ii) Experience at least five (5) years in implementing image document management system</p> <p>Under Clause 12.2.1 of the Instructions to Prospective Bidders, a firm which had been in operation for at least five (5) years as of 31 August 2015 is <u>qualified to bid</u>. However, under Sub-Clause `12.2.2 the prospective bidder must have an experience of at least ten (10) years in implementing image document management system.</p> <p>Please explain this possible inconsistency.</p>	<p>Section 12.2.1b2(ii) is revised as follows:</p> <p>"(ii) Experience at least ten (10) <u>five (5)</u> years in implementing image document management system."</p> <p>Item 3(ii) of Annex QD 7-B is revised as follows:</p> <p>" (ii) Experience at least ten (10) <u>five (5)</u> years in implementing image document management system."</p>

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PQ-BB2-23	pp. 23 ITPB, Sec. 12.2.1.c.	<p>1. The ITPB provides that “[t]he Prospective Bidder, Consortium Members, their Affiliates must have on its rolls the personnel with following qualification and experience.” We note that other PPP projects allow the Prospective Bidder to propose as its key Personal employees, consultants and external experts. Please confirm that this is also the case in this Project. Kindly revise in Section 12.2.1.c in accordance with our proposed changes.</p> <p>2. The term Educational Qualification is not defined in the ITPB. Please provide the definition for this term.</p>	<p>The Prospective Bidder, Consortium Member, and their Affiliates must have on its rolls the among their collective personnel, or undertake to engage, the personnel individuals with the following required qualification and experience <u>described below</u>. The Prospective Bidder has to submit at least one and a maximum of two (2) CVs of personnel in each of the following categories, containing Education Qualification/ the relevant qualifications certifications. The relevant experience of the professional staff mentioned above is also required to be submitted in the format provided in Annex QD 8-A and Annex QD 8-B. Further, it <u>it</u> is clarified that one person’s CV cannot be submitted for two different positions.</p> <p><u>The Prospective Bidder shall identify its nominated Key Personnel and each of the nominated Key Personnel is required to submit a Notarized Statement of Willingness to Participate In, and Capacity to Undertake the Requirements of the Project in the format provided in Annex QD 8-C.”</u></p> <p><u>For this purpose, Annex QD 8-C (Statement of Willingness to Participate In, and Capacity to Undertake the Requirements of the Project – to be signed by the identified personnel), is herein attached as an additional annex to the ITPB.</u></p> <p>The phrase Educational Qualification is hereby deleted.</p>
PQ-BB2-24	pp. 25 ITPB, Sec. 12.2.2.a	The ITPB does not define “Civil Works”. Kindly provide a definition for this term.	<p>Item (aaa) is hereby inserted under Section 2 of the ITPB which shall read as follows:</p> <p><u>aaa) “Civil Works” refers to the design and construction of a building including site development.</u></p>
PQ-BB2-25	pp. 25 ITPB, Sec. 12.2.2.a	<p>1. The ITPB provides that one client reference shall be submitted by “the Prospective Bidder or a related entity or sub-contractor”. Please clarify the meaning of “related entity” and “sub-contractor”.</p> <p>2. The ITPB does not provide whether the experience of an Affiliate of the Prospective Bidder or a Consortium Member, as the case may be, may be used to fulfil the civil works experience under Section 12.2.2.a. Similarly, it is not clear that the “sub-</p>	<p>Section 12.2.2a Civil Works is revised as follows:</p> <p>"a. Civil Works Experience</p> <p>Managed or supervised construction of at least a seven-storey building.</p> <p>XXX</p> <p>One client reference submitted by the Prospective Bidder or a related entity or sub-contractor nominated Contractor should meet</p>

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		contractor” referred to in Section 12.2.2.a refers to a nominated Contractor of the Prospective Bidder. In this regard, please confirm that the experience of an Affiliate of the Prospective Member or a Consortium Member, as the case may be, or a nominated Contractor may be used to fulfil the civil works experience requirement under Section 12.2.2.a.	<p>the following requirements:</p> <ul style="list-style-type: none"> • The Prospective Bidder or related entity or sub-contractor nominated Contractor should have successfully completed the construction of at least seven-storey building. • Certification of the completed project. <p>The Prospective Bidder or a related entity or sub-contractor nominated Contractor should fill and submit the form in Annex QD 7- C along with documentary evidence.</p> <p><u>The related entity that fulfils this requirement may be:</u></p> <ul style="list-style-type: none"> • <u>If the Prospective Bidder is a partnership or corporation:</u> <ul style="list-style-type: none"> i. <u>The Prospective Bidder itself; or</u> ii. <u>An Affiliate of the Prospective Bidder;</u> • <u>If the Prospective Bidder is a Consortium:</u> <ul style="list-style-type: none"> i. <u>A Consortium Member; or</u> ii. <u>An Affiliate of the Consortium Member</u> <p>The Prospective Bidders not qualifying the criteria specified in 12.2.1 (items a, b, and c) and 12.2.2 above shall be summarily rejected."</p>
PQ-BB2-26	pp.25 ITPB, Sec. 12.2.2	If civil works is to be subcontracted, are prospective bidders allowed to change subcontractor for some compelling reason, after prequalification?	Changing the nominated Contractor is allowed only in the case of the Winning Bidder. However, the use of any nominated Contractor not pre-qualified during the Bidding Process will require prior written consent from PSA, and will be subject to the Concessionaire's demonstration that the nominated Contractor meets the requirements under the ITPB.
