



INVITATION TO BID FOR THE PROCUREMENT OF TOKEN OF APPRECIATION FOR THE PSA LOYALTY AWARDEES FOR THE CY 2024

1. The **Philippine Statistics Authority**, through the **2024 General Appropriations Act** intends to apply the sum of **Two Million One Hundred Eighty-Two Thousand Pesos (PhP2,182,000.00)** being the Approved Budget for the Contract (ABC) to payments under the contract for the **Procurement of Token of Appreciation for the PSA Loyalty Awardees for the CY 2024**. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The PSA now invites bids for the above Procurement Project. **Delivery of Goods for the 1st Batch is required by Twenty (20) Calendar Days from receipt of Notice to Proceed and the Delivery of Goods for the 2nd Batch is required on 29 November 2024.** Bidders should have completed, within **five (5) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

4. Prospective Bidders may obtain further information from the **PSA BAC Secretariat** and inspect the Bidding Documents at the address given below during working hours 08:00 AM to 05:00 PM weekdays except holidays.

PSA BAC Secretariat
14th Floor, PSA Headquarters, PSA Complex
East Avenue, Diliman, Quezon City

5. A complete set of Bidding Documents may be acquired by interested Bidders on **17 July 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the amount of Five Thousand Pesos (PhP 5,000.00). The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.
6. The PSA-BAC will hold a Pre-Bid Conference on **25 July 2024, 02:00 P.M.** via Google Meet, Meeting links will be provided to the respective email addresses provided to the BAC Secretariat by the interested bidders.

7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below, on or before **06 August 2024, 08:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **06 August 2024, 02:00 P.M.** via Google Meet. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.
10. The PSA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

MR. JOSEPH P. CAJITA

Head, BAC Secretariat
PSA Bids and Awards Committee
14th Floor, PSA Headquarters, PSA Complex
East Avenue, Diliman, Quezon City
Tel. No. : (02) 374-8270
Email address: bac-secretariat@psa.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents:
www.psa.gov.ph or **<https://procurement.psa.gov.ph/>**

(SGD)
MINERVA ELOISA P. ESQUIVIAS
Chairperson, PSA Bids and Awards Committee