

PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

PROCUREMENT OF SUPPLY, DELIVERY, CONFIGURATION, INSTALLATION, SUPPORT AND MAINTENANCE OF VARIOUS INFORMATION COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT

Government of the Republic of the Philippines

PHILIPPINE STATISTICS AUTHORITY

Quezon City, Philippines

PUBLIC BIDDING NO. 2021-27

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Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.
- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.
- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

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Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national

buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



**INVITATION TO BID FOR THE PROCUREMENT OF
PROCUREMENT OF SUPPLY, DELIVERY, CONFIGURATION,
INSTALLATION, SUPPORT AND MAINTENANCE OF VARIOUS
INFORMATION COMMUNICATION TECHNOLOGY (ICT)
EQUIPMENT**

1. The Philippine Statistics Authority (PSA), through the 2021 General Appropriations Act¹ intends to apply the sum of **Fifty-Eight Million Six-Hundred Eighty-Six Thousand Three Hundred Pesos (Php 58,686,300.00)** being the total Approved Budget for the Contract (ABC) to payments under the contract for the **SUPPLY, DELIVERY, CONFIGURATION, INSTALLATION, SUPPORT AND MAINTENANCE OF VARIOUS INFORMATION COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT.**

Bids received in excess of the ABC shall be automatically rejected at bid opening.

<i>Lot No.</i>	<i>Quantity</i>	<i>Item Description</i>	<i>Approved Budget for the Contract (in Php)</i>
		PROCUREMENT OF SUPPLY, DELIVERY, CONFIGURATION, INSTALLATION, SUPPORT AND MAINTENANCE OF VARIOUS INFORMATION COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT	
LOT 1		HEADSET AND WEBCAMS	6,164,200.00
Item 1	1666	Headset	3,332,000.00
Item 2	1666	Webcam	2,832,200.00
LOT 2		EXTERNAL HARD DRIVES	5,413,100.00
Item 1	617	External Hard Drive 1TB	2,221,200.00
Item 2	302	External Hard Drive 2TB	1,721,400.00

¹ In the case of National Government Agencies, the General Appropriations Act and/or continuing appropriations; in the case of GOCCs, GFIs, and SUCs, the Corporate Budget for the contract approved by the governing Boards; in the case of (LGUs, the Budget for the contract approved by the respective *Sanggunian*. (Section 5(a), R.A. 9184)

Item 3	173	External Hard Drive 4TB	1,470,500.00
LOT 3	850	Tablet with Bundled Knox management, casing and power bank	29,750,000.00
LOT 4	40	Laptop (Midrange)	3,200,000.00
LOT 5	40	Desktop (Standard)	2,200,000.00
LOT 6	1,408	UPS for Desktop	2,816,000.00
LOT 7	762	Power Bank	1,143,000.00
LOT 8	1	Firewall Appliance	3,000,000.00
LOT 9		VPN Appliance	5,000,000.00
Item 1	1	3 Port WAN 3 Port LAN VPN	988,000.00
Item 2	17	2 Port WAN 4 Port LAN VPN Appliance	4,012,000.00
		Total	58,686,300.00

2. The Philippine Statistics Authority (PSA) now invites bids for the above Procurement Project. Delivery of the Goods for Lots 1 - 2 and Lots 6 – 9 is required **Sixty (60) calendar days** upon receipt of Notice to Proceed. While, Lots 3 – 5 delivery of goods is required **One-Hundred Twenty (120) calendar days** upon receipt of Notice to Proceed. Bidders should have completed, within last three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II (Instructions to Bidders).
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA 5183.
4. Prospective Bidders may obtain further information from the Philippine Statistics Authority (PSA) and inspect the Bidding Documents at the address given below during working hours from 8AM – 5PM weekdays except holidays.

PSA BAC Secretariat
 11th floor, Cyberpod Centris One, Eton Centris
 EDSA corner Quezon Avenue, Quezon City

5. A complete set of Bidding Documents may be acquired by interested Bidders **starting on 02 December 2021** from the given address below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB, in the following amounts:

<i>Lot No.</i>	<i>Item Description</i>	<i>Approved Budget for the Contract (in Php)</i>	<i>Price of Bidding Documents (in Php)</i>
	PROCUREMENT OF SUPPLY, DELIVERY, CONFIGURATION, INSTALLATION, SUPPORT AND MAINTENANCE OF VARIOUS INFORMATION COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT		
LOT 1	Headset and Webcams	6,164,200.00	10,000.00
LOT 2	External Hard Drives	8,100,300.00	10,000.00
LOT 3	Tablet with Bundled knox management, casing and power bank	29,750,000.00	25,000.00
LOT 4	Laptop (Midrange)	3,950,000.00	5,000.00
LOT 5	Desktop (Standard)	2,200,000.00	5,000.00
LOT 6	UPS for Desktop	2,816,000.00	5,000.00
LOT 7	Power Bank	1,143,000.00	5,000.00
LOT 8	Firewall Appliance	3,000,000.00	5,000.00
LOT 9	VPN Appliance	5,000,000.00	5,000.00
	Total	58,686,300.00	50,000.00

The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person. The Bidding Documents shall be received personally by the prospective bidder or his duly authorized representative upon presentation of proper identification documents.