PQ-BB2-27	pp. 25 ITPB, Sec. 12.3	The ITPB provides that each entity proposed to meet the financial qualification requirements must submit a Certificate of Absence of Unsatisfactory Performance Record, but only in relation to the last two paragraphs of the definition of "Unsatisfactory Performance". It then proceeds to identify the last two paragraphs, but the language indicated in item (i) of the last paragraph of Section 12.3 differs from that of item (2) of Section 2(vv). Kindly clarify which language between the two should be used and consider amending the ITPB accordingly.	<p>The last paragraph of Section 12.3 of the ITPB is revised as follows:</p> <p>"Each entity which is proposed to meet the Financial Qualification Requirements must also submit a Certification of Absence of Unsatisfactory Performance Record (Annex QD 3-A and Annex QD 3-B), but only in relation to the last two paragraphs of the definition of "Unsatisfactory Performance" which deal with:</p> <p><u>i) Inclusion in a blacklist issued by any governmental agency of the Philippines or in the Debarred and Cross-Debarred Firms & Individuals list of major international financial institutions such as, but not limited to, the World Bank, European Bank for Reconstruction and Development, Asian Development Bank,</u></p>

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			<p><u>Inter-American Development Bank and African Development Bank Group, whether as an individual contractor, partnership, corporation, or any other juridical entity, or as a member of a joint venture or consortium</u></p> <p>a. <u>ii) XXX"</u></p>
PQ-BB2-28	<p>pp. 25 ITPB, Sec. 12.3</p> <p>In relation to Annex QD 1-B (page 47)</p>	<p>The nature of the entity fulfilling the financial requirement is not the same in Section 12.3 and Annex QD 1-B. Kindly confirm :</p> <p>12.3 Financial Qualification</p> <p>The related entity that fulfils this requirement may be:</p> <ul style="list-style-type: none"> • <i>If the Prospective Bidder is a partnership or corporation:</i> <ul style="list-style-type: none"> i. The Prospective Bidder itself; or ii. An Affiliate of the Prospective Bidder; or • <i>If the Prospective Bidder is a Consortium:</i> <ul style="list-style-type: none"> i. A single Consortium Member with at least twenty percent (20%) interest in the Consortium; or ii. An Affiliate of a Consortium Member with at least 20% interest in the Consortium <p>A single entity - whether the Prospective Bidder, Nominated Member (revised Supplemental PQ Bid Bulletin No. 01-2015), or an Affiliate of either - must meet the Financial Qualification Requirements in their entirety. For example: either (i) the Prospective Bidder or its Affiliate, or (ii) the Lead Member or its Affiliate, must, by itself and not along with any other entity, fulfill the net worth requirement.</p> <p>Annex QD 1-B BUSINESS PLAN (FOR A PROSPECTIVE BIDDER WHICH IS A CONSORTIUM)</p> <p>A Consortium may only designate a single entity as Lead Member which entity must have the largest equity interest in the Consortium and must fully meet the Financial Qualification Requirements prescribed in Section 12.3.</p>	<p>The second sentence of Item 11 of Annex QD1-B which reads as:</p> <p>"A Consortium may only designate a single entity as Lead Member which entity must have the largest equity interest in the Consortium and must fully meet the Financial Qualification Requirements prescribed in Section 12.3."</p> <p>is hereby deleted.</p>

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PQ-BB2-29	pp. 25 ITPB, Sec. 12.3 In relation to Annex QD 1-B (page 47)	<p>Clarify inconsistency between Section 12.3 Financial Qualification Requirement and Annex QD-9 Attachment #3 in respect of financial qualification.</p> <p>12.3. Financial Qualification Requirements</p> <p>To qualify to bid for the Project, the Prospective Bidder or a related entity, as described below, must have a net worth at least Seven Hundred Million Pesos (PhP 700,000,000) or equivalent as of its latest audited financial statements, which must be dated not earlier than 31 December 2014.</p> <p>Annex QD 9 NOTARIZED STATEMENT OF FINANCIAL CAPABILITY, Attachment #3</p> <p>a. Required Attachments: ... 3. A testimonial letter from a domestic universal or commercial bank duly licensed by the Bangko Sentral ng Pilipinas attesting that the Prospective Bidder or the Lead Member in case of a Consortium, or any of their Affiliates, is banking with them and that it is in good financial standing and/or is a) qualified to obtain credit facilities from such bank of at least PhP 850,000,000.00 or b) has a cash balance of no less than PhP 700,000,000.00 or c) any combination of (a) and (b) above amounting to PhP 1,550,000,000.00</p>	<p>Section 12.3 shall be revised as follows:</p> <p>"To qualify to bid for the Project, the Prospective Bidder or a related entity :</p> <p>a) must have a net worth of PhP700M or equivalent as of its latest audited financial statements, which must be dated not earlier than 31 December 2014; and</p> <p>b) provide a testimonial letter from a domestic universal/commercial bank or an international bank with a subsidiary/branch in the Philippines or any international bank recognized by the Bangko Sentral ng Pilipinas attesting that the Prospective Bidder or a related entity is banking with them and that they are in good financial standing and is qualified to obtain credit accommodations from such banks for at least PhP850M to finance the project.</p> <p>The related entity that fulfils this requirement may be:</p> <p>xxx"</p> <p>Annex QD-9 shall be revised as follows:</p> <p>" x x x</p> <p><u>3. A testimonial letter from a domestic universal/commercial bank or an international bank with a subsidiary/branch in the Philippines or any international bank recognized by the Bangko Sentral ng Pilipinas attesting that the Prospective Bidder or a related entity is banking with them and that they are in good financial standing and is qualified to obtain credit accommodations from such banks for at least PhP850M to finance the project.</u></p> <p>A testimonial letter from a domestic universal or commercial bank duly licensed by the Bangko Sentral ng Pilipinas attesting that the Prospective Bidder or the Lead Member in case of a Consortium, or any of their Affiliates, is banking with them and that it is in good financial standing and/or is</p> <p>a) qualified to obtain credit facilities from such bank of at least PhP 850,000,000.00 or</p>

