

**PHILIPPINE STATISTICS AUTHORITY**  
Gaisano Capital South Bldg., Colon St., Cebu City

Supplier: **GOLDEN PRINCE HOTEL & SUITES** P.O. No. : **0700-PO2024-09-074**  
 Address: **Archbishop Reyes Avenue, Cebu City** Date : **30 September 2024**  
 Mode of Procurement : **LEASE OF VENUE**  
 TIN: **211-745-841-000**

Gentlemen:  
 Please furnish this Office the following articles subject to the terms and conditions contained herein:  
 Place of Delivery: **GOLDEN PRINCE HOTEL & SUITES, Archbishop Reyes Avenue, Cebu City** Delivery Term : **Per Day**  
 Payment Term : **Within 30 working days after receipt of the billing statement**

Date of Delivery: **01-04 October 2024**

Stock/Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<p><b>Venue including accommodation with meals (AM &amp; PM snacks and buffet breakfast, lunch and dinner) during the 2nd Level Training of the 2024 Augmented System for Travel Information Using GIS Technology (ASTIG Tech) on 01 to 04 October 2024</b></p> <p>Participants: 20 pax                      CO: 3 participants                      RSSO 7: 4 participants                      Bohol PSO: 3 participants                      Cebu PSO: 4 participants                      Negros Oriental PSO: 3 participants                      Siquijor PSO: 3 participants</p> <p>Check-in: 30 September 2024 (12 pax with dinner)                      Check-out: 05 October 2024 (12 pax with breakfast)</p> <p><b>Function Room Requirement:</b></p> <ol style="list-style-type: none"> <li>1. Sound proof/free from unnecessary noise</li> <li>2. Capacity of the Function room shall accommodate the 9 participants comfortably (please indicate the name of the function room)</li> </ol> <p><b>Note:</b></p> <ul style="list-style-type: none"> <li>- Usage time - 6:00am to 7:00pm</li> <li>3. No pillars/columns blocking the stage</li> <li>4. Free use of sound system, podiums, projectors, projector screens and at least two (2) microphones preferably wireless</li> <li>5. Audible/operational sound system</li> <li>6. Provision of flag</li> <li>7. Inclusive of electricity charges for use of laptops, desktops, projector and other equipment</li> <li>8. Should have a strong internet connection (at least 100 mbps) (Pls. indicate Internet connection speed upon submission of quotation)</li> <li>9. Room arrangement-classroom type</li> <li>10. One (1) standby service crew/waiter and technician</li> </ul> <p><b>Food Requirements:</b></p> <ol style="list-style-type: none"> <li>1. Buffet breakfast, lunch, &amp; dinner</li> <li>2. AM and PM snacks - preferably no softdrinks and no powdered juice.</li> <li>3. Meals include rice, 1 soup, 1 appetizer, 3 main courses, dessert &amp; healthy drinks(preferably fresh fruit juices and no cream dory)</li> </ol> <p>Note: As per arrangement of the participants:                      a.) Drinks will be served upon request or assessment of the participants.</p> <p>4. Free flowing coffee, tea, milo, and purified drinking water in the function room</p>	1	178,000.00	178,000.00

5. Location of the buffet table must be inside the main function room and/or outside of, but near the main function room

**6. Serving time of food:**

\*\*\*\*Breakfast - 6:30 AM

\*\*\*\*AM snacks - 10:00 AM

\*\*\*\*Lunch - 12:00 NN

\*\*\*\*PM snacks - 3:00 PM

\*\*\*\*Dinner - 6:00 PM

7. Attach menu upon submission of quotation/bid form

8. No use of plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)

**Room Accomodation Requirements:**

1. Preferably with free wifi access
2. Daily provision of free bottled water, coffee, tea and toiletries
3. Spacious, tidy and clean following the minimum health protocols
4. Daily housekeeping services of rooms.
5. Daily change of towels

**6. Room types:**

\*\*\* Double occupancy, Separate beds

Note: Depending on the rooming list

**Other Requirements:**

1. Must observe the minimum health protocol.
2. Free use of amenities and other facilities
3. Continuous water supply and accessible comfort rooms
4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler
5. Provision of janitorial and maintenance services
6. Good ambience to promote learning
7. Adequate security service (24/7)
8. Availability of trained staff that can address health concerns
9. With standby generator
10. Must obtain at least 90% rating (Table Rating Factor)

**Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.**

**Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.**

PR # 0700-2024-09-065 (RSSO-SOCD)

Amount in Words:	ONE HUNDRED SEVENTY-EIGHT THOUSAND PESOS ONLY	178,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <p style="text-align: center;"><i>Estrellita Velasco</i> ESTRELLITA VELASCO Signature over Printed Name of Supplier</p> <p style="text-align: center;">SEPT. 30, 2024 Date</p>	<p>Very truly yours, <i>Ariel E. Florendo</i></p> <p style="text-align: center;">ARIEL E. FLORENDO Regional Director</p> <p style="text-align: center;">30 September 2024 Date</p>
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<p>Fund Cluster: <input checked="" type="checkbox"/> 01-Regular Fund <input type="checkbox"/> // 07-Trust Fund</p> <p>Funds Available : _____</p> <p style="text-align: center;"><i>Isabel H. Sato</i> ISABEL H. SATO Accountant</p>	<p>ORS/BURS No. : 02-101101-2024-09-0590</p> <p>Date of the ORS/BURS: 30 September 2024</p> <p>Amount : _____ <span style="float: right;">178,000.00</span></p>
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