



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
 Regional Statistical Services Office MIMAROPA



REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) **Regional Statistical Services Office (RSSO) MIMAROPA Statistical Operations and Coordination Division (SOCD)** through Regional Office-Bids and Awards Committee (RO-BAC) will undertake alternative mode of procurement **Small Value Procurement** – pursuant to the provisions of R.A. 9184, to wit;

Name of Project	Plaques for the 2024 General Assembly of PSA MIMAROPA
Solicitation	2024-11-0840
Place of Delivery	Calapan City
Brief Description	Plaques
Quantity	7 items
Approved Budget for the Contract (ABC)	P 80,300.00
Date of Delivery	December 04, 2024


Please quote your **lowest price** on the attached bid form and submit personally your **SEALED QUOTATION not later than 9:00 AM on Friday, November 15, 2024** at the Civil Registration and Administrative Support Division (CRASD), 2nd Floor, Emerald Building (PRIMA), J.P Rizal St. Camilmil, Calapan City.

Received by:

Name and Signature: _____

Company: _____

Date: _____


VENERANDA F. MENDOZA
 PSA-RO-BAC Chairperson

Terms and Conditions:

1. All entries must be written legibly in the Bid Form.
2. Late submission of quotation shall not be accepted.
3. Bids exceeding the ABC shall be disqualified.
4. Requirements:
 - i. Copy of PhilGEPS Registration
 - ii. Mayor's Permit/Business Permit
 - iii. *Income/Business Tax Return (for ABCs above P500K)*
 - iv. *Omnibus Sworn Statement (Emergency Procurement with ABC at least P500,000.00 and for Small Value Procurement with ABC at least P50,000.00)*
5. Award of contract shall be made to the lowest/single calculated and responsive bid.
6. Terms of Payment shall be made through check/ADA payable to the supplier.
7. Warranty shall be for a period of six (6) months for goods and one (1) year for equipments from date of acceptance by the procuring entity.
8. Price validity shall be a period of 30 calendar days for goods and six (6) months for services.
9. Pending the perfection of Purchase Order/Service Agreement/Contract of Service, the PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.



2/F Emerald Building, J.P. Rizal St., Calapan City, Oriental Mindoro
 Telephone: (043) 288-9744 / (043) 470-0598
 Telefax: (043) 441-7371 / (043) 470-0716 / (043) 286-7491
 rssomimaropa@psa.gov.ph



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BID FORM

Item/s and Specification/s (minimum)	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (please check)	
					YES	NO
Plaques for the 2024 General Assembly of PSA MIMAROPA						
Plaque (height: 10 in.)						
Most Improved Province	pc	1			()	()
Best Performing Province for Eleven (11) Categories	pc	11			()	()
Statistical Analyst Quiz Bee (height: 8 in.)						
First Place	pc	1			()	()
Second Place	pc	1			()	()
Third Place	pc	1			()	()
Best Performing Employee (SOCD, CRASD, PSOs) (height: 8 in.)	pc	14			()	()
Years of Service Award (height: 10 in.)	pc	2			()	()
Specifications: Glass Texts are engraved on the glass Please see attached design for the details.						
Expected date of delivery: December 4, 2024						
<i>**nothing follows**</i>						
TOTAL						

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____

LBP Account No. of Establishment: _____ Name of Payee: _____

Tax Identification Number: _____ Copy of PhilGEPS Registration No.: _____



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BIR Registration:

VAT

Non-VAT

Canvassed by:



Canvasser



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