

PURCHASE ORDER
PHILIPPINE STATISTICS AUTHORITY
 Gaisano Capital South Bldg., Colon St., Cebu City

Supplier: GOLDBERRY SUITES AND HOTEL	P.O. No. : 0700-PO2023-09-131
Address: Escario St. cor Gonzales St., Camputhaw, Cebu City	Date : 01 SEPTEMBER 2023
TIN: 247-191-326-00008 (VAT)	Mode of Procurement : LEASE OF VENUE

Gentlemen:
 Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GOLDBERRY SUITES AND RESIDENCIES, Escario St. cor Gonzales St., Camputhaw, Cebu City	Delivery Term : Per day
Date of Delivery: 05 - 08 SEPTEMBER 2023	Payment Term : Within 15-30 working days after the receipt of the billing statement

Stock Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<p style="text-align: center;">Redesign Crops Production Survey Second Level Training</p> <p>Venue with Accommodation and Food (AM & PM snacks, complimentary buffet breakfast, buffet lunch and buffet dinner) during the Redesign Crops Production Survey Second Level Training on 5-8 September 2023.</p> <p>Check-in A : Participants from PSA7 Bohol, Negros, and Siquijor ***4 September 2023 - 3 pax (with accommodation and dinner: for participants from PSA7 Provincial Offices) PSA7 Bohol- 1 participant PSA7 Negros- 1 participant PSA7 Siquijor- 1 participant</p> <p>Check-in B: Participants from PSA7 Cebu and RSSO ***5 September 2023 - 4 pax (with breakfast, AM Snacks, lunch, PM snacks, and dinner: for participants from PSA7 RSSO, and PSA7 Provincial Offices Cebu) PSA7 RSSO- 3 participants PSA7 Cebu- 1 participant</p> <p>Training Proper:</p> <p>Date: 5-8 September 2023 Participants from PSA7 RSSO and PSA7 Provincial Offices) ***7 pax (full board: with AM & PM snacks, breakfast, lunch, and dinner for participants from PPSA7 RSSO, and PSA7 Provincial Offices)</p> <p>Check-out A: Participants from PSA7 Bohol, Negros, and Siquijor ***9 September 2023- 3 pax (with breakfast: for participants from PSA7 Provincial Offices) PSA7 Bohol- 1 participant PSA7 Negros- 1 participant PSA7 Siquijor- 1 participant</p> <p>Check-out B: Participants from PSA7 Cebu and RSSO ***8 September 2023-4 pax (with breakfast, AM Snacks, lunch, PM snacks, and dinner: for participants from PSA7 RSSO, and PSA7 Cebu) PSA7 RSSO- 3 participants PSA7 Cebu- 1 participant</p> <p>Function Room Requirements:</p> <ol style="list-style-type: none"> 1. With available thermal scanner at the venue 2. Sound proof/free from unnecessary noise 	1	63,500.00	63,500.00

3. Capacity of the Function room shall accommodate 50 pax with social distancing (please indicate the name of the function room)

Note:

- Usage time - 6:00 AM to 8:00 PM

4. No pillars/columns blocking the stage

5. Free use of sound system, podiums, one (1) projector, one (1) projector screen and at least two (2) microphones preferably wireless

6. Audible/operational sound system

7. Provision of flag

8. Inclusive of electricity charges for use of laptops, desktops, projector and other equipment

9. Preferably with strong WIFI connection 100-200 mbps

10. Room arrangement-classroom type

11. With at least one (1) standby service crew/waiter and technician

12. Function room can accommodate comfortably the participants with social distancing

Food Requirements:

1. Complimentary buffet breakfast, Buffet/family style lunch and Buffet/family style dinner

2. AM and PM snacks with drinks

3. Meals include rice, 1 soup, 1 appetizer, 3 main courses, dessert & healthy drinks (preferably fresh fruit juices)

Note:

a. Drinks will be served upon request by the participants or

b. A juice dispenser will be provided in the training room

4. Free flowing coffee/ tea/ milo and purified drinking water in the function room

5. Location of the buffet table must be inside the main function room and/or outside of, but near the main function room

6. Serving time of food:

****Breakfast - 6:30 AM

****AM snacks - 10:00 AM

****Lunch - 12:00 NN

****PM snacks - 3:00 PM

****Dinner - 6:00 PM

7. Attach menu upon submission of quotation/bid form

(Please attach menu upon submission of your quotation)

8. No use of plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)

Room Accommodation Requirements:

1. Preferably with free wifi access

2. Daily provision of free bottled water, coffee, tea and toiletries

3. Spacious, tidy and clean following the minimum health protocols

4. Daily room make-up

5. Daily change of towels

6. Room types:

CrPS Training (5-8 September 2023)

*** 1 Single Occupancy

****3 Double occupancy, separate beds

Other Requirements:

1. Must observe the minimum health protocol.
2. Free use of amenities and other facilities
3. Continuous water supply and accessible comfort rooms
4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler
5. Provision of janitorial and maintenance services
6. Good ambience to promote learning
7. Adequate security service (24/7)
8. Availability of trained staff that can address health concerns
9. With standby generator
10. Free parking space (at least 5 slots)
11. With standby generator
12. Must obtain at least 90% rating (Table Rating Factor)

Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.

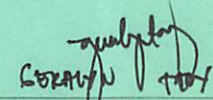
Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.

PR # 0700-2023-08-070 (RSSO-SOCD)

Amount in Words: SIXTY-THREE THOUSAND FIVE HUNDRED PESOS ONLY 63,500.00

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.


Conforme:


Signature over Printed Name of Supplier
09/27/23
Date

Very truly yours,


ARIEL E. FLORENDO
Regional Director
61 September 2023
Date

Fund Cluster : 01-Regular Fund
 07-Trust Fund

Funds Available : _____

ISABEL H. SATO
Accountant

ORS/BURS No. : 02-101101-2023-09-692

Date of the ORS/BURS: 01 September 2023

Amount : _ P _____ 63,500.00