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
			<p>b) has a cash balance of no less than PHP 700,000,000.00 or</p> <p>c) any combination of (a) and (b) above amounting to PHP 1,550,000,000.00</p> <p>x x x"</p>
PQ-BB2-30	pp. 26 ITPB, Sec. 13.1	The ITPB provides that "[i]n all instances of this Instructions to Prospective Bidders where a "certified true copy" of a document is required, such certification may be executed by a duly authorized officer of the Prospective Bidder required to submit such document". There appears to be an error in using the term "Prospective Bidder" since there are required to be submitted by entities other than the Prospective Bidder itself (e.g., documents from contractors, Consortium Members, and their Affiliates). Accordingly, kindly amend the ITPB to use the phrase "entity in possession of the original" instead.	<p>Section 13.1 of the ITPB is revised as follows:</p> <p>"In all instances of this Instructions to Prospective Bidders where a "certified true copy" of a document is required, such certification may be executed by an authorized representative of the <u>entity</u> required to submit such document."</p>
PQ-BB2-31	pp.27 ITPB Section 13.3 b(ii): Required attachments: for all entities submitting this form:	For clarification, is the "SEC Certificate of Incorporation" the same as "SEC Registration Certificate"?	SEC Registration Certificate is a generic term for both types of certificate (SEC Certificate of Incorporation for corporation and Certificate of Partnership for partnership).
PQ-BB2-32	pp. 27 ITPB, Sec. 13.3(b)(ii)(a)	One of the required attachments to the Basic Information Sheet (Annex QD 2) is the certified true copy of the General Information Sheet ("GIS"). We note, however, the language of the ITPB does not cover a situation where the entity involve is a foreign entity and there is no document equivalent to the GIS. Kindly consider our suggested revision to Section 13.3.b(ii)(a) to address this situation.	<p>Another paragraph is inserted in Section 13.3(b)(ii)(a) of the ITPB which shall be revised as follows:</p> <p><u>"If a Prospective Bidder or Consortium Member is a foreign entity and the jurisdiction where such foreign entity is incorporated or registered does not require or accept, or acknowledge, the filing of the equivalent of the Philippines' General Information Sheet, only a document providing similar information as required under the General Information Sheet must be submitted by the foreign entity. Such document need not be submitted to and acknowledged by a government agency of the foreign jurisdiction, and is only required to be certified by the authorized representative of the foreign entity, under oath and notarized, and thereafter authenticated by a Philippine consular official if executed abroad."</u></p>

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
PQ-BB2-33	pp. 27 ITPB, Sec. 13.3(b)(ii)(a)	<p>One of our consortium partners is from India and there is no General Information Sheet that needs to be submitted in that jurisdiction.</p> <p>We propose to submit an affidavit with the following details for the company and all affiliates in lieu of the General Information Sheet:</p> <ol style="list-style-type: none"> 1. Name of Company 2. Date of Registration 3. Address of Company 4. Primary Purpose of Company 5. List of Directors 6. Shareholding Structure <p>Please confirm whether this meets the PQ criteria and PSA norms.</p>	Please refer to PQ-BB2-32.
PQ-BB2-34	pp. 28 ITPB, Sec. 13.3(h)	The ITPB provides that Annex QD 7-A on Systems Integration Experience is to be submitted by the entity which fulfils the Systems Integration Experience requirement in Section 12.2(d)(i). There seems to be a typographical error and that the reference should be Section 12.2.1(b)(1). Please amend Section 13.3(h) accordingly	<p>Section 13.3(h)(i) of the ITPB is revised a follows:</p> <p>" (i) To be submitted by the entity which fulfills the Systems Integration experience requirement in <u>Section 12.2.1(b)(1)</u>, as identified in the Business Plan (Annex QD 1-A or Annex QD 1-B)."</p>
PQ-BB2-35	pp. 28 Sections 13.3(h) and 13.3(n) in relation to Annexes QD 7-A, 7-B, 7-C	Kindly confirm that the certificates of project completion or ongoing management that are required to be submitted as evidence of the experience of an entity proposed to fulfil any of the Technical Qualification Requirements may be issued by the Prospective Bidder, Consortium Members, or any of their Affiliates if such entities are themselves the client of the entity that is proposed to fulfil a particular Technical Qualification Requirement	PBAC confirms that it will allow the Prospective Bidder, Consortium Members or any of their Affiliates to issue the required certificates if such entities are themselves the client of the entity that is proposed to fulfill a particular technical qualification requirement.
