

PURCHASE ORDER

PHILIPPINE STATISTICS AUTHORITY Gaisano Capital South Bldg., Colon St., Cebu City

Supplier: GOLDEN PRINCE HOTEL & SUITES	P.O. No. : 0700-PO2025-03-017
Address: Archbishop Reyes Avenue, Cebu City	Date : 04 March 2025
TIN: 211-745-841-000	Mode of Procurement : LEASE OF VENUE

Gentlemen:
Please furnish this Office the following articles subject to the terms and conditions contained herein:

Place of Delivery: GOLDEN PRINCE HOTEL & SUITES, Archbishop Reyes Avenue, Cebu City	Delivery Term : Per Day
Date of Delivery: 10-14 March 2025	Payment Term : Within 30 working days after receipt of the billing statement

Stock/ Property No.	Unit	Description	Quantity	Unit Cost	Amount
1	LOT	<p style="text-align: center;">Venue with Accommodation and Food (AM & PM snacks, buffet breakfast, lunch and dinner) during the Consultative Workshop for the Crafting of the Implementing Rules and Regulations (IRR) for the PENCAS Act - Visayas Cluster on 11 to 13 March 2025</p> <p>PARTICIPANTS: 56 pax</p> <p>Participants with Accommodation: 28 pax Participants without Accommodation: 28 pax</p> <p>Check in: (28 pax) ***10 March 2025 (with dinner)</p> <p>CO (PSA, DENR,NEDA,Resource persons): 12 pax, RLAs(NEDA,DENR,DILG-RVI,RVIII,NIR): 5 pax, ACADEME: 8 pax, NGOs: 2 pax, PSA RSSO VII: 1 pax</p> <p>11-13 March 2025 56 pax (with AM & PM snacks and lunch)</p> <p>Check out : 16 pax ***13 March 2025 - RLAs(NEDA,DENR,DILG-RVI,RVIII,NIR): 5 pax, ACADEME: 8 pax, NGOs: 2 pax, PSA RSSO VII: 1 pax</p> <p>Check out: 12 pax (with complimentary breakfast) *** 14 March 2025 - CO (PSA,DENR,NEDA, Resource person)</p> <p>Function Room Requirement:</p> <ol style="list-style-type: none"> 1. Function room or board room with projectors that can accommodated the participants with social distancing. <p>Usage time:</p> <p>06:00AM to 8:00PM - 11 March 2025 - 13 march 2025</p> <ol style="list-style-type: none"> 2. Sound proof/free from unnecessary noise 3. No pillars/columns blocking the stage 4. Free use of sound system, podiums, projectors, projector screens, extension wires and microphones preferably wireless 5. Audible/operational sound system 6. Provision of flag 7. Free Backdrop, 5 FT x 8 FT (PSA will provide the design) 8. Inclusive of electricity charges for use of laptops, projector and other equipment 9. Preferably with strong internet connection (100-200 mbps).Pls. indicate Wifi connection speed upon submission of quotation. The activity will have a hybrid setup where some of the participants will join thru zoom. 10. Room arrangement-classroom type 11. One (1) standby service crew/waiter and technician <p>Food Requirements</p> <ol style="list-style-type: none"> 1. Buffet or Family style (breakfast, lunch & dinner) 2. AM and PM snacks, withdrinks no softdrinks and powdered juice (preferably fresh fruit juices) 	1	285,800.00	285,800.00

3. Meals include rice, 1 soup, 1 appetizer, 3 main courses (no cream dory), dessert with drinks

4. Free flowing coffee, tea/milo and purified drinking water in the function room

5. Location of the buffet table must be inside the main function room and/or outside of, but near the main function room

6. Serving time of food:
 ****Breakfast - 7:00 AM
 ****AM snacks - 10:00 AM
 ****Lunch - 12:00 NN
 ****PM snacks - 3:00 PM
 ****Dinner - 6:00 PM

8. Attach menu upon submission of quotation/bid form

9. No use of single-use plastic for the utensils (spoon & fork, drinking straw, stirrers, cups, & plates)

Room Requirements:

1. Preferably with free wifi access
2. Daily provision of free bottled water, coffee and toiletries
3. Spacious, tidy and clean following the minimum health protocols
4. Daily room make-up
5. Daily change of towels (as needs arises)

6. Room types:

- *** single occupancy - 1 room
- *** double occupancy, separate beds - 3 rooms
- *** triple occupancy, separate beds - 7 rooms

(Note: Depending on the rooming list)

Other requirements:

1. Must observe the minimum health protocol.
2. Free use of amenities and other facilities
3. Continuous water supply and accessible comfort rooms
4. Accessible emergency exit and alarm, and standby fire extinguisher or automatic sprinkler
5. Provision of janitorial and maintenace services
6. Good ambience to promote learning
7. Adequate security service (24/7)
8. Availability of trained staff that can address health concern
9. With standby generator
10. Free parking space (at least 5 slots)
11. Must obtain at least 90% rating (Table Rating Factor)



Mode of Payment: SEND BILL Arrangement or 15-30 working days after receipt of the billing statement.


Price quotation/s validity: Must be valid for a period of thirty (30) calendar days from the date of submission.

PR# 0700-2025-02-014-(RSSO-SOCD)

Amount in Words:	TWO HUNDRED EIGHTY-FIVE THOUSAND EIGHT HUNDRED PESOS ONLY	285,800.00
------------------	--	-------------------

In case of failure to make the full delivery within the time specified above, a penalty of one-tenth (1/10) of one percent for every day of delay shall be imposed on the undelivered item/s.

Conforme:  ESTREITA VASQUEZ Signature over Printed Name of Supplier _____ Date March 4, 2025	Very truly yours,  WILMA A. PERANTE OIC- Regional Director _____ Date 3/4
--	---

Fund Cluster : <input checked="" type="checkbox"/> 01-Regular Fund // 07-Trust Fund Funds Available : _____  ISABEL H. SATO Accountant	ORS/BURS No. : 02-101101-2025-03-0109 Date of the ORS/BURS: 04 March 2025 Amount : _____ 285,800.00
---	--