

PURCHASE ORDER

PHILIPPINE STATISTICS AUTHORITY
Gaisano Capital South Bldg., Colon St., Cebu City

Supplier: <u>GOLDEN PRINCE HOTEL & SUITES</u>		P.O. No. : <u>0700-PO2023-07-099</u>			
Address: <u>Archbishop Reyes Avenue, Cebu City</u>		Date : <u>07 July 2023</u>			
TIN: <u>211-745-810-00</u>		Mode of Procurement : <u>Lease of Venue</u>			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: <u>Golden Prince Hotel-Archbishop Reyes Avenue, Cebu City</u>		Delivery Term : <u>Per day</u>			
Date of Delivery: <u>13 July 2023</u>		Payment Term : <u>Within 15-30 working days after the receipt of the billing statement</u>			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1.1	lot	Regional Dissemination Forum on the 2022 National Demographic and Health Survey (2022 NDHS) on 13 July 2023			65,800.00
		Lease of Venue and Accommodation with Food during Regional Dissemination Forum on the 2022 National Demographic and Health Survey (2022 NDHS) on 13 July 2023 Live-in: 4 pax (2 CO Personnel, 2 NDHS Focal Person) <u>2 CO personnel</u> Check in:***12 July 2023 with dinner Check out: ***14 July 2023 with breakfast <u>2 Provincial Staff (NDHS Focal Person)</u> Check in:***12 July 2023 with dinner Check out: ***13 July 2023 <u>13 July 2023 - Regional Dissemination Forum</u> ***56 pax - live-out Note: AM snacks and buffet lunch only	1	58,800.00	58,800.00
1.2	lot	Use of LED Screen Display <i>Function Room Requirement:</i> 1. Sound proof/free from unnecessary noise 2. Complimentary use of one or more function rooms, spacious with social distancing Note: - Usage time - 7:00 am to 3:00 pm 3. No pillars/columns blocking the stage 4. Free use of sound system, podiums, projectors , projector screens and at least four (4) microphones preferably wireless 5. Audible/operational sound system 6. Provision of flag 7. With welcome tarp (5 ft. x 8 ft.) and backdrop (8 ft. x 12 ft.)Note: Layout will be provided by PSA 8. Inclusive of electricity charges for use of laptops, projector and other equipment 9. Preferably with strong WIFI connection (at least 100 mbps) 10. Standby service crew/waiter and technician(indicate no. of service crew and technician) 11. Can accommodate comfortably the specified no. of pax <i>Food Requirements:</i> 1. Complimentary Breakfast 2. Buffet lunch and dinner 3. AM and PM snacks with drinks	1	7,000.00	7,000.00

- 4. Meals include: rice, 1 soup, 1 appetizer, 2 main courses, dessert & healthy drinks (preferably fresh fruit juices)
- 5. Serving time of food:
 - **** Buffet Breakfast- 7:00 AM
 - ****AM snacks - 10:00 AM
 - **** Buffet Lunch - 12:00 NN
 - ****PM snacks - 3:00 PM
 - **** Buffet Dinner- 6:00 PM

7. No use of plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)

Room Requirements:

- 1. Preferably with free WiFi access
- 2. Daily provision of free bottled water, coffee, tea and toiletries
- 3. Spacious, tidy and clean
- 4. Daily room make-up
- 5. Daily change of towels
- 6. Room types:
 - **2 double occupancy, separate beds
 - Note: depending on the rooming list

Other requirements:

- 1. Must observe the minimum health protocol.
- 2. Free parking space (at least 5 slots)
- 3. Free use of amenities and other facilities
- 4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler
- 5. Provision of janitorial and maintenance services
- 6. Good ambience to promote learning
- 7. Adequate security service (24/7)
- 8. Requirements for Emergency in case of fire, earthquake, and present this at the start of event
- 9. Availability of trained staff that can address health concerns
- 10. With standby generator
- 11. Must obtain at least 90% of the table rating factor

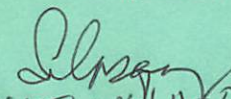
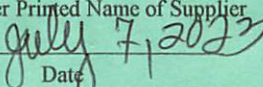

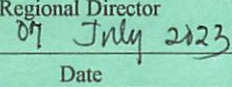
Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.


Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.

PR# 0700-2023-06-054 (SOCD)

Amount in Words:	SIXTY FIVE THOUSAND EIGHT HUNDRED PESOS ONLY	65,800.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  ESTRELLITA VELASQUEZ Signature over Printed Name of Supplier  Date	Very truly yours,  ARIEL E. FLORENDO Regional Director  Date
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Fund Cluster : // 01-Regular Fund / / 07-Trust Fund Funds Available :  ISABEL H. SATO Accountant	ORS/BURS No. :02-101101-2023-07-543 Date of the ORS/BURS: <u>10 July 2023</u> Amount : _____ 65,800.00
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