PQ-BB2-36	pp. 30 ITPB, Sec 13.3(j)(ii)(c)	One of the required attachments to the notarized statement of financial capability of financial letter from a domestic universal or commercial bank attesting that the Prospective Bidder/Consortium Member of the Consortium/any of their Affiliates is banking with them, is in good standing, and qualified to obtain credit facilities from such bank of at least P850,000,000; or has a cash balance of no less than P700,000,000; or any combination of the two amounting to P1,550,000,000).	<p>Section 13.3.j(ii)(c) of the ITPB is revised as follows:</p> <p>"(c) A testimonial letter from a domestic universal or commercial bank duly licensed by the Bangko Sentral ng Pilipinas attesting that the Prospective Bidder or the Lead-nominated Consortium Member in case of a Consortium, or any of their Affiliates, is banking with them and that it is in good financial standing and/or qualified to obtain credit facilities from such bank."</p>

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
		<p>If the net worth of the Prospective Bidder/Lead Member of the Consortium/any of their Affiliates is shown to exceed P1,550,000,000, kindly waive the requirement of the testimonial letter from a bank given that the Prospective Bidder's financial capability to finance the project is adequately supported by its net worth alone.</p>	<p>The requirement of a testimonial letter may not be waived.</p>
PQ-BB2-37	pp. 30 ITPB, Sec. 13.3(m)	<p>The ITPB requires the submission of a Project Implementation Plan, Risk Management Plan and Development Plan discussing the matters outlined in Annex QD 12-A, QD 12-B, and QD 12-C.</p> <p>We submit that the appropriate time to submit the foregoing documents is during the Bid Proposals Submission Date and not on the Qualification Documents Submission Date. This is because:</p> <ol style="list-style-type: none"> 1. the Minimum Performance Standards and Specifications ("MPSS") have not yet been provided, and these are necessary to guide the Prospective Bidders in the Design, Operation and Maintenance of the Project. If the Prospective Bidders are made to submit the Project Implementation Plan, Risk Management Plan, and Development Plan prior to the release of the MPSS, it is very likely that the proposals submitted would not be responsive to the needs of the PSA. Not only will the purpose of the submission of the plans not be served, it might also result in the premature disqualification of Prospective Bidders. 2. the plans go into the bid itself of each Prospective Bidder and are not related to the qualifications of Prospective Bidders; and 3. the plans of each Prospective Bidder should be kept confidential at this early stage of the bidding process. If the plans of a Prospective Bidder are revealed to another, the competitive and technological advantage of one bidder against another might diminish or be taken away. 	<p>The submission of Project Implementation Plan, Risk Management Plan and Development Plan are not yet required during the Pre-qualification. These documents are required to be submitted as part of the Bid Proposals.</p>
PQ-BB2-38	pp. 40 ITPB, Sec. 23	<p>1. There seems to be a typographical error in Item 9 of the Submission Checklist provided in Section 23. It refers to Annex QD 7-B as the "Details of Hardware Products Installation Experience". This</p>	<p>Section 23 of ITPB is revised as follows:</p> <p>"xxx Submission Checklist</p>

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		<p>should be “Details of Image and Document Management System Solutions Experience”. Please amend accordingly.</p> <p>2. The checklist provided in the ITPB omits Annex QD 7-C on Details of Civil Works Experience. Please amend the checklist accordingly.</p>	<table><tr><th>Se q. No.</th><th>Docume nt</th><th>Description</th><th>Presen t? Y/N or NA</th></tr><tr><td>1</td><td>Annex QD 1-A</td><td>Business Plan (for a prospective bidder which is a partnership or corporation)</td><td></td></tr><tr><td>2</td><td>Annex QD 1-B</td><td>Business Plan (for a prospective bidder which is a Consortium)</td><td></td></tr><tr><td>3</td><td>Annex QD 2</td><td>Basic information sheet</td><td></td></tr><tr><td>4</td><td>Annex QD 3</td><td>Certification of absence of unsatisfactory performance record</td><td></td></tr><tr><td>5</td><td>Annex QD 4</td><td>Certified true copy of valid ISO 20000 compliance</td><td></td></tr><tr><td>6</td><td>Annex QD 5</td><td>Certified true copy of valid ISO 27001 compliance</td><td></td></tr><tr><td>7</td><td>Annex QD 6</td><td>Certified true copy of valid CMM Level 3 or CMMi Level 3 Certification</td><td></td></tr><tr><td>8</td><td>Annex QD 7-A</td><td>Details of Systems Integration Experience</td><td></td></tr><tr><td>9</td><td>Annex QD 7-B</td><td>Details of Hardware Products Installation Experience <u>Image and Document Management System Solution Experience</u></td><td></td></tr><tr><td><u>10</u></td><td><u>Annex QD 7-C</u></td><td><u>Details of Civil Works Experience</u></td><td></td></tr><tr><td>11</td><td>Annex