6. The PSA-BAC will hold a Pre-Bid Conference on **10 December 2021, 2:00P.M.** through video conferencing via Zoom platform which shall be open to prospective bidders, which shall be open to prospective bidders. Meeting links will be provided to the respective email addresses provided to the BAC Secretariat by the interested bidders.
7. Bids must be duly received by the BAC Secretariat through manual submission at the office address indicated below on or before **22 December 2021, 8:00 A.M.** Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **22 December 2021, 2:00 P.M.** at the given address below. The link for Zoom conference will be sent to the respective email addresses given by the

interested bidders. Bids will be opened in the presence of the bidders' representatives who choose to participate in the activity or witness the opening of the bids through video conferencing via Zoom platform. Bidders interested to participate shall coordinate and register with the BAC Secretariat for the link through email address indicated below. Late bids shall not be accepted.

10. The PSA reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

Mr. Joseph P. Cajita

Chair, BAC Secretariat

PSA Bids and Awards Committee

11th Floor, Cyberpod Centris One, Eton Centris

EDSA corner Quezon Avenue, Quezon City

Tel. No. : (02) 374-8270

Email Addresses: bac-secretariat@psa.gov.ph or bacsecretariat.psa@gmail.com

12. You may visit the following websites:

For downloading of Bidding Documents:

www.psa.gov.ph or **<https://procurement.psa.gov.ph/>**

(SGD)

MINERVA ELOISA P. ESQUIVIAS

Chairperson, Bids and Awards Committee

Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, Philippine Statistics Authority wishes to receive Bids for the **SUPPLY, DELIVERY, CONFIGURATION, INSTALLATION, SUPPORT AND MAINTENANCE OF VARIOUS INFORMATION COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT** with identification number PB 2021-27.

The Procurement Project (referred to herein as “Project”) is composed of Lot 1 to Lot 9, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for the year 2021:

<i>Lot No.</i>	<i>Item Description</i>	<i>Approved Budget for the Contract (in Php)</i>
	SUPPLY, DELIVERY, CONFIGURATION, INSTALLATION, SUPPORT AND MAINTENANCE OF VARIOUS INFORMATION COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT	
LOT 1	HEADSET AND WEBCAMS	6,164,200.00
Item 1	Headset	
Item 2	Webcam	
LOT 2	EXTERNAL HARD DRIVES	8,100,300.00
Item 1	External Hard Drive 1TB	
Item 2	External Hard Drive 2TB	
Item 3	External Hard Drive 4TB	
LOT 3	Tablet with Bundled knox management, casing and power bank	29,750,000.00
LOT 4	Laptop (Midrange)	3,950,000.00
LOT 5	Desktop (Standard)	2,200,000.00
LOT 6	UPS for Desktop	2,816,000.00
LOT 7	Power Bank	1,143,000.00
LOT 8	Firewall Appliance	3,000,000.00
LOT 9	VPN Appliance	5,000,000.00
Item 1	3 Port WAN 3 Port LAN VPN	
Item 2	2 Port WAN 4 Port LAN VPN Appliance	
	TOTAL	58,686,300.00

2.2. The source of funding is 2021 General Appropriations Act.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex "I" of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.

5.2. Foreign ownership limited to those allowed under the rules may participate in this Project.

5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:

The Bidder must have completed a single contract that is similar to this Project, equivalent to at least fifty percent (50%) of the ABC.

Pursuant to GPPB NPM 123-2013 and 149-2015, a procurement activity that is divided into several lots, and wherein each awarded lot gives rise to a separate contract the SLCC requirement shall be based on the ABC for each lot.

5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that **subcontracting is not allowed**.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing/webcasting} as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.

10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within three (3) years prior to the deadline for the submission and receipt of bids.

10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 5.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:
 - a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
 - b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the

BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.

- 13.2. Payment of the contract price shall be made in **Philippine Pesos**.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration² or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security shall be valid *120 calendar days* from the date of opening of bids. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

- 16.1. The Bidders shall submit on the specified date and time and either at its physical address or through online submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

- 17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

² In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

- 17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

- 18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

- 19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated “*passed*,” using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.
- 19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.
- 19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.
- 19.4. The Project shall be awarded as follows:

One Project having several items grouped into several lots, which shall be awarded as separate contracts per lot.
- 19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

