



PURCHASE ORDER

PHILIPPINE STATISTICS AUTHORITY



2/F Martina Sugbo Center, P. Burgos St., Brgy. San Roque, Cebu City

Supplier :	L.G. COPY EXPRESS	P.O. No. : 0722-PO2025-04-035
Address :	P. Del Rosario St. Cebu City	Date : 8 April, 2025
TIN :		Mode of Procurement: Small Value Procurement

Gentlemen:

Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery :	2F Martina Sugbo Center, P. Burgos St., San Roque, Cebu City	Delivery Term : Full Delivery per Day			
Date of Delivery :	on or before 10 April 2025 - 12nn	Payment Term : Within 30 working days after receipt of the billing statement			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	Lot	Lot 2: Reproduction of Manuals for the Training on 2024 Annual Survey of Philippine Business and Industry (ASPBI) and 2024 Survey of Information and Communications Technology (SICT)	1	25,362.50	25,362.50
		Black and white printing and bookbinding of the Training Manual with the following pages below(back to back) A4, 80 gsm:			
1.1	set	ASPBI Field Operations Manual - 373 pages/ set	50	329.75	16,487.50
1.2	set	SICT Field Operations Manual - 170 pages/ set	50	177.50	8,875.00
		Mode of Payment: SEND BILL Arrangement or 15-30 working days after full delivery			
		Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.			
		Documentary Requirements:			
		• Mayor's/Business Permit			
		• PhilGEPS Registration Number/Certificate			

PR#: 0722-2025-03-032 (PSA-CEBU)

Amount in Words:	TWENTY-FIVE THOUSAND THREE HUNDRED SIXTY-TWO PESOS AND FIFTY CENTAVOS.	25,362.50
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:

NEGIL A. BORLAZA
Signature over Printed Name of Supplier
APRIL 8, 2025
Date

Very truly yours,

WILMA A. PERANTE
Regional Director
08 April 2025
Date

<input checked="" type="checkbox"/> 01-Regular Fund	ORS/BURS No. : _____
Fund Cluster : <input type="checkbox"/> 07-Trust Fund	Date of the ORS/BURS: _____
Funds Available : _____ NYMPHA S. CHIU A.O.-1/OIC-Accounting	Amount : _____