QD 8-A</td><td>Key personnel</td><td></td></tr><tr><td>12</td><td>Annex QD 8-B</td><td>Curriculum vitae (CV) for proposed key personnel template</td><td></td></tr><tr><td>13</td><td><u>Annex QD 8-C</u></td><td><u>Notarized Statement of Willingness to Participate In, and Capacity to Undertake the Requirements of the Project</u></td><td></td></tr><tr><td>14</td><td>Annex QD 9</td><td>Notarized statement of financial capability</td><td></td></tr><tr><td>15</td><td>Annex QD 10</td><td>Notarized application to pre-qualify to bid</td><td></td></tr><tr><td>16</td><td>Annex QD 11-A</td><td>Notarized authority to apply to pre-qualify and designation of authorized representative</td><td></td></tr><tr><td>17</td><td>Annex QD 11-B</td><td>Consortium member’s notarized authority to participate in Consortium and apply to pre-qualify, and designation of Lead Member and authorized representative of Consortium</td><td></td></tr><tr><td>18</td><td>Annex QD 12-A</td><td>Project Implementation Plan</td><td></td></tr><tr><td>19</td><td>Annex QD 12-B</td><td>Authority Risk Management Plan</td><td></td></tr><tr><td>20</td><td>Annex QD 12-C</td><td>Project Development Plan</td><td></td></tr><tr><td><u>21</u></td><td><u>Annex QD 13</u></td><td><u>List of staff currently working on ongoing government projects</u></td><td></td></tr></table>				Se q. No.	Docume nt	Description	Presen t? Y/N or NA	1	Annex QD 1-A	Business Plan (for a prospective bidder which is a partnership or corporation)		2	Annex QD 1-B	Business Plan (for a prospective bidder which is a Consortium)		3	Annex QD 2	Basic information sheet		4	Annex QD 3	Certification of absence of unsatisfactory performance record		5	Annex QD 4	Certified true copy of valid ISO 20000 compliance		6	Annex QD 5	Certified true copy of valid ISO 27001 compliance		7	Annex QD 6	Certified true copy of valid CMM Level 3 or CMMi Level 3 Certification		8	Annex QD 7-A	Details of Systems Integration Experience		9	Annex QD 7-B	Details of Hardware Products Installation Experience <u>Image and Document Management System Solution Experience</u>		<u>10</u>	<u>Annex QD 7-C</u>	<u>Details of Civil Works Experience</u>		11	Annex QD 8-A	Key personnel		12	Annex QD 8-B	Curriculum vitae (CV) for proposed key personnel template		13	<u>Annex QD 8-C</u>	<u>Notarized Statement of Willingness to Participate In, and Capacity to Undertake the Requirements of the Project</u>		14	Annex QD 9	Notarized statement of financial capability		15	Annex QD 10	Notarized application to pre-qualify to bid		16	Annex QD 11-A	Notarized authority to apply to pre-qualify and designation of authorized representative		17	Annex QD 11-B	Consortium member’s notarized authority to participate in Consortium and apply to pre-qualify, and designation of Lead Member and authorized representative of Consortium		18	Annex QD 12-A	Project Implementation Plan		19	Annex QD 12-B	Authority Risk Management Plan		20	Annex QD 12-C	Project Development Plan		<u>21</u>	<u>Annex QD 13</u>	<u>List of staff currently working on ongoing government projects</u>	
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PQ-BB2-39	pp.41–43 ITPB Section 24: Annexes; Annex QD 1-A	Can multiple Entities, Affiliates and/or Contractors be identified and included, as appropriate, within the required Business Plan?	Multiple entities may be identified and included in the Business Plan <i>as appropriate</i> . Provided that, a Prospective Bidder may nominate not more than two (2) entities to meet each qualification requirement.
PQ-BB2-40	pp. 48 ITPB Annex QD 2	For the following entities: - Philippine company with a SEC license, which is a branch office of a foreign company - Affiliate, which is a foreign company, will PBAC accept photocopies of incorporation documents on file, electronic or hard copy, (certificate of incorporation, articles of incorporation and by-laws, or their equivalent documents) that are certified by the local corporate secretary, in the event that consularized documents (currently in process) will not be able to make it in time for the Nov. 27 submission.	Yes, subject to conditions provided under the last paragraph of Section 9 of the ITPB.
PQ-BB2-41	pp. 50 ITPB Annex QD 2	<p>The table on Annex QD 2 Basic Information Sheet is required to be signed by both the entity providing the information and the prospective bidder. Where the prospective bidder is a local entity, and the affiliate is a foreign entity, challenges may be encountered in having the document notarized and consularized as the signatory of the prospective bidder is not present in the foreign affiliate’s jurisdiction.</p> <p>Suggestion:</p> <p>Remove the signature portion of the prospective bidder if an affiliate is providing information. If the intent of having the prospective bidder’s signature present on the form is for the prospective bidder to attest that all information provided by all entities in the business plan are true and correct, we believe that this is addressed in clause number 2 of Annex QD 10.</p>	The PBAC agrees with the suggestion.
