

Supplier: GOLDEN PRINCE HOTEL & SUITES		P.O. No. : 0700-PO2024-03-019			
Address: Archbishop Reyes Avenue, Cebu City		Date : 14 March 2024			
TIN: 211-745-810-00		Mode of Procurement : Lease of Venue			
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:					
Place of Delivery: GOLDEN PRINCE HOTEL & SUITES, Archbishop Reyes Avenue, Cebu City		Delivery Term : Per Day			
Date of Delivery: 18-22 March 2024		Payment Term : Within 30 working days after receipt of the billing statement			
Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<p>Venue with Accommodation and Food (AM & PM snacks, buffet breakfast, buffet lunch and buffet dinner) during the 2nd Level Training on the 2024 Palay Production Survey (PPS), Corn Production Survey (CPS), and Monthly Palay and Corn Situation Reporting System (MPCSRs) on 18-22 March 2024.</p> <p>Number of Pax: 11 live-in Check in: 18 March 2024 - 11 pax (with lunch, PM snacks & dinner) Check-out: 22 March 2024 - 11 pax (with breakfast, AM snacks, & lunch)</p> <p>Function Room Requirement: 1. Function room or board room with projectors that can accommodate the participants with social distancing. Usage time: 12:00NN to 8:00pm - 18 March 2024 07:00AM to 8:00PM - 19-21 March 2024 07:00AM to 12:00NN - 22 March 2024 2. Sound proof/free from unnecessary noise 3. No pillars/columns blocking the stage 4. Free use of sound system, podiums, projectors, projector screens, and microphones (preferably wireless) 5. Audible/operational sound system 6. Provision of flag 7. Inclusive of electricity charges for use of laptops, desktops, projector, and other equipment 8. Preferably with strong internet connection (100-200 mbps) Pls. indicate Wifi connection speed upon submission of quotation. 9. Classroom-type room arrangement 10. One (1) standby service crew/waiter and technician Food Requirements: 1. Buffet breakfast, lunch, & dinner 2. AM and PM snacks, with fresh fruits (replacement for juice) 3. Meals include rice, 1 soup, 1 appetizer, 3 main courses, & desserts. 5. Provision of chips, candies and mixed nuts during the entire function. 6. Location of the buffet table must be inside the main function room and/or outside of, but near the main function room 7. Serving time of food: ****Breakfast - 6:30 AM ****AM snacks - 10:00 AM ****Lunch - 12:00 NN ****PM snacks - 3:00 PM ****Dinner - 6:00 PM 8. Attach menu upon submission of quotation/bid form 9. No use of plastic for the utensils (spoon and fork, drinking straw, stirrers, cups, and plates) Room Accomodation Requirements: 1. Preferably with free wifi access 2. Daily provision of free bottled water, coffee, tea, and toiletries 3. Spacious, tidy, and clean following the minimum health protocols 4. Daily room make-up 5. Daily change of towels 6. Room types: **Single occupancy **Double occupancy, separate beds/triple occupancy Note: Depending on the rooming list</p>	1	91,000.00	91,000.00

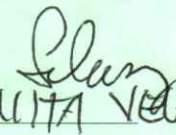

Other requirements:


1. Must observe the minimum health protocol
2. Free use of amenities and other facilities
3. Continuous water supply and accessible comfort rooms
4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler
5. Provision of janitorial and maintenance services
6. Good ambience to promote learning
7. Adequate security service (24/7)
8. Requirements for an emergency in case of fire and earthquake, which will be presented at the start of the event
9. Availability of trained staff that can address health concerns
10. With standby generator
11. Must obtain at least 90% rating (Table Rating Factor)
- 12. Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.**
- 13. Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.**

PR # 0700-2024-03-020 (RSSO-SOCD)

Amount in Words:	NINETY-ONE THOUSAND PESOS ONLY	91,000.00
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In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

<p>Conforme:</p> <div style="text-align: center;">  ESTRELLITA VELASCO Signature over Printed Name of Supplier <u>March 14, 2024</u> Date </div>	<p>Very truly yours,</p> <div style="text-align: center;">  ABEL E. FLORENDO Regional Director <u>14 March 2024</u> Date </div>
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<p>Fund Cluster : <input checked="" type="checkbox"/> 01-Regular Fund // <input type="checkbox"/> 07-Trust Fund</p> <p>Funds Available : _____</p> <div style="text-align: center;">  ISABEL H. SATO Accountant </div>	<p>ORS/BURS No. : 02-101101-2024-03-0146</p> <p>Date of the ORS/BURS: 14 March 2024</p> <p>Amount : _____ <u>91,000.00</u></p>
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