

PHILIPPINE STATISTICS AUTHORITY
Gaisano Capital South Bldg., Colon St., Cebu City

Supplier: GOLDEN PRINCE HOTEL & SUITES	P.O. No. : 0700-PO2024-10-097
Address: Archbishop Reyes Avenue, Cebu City	Date : 18 October 2024
TIN: 211-745-841-000	Mode of Procurement : LEASE OF VENUE
Gentlemen: Please furnish this Office the following articles subject to the terms and conditions contained herein:	
Place of Delivery: GOLDEN PRINCE HOTEL & SUITES, Archbishop Reyes Avenue, Cebu City	Delivery Term : Per Day
Date of Delivery: 21-23 October 2024	Payment Term : Within 30 working days after receipt of the billing statement

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<p>Venue with Accommodation and Food (AM & PM snacks, buffet breakfast, buffet lunch and buffet dinner) during conduct of the Second Level Training on 3rd Quarter 2024 Commodity Flow Survey on 21-23 October 2024</p> <p>Total Number of pax: 21 pax Live-in : 12 pax Live-out: 9 pax Live-out with full board meals (AM & PM snacks, buffet breakfast, buffet lunch and buffet dinner) for participants from PSA RSSO, and PSA Cebu *** 21-23 October 2024 - 9 pax</p> <p>Check-in: ***20 October 2024- 9 pax (live-in) with buffet dinner for participants from PSA Central Office, and PSA Field Offices including Statistical Researchers PSA Central Office- 1 participant PSA Bohol- 3 participants PSA Siquijor- 2 participants PSA Negros Oriental- 3 participants</p> <p>Check-out: ***24 October 2024- 9 pax (live-in) with buffet breakfast for participants from PSA Central Office, and PSA Field Offices PSA Central Office- 1 participant PSA Bohol- 3 participants PSA Siquijor- 2 participants PSA Negros Oriental- 3 participants</p> <p>Check-in: ***21 October 2024- 3 pax (live-in) with buffet dinner for participants from PSA Cebu Statistical Researchers PSA Cebu- 3 participant</p> <p>Check-out: ***23 October 2024- 3 pax (live-in) with buffet breakfast for participants from PSA Cebu Statistical Researchers PSA Cebu- 3 participants</p> <p>Function Room Requirement:</p> <ol style="list-style-type: none"> 1. With available thermal scanner at the venue 2. Sound proof/free from unnecessary noise 3. No pillars/columns blocking the stage 4. Free use of sound system, podiums, projectors, projector screens, and microphones (preferably wireless) 5. Audible/operational sound system 	1	148,000.00	148,000.00

6. Provision of flag
7. Inclusive of electricity charges for use of laptops, desktops, projector, and other equipment
8. Preferably with strong internet connection (100-200 mbps) Pls. indicate Wifi connection speed upon submission of quotation.
9. Room arrangement-classroom type
10. One (2) standby service crew/waiter and technician
12. Provision of Secretariat's table (good for 3 persons)
13. Free welcome tarp (5 ft. x 8 ft.)

Note: Layout will be provided by PSA

14. Function room can accommodate comfortably the 21 participants

Food Requirements:

1. Complimentary breakfast, Buffet lunch and Buffet dinner
2. AM and PM snacks with drinks
3. Meals include rice, 1 soup, 1 appetizer, 3 main courses, dessert & healthy drinks (preferably fresh fruit juices)
4. Free flowing coffee/ tea/ milo and purified drinking water in the function room
5. Location of the buffet table must be inside the main function room and/or outside of, but near the main function room

6. Serving time of food:

****Breakfast - 6:30 AM

****AM snacks - 10:00 AM

****Lunch - 12:00 NN

****PM snacks - 3:00 PM

****Dinner - 6:00 PM

Check-in:

***20 October 2024- 12 pax (live-in) with buffet/family style dinner for participants from PSA Central Office, and PSA Field Offices

PSA Central Office- 1 participant

PSA Bohol- 4 participants

PSA Siquijor- 3 participants

PSA Negros Oriental- 4 participants

Check-out:

***24 August 2024- 12 pax (live-in) with buffet breakfast for participants from PSA Central Office, and PSA Field Offices

PSA Central Office- 1 participant

PSA Bohol- 4 participants

PSA Siquijor- 3 participants

PSA Negros Oriental- 4 participants

Check-in:

***21 October 2024- 3 pax

PSA Cebu- 3 participants

Check-out:

***23 October 2024- 3 pax

PSA Cebu- 3 participants

***21-23 October 2024- 21 pax (live-in and live-out) (full board: with AM & PM snacks, complimentary breakfast buffet, buffet lunch, and buffet dinner)

8. Attach menu upon submission of quotation/bid form
9. No use of plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)

Room Requirements:

1. Preferably with free wifi access
2. Daily provision of free bottled water, coffee, tea, and toiletries
3. Spacious, tidy, and clean following the minimum health protocols

	<p>4. Daily housekeeping services of rooms.</p> <p>5. Daily change of towels</p> <p>6. Room types:</p> <p>*** Single Occupancy</p> <p>***Double occupancy, separate beds</p> <p>Note: Depending on the rooming list</p> <p>Other Requirements:</p> <ol style="list-style-type: none"> 1. Must observe the minimum health protocol. 2. Free use of amenities and other facilities 3. Continuous water supply and accessible comfort rooms 4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler 5. Provision of janitorial and maintenance services 6. Good ambience to promote learning 7. Adequate security service (24/7) 8. Availability of trained staff that can address health concerns 9. With standby generator 10. Free parking space (at least 5 slots) 11. With standby generator 12. Must obtain at least 90% rating (Table Rating Factor) <p>Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.</p> <p>Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.</p> <p>PR # 0700-2024-10-074 (RSSO-SOCD)</p>	
Amount in Words:	ONE HUNDRED FORTY-EIGHT THOUSAND PESOS ONLY	148,000.00
In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.		
Conforme:	<p style="text-align: center;"><i>Isabel H. Sato</i> ISABEL H. SATO Signature over Printed Name of Supplier <u>Oct. 18, 2024</u> Date</p>	<p style="text-align: center;">Very truly yours, <i>Ariel E. Florendo</i> ARIEL E. FLORENDO Regional Director <u>18 October 2024</u> Date</p>
<p>Fund Cluster : // 01-Regular Fund</p> <p style="padding-left: 40px;">// 07-Trust Fund</p> <p>Funds Available : _____</p> <p style="text-align: center;">ISABEL H. SATO Accountant</p>	<p>ORS/BURS No. : 02-101101-2024-10-0654A</p> <p>Date of the ORS/BURS: 18 October 2024</p> <p>Amount : _____ <u>148,000.00</u></p>	