PQ-BB2-42	pp. 51 ITPB, Annex QD 3	The Certification of Absence of Unsatisfactory Performance in Annex QD 3 mistakenly refers to Section 2(tt) as the definition of Unsatisfactory Performance.	<p>The Certification of Absence of Unsatisfactory Performance in Annex QD 3 of the ITPB is revised as follows:</p> <p>“Certification of Absence of Unsatisfactory Performance Record</p> <p>I, (name),(citizenship), of legal age, with office address at (address), as the (position/designation) of (name of company represented), a (corporation/partnership)</p>

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
			<p>organized and existing under and by virtue of the laws of (<i>place of incorporation/registration</i>) hereby certify, for and on behalf of (<i>name of company represented</i>), that (<i>name of company represented</i>) does not have any record of Unsatisfactory Performance, as defined in <u>Section2(vv)</u> of the Instructions to Prospective Bidders, in any of its projects and contracts.</p> <p><i>Date and Place of Execution."</i></p>
PQ-BB2-43	pp. 53 ITPB Annex QD 4a and 4B. Annex QD 6 Pages 53,54,57	Are e-certificates (ISO or CMM/ the CMMi) accepted in lieu of the certified true copy of certificates, where authenticity of e-certificate can be confirmed via a validation service using a hyperlink provided in the softcopy of the secured pdf certificate?	<p>For prequalification, the PBAC will accept ISO or CMM or CMMi e-certificates in lieu of the certified true copy of the certificate provided that a printed copy and corresponding digitally signed file of the said certificate are included in the PQ submission. The printed copy must be marked to indicate that e-certificate is provided for validation purposes.</p> <p>Note that a certified true copy is still required to be submitted on the Bid Proposal Submission Date.</p>
PQ-BB2-44	pp. 63 ITPB Annex QD-7B	<p>At page 63 (Annexure QD-7B), Under Check List for Project there are 3 criteria under "A" and 1 criteria under "B":</p> <p>Kindly elaborate on the relevance of 10 years of successful implementation of DMS.</p> <p>Our Technical Partner has successfully completed several DMS projects over the past 10 years, including one fairly large project with image and document management system involving loading of over 600 million documents/records into a database with more than 250 remote branches with more than 100,000 transactions per day. This has been accomplished within a period of just 3 years and the project is still ongoing.</p> <p>Our technical partner has over 10 years experience as a company in the DMS field.</p> <p>Would you note the speed of deployment rather than the mere length of operating a project in determining the relevance and experience of a bidder given the aims of the PSA ITP CRS2 project?</p> <p>If this is the case then kindly clarify how</p>	Please refer to PQ-BB2-23.

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		this 10 year “successful experience” in DMS would be applied?																					
PQ-BB2-45	pp. 74 ITPB Annex QD 8-B	<p>Item No.3 of Annex QD 8-B on the proposed Facilities and Operations Manager requires as an additional parameter “Experience as a database administrator in leading database management system (i.e., Oracle 11g, Microsoft SQL Server, IBM DB2, Sybase and MySQL)”. This is not indicated in Section 12.2.1.c. Accordingly, we request that this additional parameter be deleted from Annex QD 8-B.</p> <p>CV for Key Personnel</p> <p>In regard to the Parameters listed on the Curriculum Vitae form of the proposed Facilities and Operations Manager on Page 74 of the ITPB document, is it a mandatory requirement to have experience as a database administrator in leading database management systems, i.e., Oracle 11g, Microsoft SQL Server, IBM DB2, Sybase and MySQL; considering that this specific parameter is not listed on Page 24 of the ITPB as one of the minimum qualifications and type of experience required for the same position?</p>	<p>Item 3(b) of Annex QD 8-B is revised as follows:</p> <table border="1"> <thead> <tr> <th>Parameters</th><th></th><th></th><th>Comments</th></tr> </thead> <tbody> <tr> <td>At least 10 years of IT facilities and operations</td><td>Yes ()</td><td>No ()</td><td></td></tr> <tr> <td>At least 5 years of experience working in supervisory level managing IT staff</td><td>Yes ()</td><td>No ()</td><td></td></tr> <tr> <td>Bachelors degree in IT or any related field</td><td>Yes ()</td><td>No ()</td><td></td></tr> <tr> <td>Experience as a database administrator in leading database management systems, i.e., Oracle 11g, Microsoft SQL Server, IBM DB2, Sybase and MySQL</td><td></td><td></td><td></td></tr> </tbody> </table>	Parameters			Comments	At least 10 years of IT facilities and operations	Yes ()	No ()		At least 5 years of experience working in supervisory level managing IT staff	Yes ()	No ()		Bachelors degree in IT or any related field	Yes ()	No ()		Experience as a database administrator in leading database management systems, i.e., Oracle 11g, Microsoft SQL Server, IBM DB2, Sybase and MySQL			
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PQ-BB2-46	pp. 81 ITPB, Annex QD 9	<p>Annex QD 9 Attachment #3</p> <p>3. A testimonial letter from a domestic universal or commercial bank duly licensed by the Bangko Sentral ng Pilipinas attesting that the Prospective Bidder or the Lead Member in case of a Consortium, or any of their Affiliates, is banking with them and that it is in good financial standing and/or is</p> <p>a) qualified to obtain credit facilities from such bank of at least PhP 850,000,000.00 or</p> <p>b) has a cash balance of no less than PhP 700,000,000.00 or</p> <p>c) any combination of (a) and (b) above amounting to PhP 1,550,000,000.00</p>	Please refer to PQ-BB2-29																				

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
		In case the Lead Member or Nominated Member is a foreign entity, can the testimonial letter be issued by a foreign bank with whom Lead Member or Nominated Member has banking relationship?	
PQ-BB2-47	pp. 86 ITPB, Annex QD 11-A	<p>In the annex template, the second resolution indicated two representatives, while the third resolution indicated only one. Should this include both representatives as well?</p> <p>Annex QD 11-A requires two authorized representatives. Will signing for and in behalf of the company on annexes and other documents be joint (two signatories), or any of the two representatives?</p>	<p>Annex QD 11-A of the ITPB is revised as follows:</p> <p>“xxx RESOLVED, FINALLY, that any and all acts done and/or performed by <i>(name of representative)</i> or <i>(name of representative)</i> under and by virtue of this resolution be, as they are hereby, confirmed and ratified.</p> <p>xxx”</p>
PQ-BB2-48	pp. 88-89 ITPB, Annex QD 11-B	<p>Annex QD 11-B</p> <p>CONSORTIUM MEMBER’S NOTARIZED AUTHORITY TO PARTICIPATE IN CONSORTIUM AND APPLY TO PRE-QUALIFY, AND DESIGNATION OF LEAD MEMBER AND AUTHORIZED REPRESENTATIVE OF CONSORTIUM</p> <p>RESOLVED FURTHER, that the <i>(Consortium Member)</i> in the exercise of its interest in the Consortium hereby:</p> <p>(a) designates <i>(name of Lead Member of Consortium)</i> as Lead Member of the Consortium with the authority to represent Consortium during the Pre-qualification of Prospective Bidders for the Project;</p> <p>(b) authorizes <i>(name of authorized representative)</i> of <i>(name of Lead Member of Consortium)</i> as representative of the Consortium during the Pre-qualification of Prospective Bidders for the Project, and for such purpose shall have the authority to execute, sign, submit and receive documents for, and otherwise act in the name of the Consortium</p> <p>Can the authority to execute, sign, submit and receive documents for, and otherwise act in the name of the Consortium be granted to a Nominated Member of the Consortium as designated by its Members?</p>	No. Only the Lead Member may be designated by the Consortium members to execute, sign, submit and receive documents for, and otherwise act in the name of the Consortium.

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PQ-BB2-49	pp. 88 ITPB, Annex QD 11-B	<p>1. Please include appropriate language in Annex QD 11-B designating/appointing authorized representatives of each Consortium Member. Kindly see our suggested changes.</p> <p>2. While Prospective Bidders that are partnerships and corporation are required to provide two (2) authorized representatives, Annex QD 11-B for a Consortium as the Prospective Bidder only allows the designation of one authorized representative for the whole Consortium. We suggest that a Consortium also be allowed to designate two (2) authorized representatives.</p>	<p>Annex QD 11-B of the ITPB is revised as follows: "xxx</p> <p>3. xxx</p> <p>RESOLVED FURTHER, that the <i>(Consortium Member)</i> in the exercise of its interest in the Consortium hereby:</p> <p>(a) xxx</p> <p>(b) authorizes <u><i>(name of primary representative of Lead Member of Consortium)</i></u> and <u><i>(name of alternate representative of Lead Member of Consortium)</i></u> as representatives of the Consortium during the <u>Bidding Process</u> Pre-qualification of Prospective Bidders for the Project, and for such purpose shall have the authority to execute, sign, submit and receive documents for, and otherwise act in the name of the Consortium.</p> <p>RESOLVED, FINALLY, that any and all acts done and/or performed by <i>(name of Lead Member of Consortium)</i>, <u><i>(name of primary representative)</i></u> or <u><i>(name of alternate representative)</i></u> under and by virtue of this resolution be, as they are hereby, confirmed and ratified.</p> <p>xxx"</p>
ON SUPPLEMENTAL PQ BID BULLETIN No.1			
PQ-BB2-50	PQ-BB1- of Supplemental PQ Bid Bulletin No. 01-2015	Clarification on the duration of the lock-up period.	<p>For purposes of the bidding process, the lock-up period starts on the Qualification Documents Submission Date and ends on the Bid Proposals Submission Date as provided in Section 18.3 of the ITPB.</p> <p>For purposes of the Concession Agreement, the lock-up period is four (4) years from the signing of the contract.</p>
PQ-BB2-51	PQ-BB1-04 of Supplemental PQ Bid Bulletin No. 01-2015	With regards to item PQ-BB104 of Supplemental PQ Bid Bulletin No. 01-2015 issued on 14 October 2015; will PSA provide a template (i.e. another Annexure section) where bidders will list the name and position of their staff currently working on ongoing government projects? If no new Annexure will be issued, in which Annexure among the existing ones should we include the said list of complement staff?	Please see attached Annex QD 13 of the ITPB for the List of staff currently working on ongoing government projects.
PQ-BB2-52	PQ-BB1-16 Supplemental PQ Bid Bulletin No. 01-2015	<p>The third paragraph of Section 12.3 of the ITPB has been amended to read as follows:</p> <p>"A single entity - whether the Prospective</p>	<p>The second paragraph of page 26 of ITPB is revised as follows:</p> <p>"A single entity - whether the Prospective</p>

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
	in relation to Section 13.3.j(ii)(b), Section 13.3.j(ii)(c),	<p>Bidder, Nominated Member, or an Affiliate of either – must meet the Financial Qualification Requirements in their entirety. For example: either (i) the Prospective Bidder or its Affiliate, or (ii) the Lead Member or its Affiliate, must, by itself and not along with any other entity, fulfill the net worth requirement.”</p> <p>1.Kindly clarify the meaning of “Nominated Member”. It is not a defined term in the ITPB. In the alternative, kindly amend “Nominated Member” to “Consortium Member”.</p> <p>2. Kindly delete the reference to “Lead Member” in the second sentence. This might create the misimpression that only the Lead Member of a Consortium may fulfill the financial qualification requirement, when the second paragraph of Section 12.3 is clear that a Consortium Member with at least 20% interest in the Consortium (not necessarily the Lead Member) may fulfill the requirement.</p>	<p>Bidder, the <u>nominated Consortium Member</u>, or an Affiliate of either - must meet the Financial Qualification Requirements in their entirety. For example: either (i) the Prospective Bidder or its Affiliate, or (ii) the Lead <u>nominated Consortium Member</u> or its Affiliate, must, by itself and not along with any other entity, fulfill the net worth requirement. "</p>
PQ-BB2-53	<p>PQ-BB1-16 Supplemental PQ Bid Bulletin No. 01-2015</p> <p>in relation to Section 13.3.j(ii)(b), Section 13.3.j(ii)(c),</p>	<p>3. Please change the references to “Lead Member” in Section 13.3.j(ii)(b), Section 13.3.j(ii)(c), and Annex QD 9 to “Consortium Member” for the same reason as our immediately preceding comment.</p>	<p>Section 13.3.j(ii)(b) of the ITPB is revised as follows:</p> <p>“(b) If the Prospective Bidder will use an Affiliate or an Affiliate of the Lead <u>nominated Consortium Member</u> to comply with the Financial Qualification Requirements in Section 12.3, attach evidence of such affiliation as in the document mentioned in Section 13.3.b(ii)(a).”</p>
PQ-BB2-54	<p>PQ-BB1-17 Supplemental PQ Bid Bulletin No.01-2015</p>	<p>Qualification of response to PQ-BB1-17 Supplemental PQ Bid Bulletin No.01-2015</p>	<p>Refer to Item 13.1 and 13.2 on Qualification Documents.</p> <p>The Corporate Secretary can issue the certification provided that he is duly authorized by the Prospective Bidder.</p> <p>For the following documents, namely:</p> <ol style="list-style-type: none"> 1. SEC Certificate of Incorporation or its equivalent in the case of a foreign entity, 2. ISO 20000 certification or ISO 27001 certification or CMM Level 3 or CMMi Level 3 Certification <p>The certified true copies must be issued by the relevant authority issuing such certificate or license.</p>
PQ-BB2-55	<p>PQ-BB1-18 Supplemental</p>	<p>The ITPB has been amended to include Section 13.3(n) to include the requirements</p>	<p>Item (o) is hereby inserted under Section 13.3 which shall read as follows:</p>

Bid Bulletin Reference No.	Specific Page/Section in Bidding Document	Query/Issue	PBAC Response/Clarification
	PQ Bid Bulletin No.01-2015 in relation to ITPB, Sec.13.3 and Annex QD 7-C.	under Annex QD 7-B (Details of Image and Document Management System Solutions Experience). We note that Supplemental PQ Bid No. 01-2015, item PQ-BB1-18 still did not include the requirements under Annex QD 7-C (Details of Civil Works Experience) in Section 13.3. Kindly amend Section 13.3 to include the documents in relation to Annex QD 7-C (Details of Civil Works Experience)	<p>"(o) Civil Works Experience- using the form in Annex QD 7-C.</p> <ul style="list-style-type: none"> i. To be submitted by the entity which fulfills the Civil Work Experience as identified in the Business Plan (Annex QD 1-A or Annex QD 1-B) ii. Required attachments for the project <ul style="list-style-type: none"> a. Signed letter or certificate from the client or project owner, provided on client/project owner's letterhead, stating the detailed scope of the involvement in the project and a declaration of satisfactory project completion. b. If the project was or is being undertaken by an Affiliate of the entity which fulfills the experience requirement, evidence of such affiliation. <p>If the Civil Works Project is to be undertaken by a nominated Contractor, the entity which fulfills the Civil Works Experience Requirement whose experience is being submitted as evidence of that entity's operation and maintenance experience.</p>
PQ-BB2-56	PQ-BB1-19	<p>Qualification of response to PQ-BB1-19 Supplemental PQ Bid Bulletin No.01-2015</p> <p>Requirement for a testimonial letter- no form or signatory for this particular requirement, will PBAC provide a format?</p>	PBAC may accept testimonial letter as issued by banks.
OTHERS			
PQ-BB2-57		How PSA currently handles (if at all) duplicate data. How encoding errors are managed, and if it maintains and checks against watch/negative list.	This matter may be discussed during one-on-one sessions.
PQ-BB2-58		Name of the current SECPA provider (company).	This matter may be discussed during one-on-one sessions.