- 20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

- 21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause																																																																									
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <p>For all lots: similar contracts are the Supply and Delivery of Various ICT equipment (e.g. Projectors, LED Monitors, Scanners, Desktop, Laptops, Switches and/or Rack mounted Server, Firewalls)</p> <p>Bidders should have completed, within last three (3) years from the date of submission and receipt of bids, a contract similar to the Project.</p>																																																																								
7.1	The Procuring Entity has prescribed that subcontracting is not allowed.																																																																								
12	The price of the Goods shall be quoted DDP in the Philippines or the applicable International Commercial Terms (INCOTERMS) for this Project.																																																																								
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <table border="1" style="width: 100%; border-collapse: collapse; margin-bottom: 10px;"> <tr> <td colspan="3">If bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit, 2% of the Approved Budget of the Contract should be submitted:</td> </tr> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;"><i>Approved Budget for the Contract (in Php)</i></th> <th style="text-align: center;"><i>2% of the ABC</i></th> </tr> <tr><td>Lot 1</td><td style="text-align: right;">6,164,200.00</td><td style="text-align: right;">123,284.00</td></tr> <tr><td>Lot 2</td><td style="text-align: right;">5,413,100.00</td><td style="text-align: right;">108,262.00</td></tr> <tr><td>Lot 3</td><td style="text-align: right;">29,750,000.00</td><td style="text-align: right;">595,000.00</td></tr> <tr><td>Lot 4</td><td style="text-align: right;">3,200,000.00</td><td style="text-align: right;">64,000.00</td></tr> <tr><td>Lot 5</td><td style="text-align: right;">2,200,000.00</td><td style="text-align: right;">44,000.00</td></tr> <tr><td>Lot 6</td><td style="text-align: right;">2,816,000.00</td><td style="text-align: right;">56,320.00</td></tr> <tr><td>Lot 7</td><td style="text-align: right;">1,143,000.00</td><td style="text-align: right;">22,860.00</td></tr> <tr><td>Lot 8</td><td style="text-align: right;">3,000,000.00</td><td style="text-align: right;">60,000.00</td></tr> <tr><td>Lot 9</td><td style="text-align: right;">5,000,000.00</td><td style="text-align: right;">100,000.00</td></tr> <tr><td>Total</td><td style="text-align: right;">58,686,300.00</td><td style="text-align: right;">1,173,726.00</td></tr> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td colspan="3">if bid security is in Surety Bond, 5% of the Approved Budget of the Contract should be submitted:</td> </tr> <tr> <th style="text-align: center;">Lot No.</th> <th style="text-align: center;"><i>Approved Budget for the Contract (in Php)</i></th> <th style="text-align: center;"><i>5% of the ABC</i></th> </tr> <tr><td>Lot 1</td><td style="text-align: right;">6,164,200.00</td><td style="text-align: right;">308,210.00</td></tr> <tr><td>Lot 2</td><td style="text-align: right;">5,413,100.00</td><td style="text-align: right;">270,655.00</td></tr> <tr><td>Lot 3</td><td style="text-align: right;">29,750,000.00</td><td style="text-align: right;">1,487,500.00</td></tr> <tr><td>Lot 4</td><td style="text-align: right;">3,200,000.00</td><td style="text-align: right;">160,000.00</td></tr> <tr><td>Lot 5</td><td style="text-align: right;">2,200,000.00</td><td style="text-align: right;">110,000.00</td></tr> <tr><td>Lot 6</td><td style="text-align: right;">2,816,000.00</td><td style="text-align: right;">140,800.00</td></tr> <tr><td>Lot 7</td><td style="text-align: right;">1,143,000.00</td><td style="text-align: right;">57,150.00</td></tr> <tr><td>Lot 8</td><td style="text-align: right;">3,000,000.00</td><td style="text-align: right;">150,000.00</td></tr> <tr><td>Lot 9</td><td style="text-align: right;">5,000,000.00</td><td style="text-align: right;">250,000.00</td></tr> <tr><td>Total</td><td style="text-align: right;">58,686,300.00</td><td style="text-align: right;">2,934,315.00</td></tr> </table>	If bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit, 2% of the Approved Budget of the Contract should be submitted:			Lot No.	<i>Approved Budget for the Contract (in Php)</i>	<i>2% of the ABC</i>	Lot 1	6,164,200.00	123,284.00	Lot 2	5,413,100.00	108,262.00	Lot 3	29,750,000.00	595,000.00	Lot 4	3,200,000.00	64,000.00	Lot 5	2,200,000.00	44,000.00	Lot 6	2,816,000.00	56,320.00	Lot 7	1,143,000.00	22,860.00	Lot 8	3,000,000.00	60,000.00	Lot 9	5,000,000.00	100,000.00	Total	58,686,300.00	1,173,726.00	if bid security is in Surety Bond, 5% of the Approved Budget of the Contract should be submitted:			Lot No.	<i>Approved Budget for the Contract (in Php)</i>	<i>5% of the ABC</i>	Lot 1	6,164,200.00	308,210.00	Lot 2	5,413,100.00	270,655.00	Lot 3	29,750,000.00	1,487,500.00	Lot 4	3,200,000.00	160,000.00	Lot 5	2,200,000.00	110,000.00	Lot 6	2,816,000.00	140,800.00	Lot 7	1,143,000.00	57,150.00	Lot 8	3,000,000.00	150,000.00	Lot 9	5,000,000.00	250,000.00	Total	58,686,300.00	2,934,315.00
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19.3	The Project will be awarded by Lot.
20.2	No further instructions.
21.2	No further instructions.

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

- 6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.
- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>For Goods supplied from within the Philippines, state:</i> “The delivery terms applicable to this Contract are delivered at PSA Complex, East Avenue, Q.C. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is Mr. Cesar Reynaldo V. Vinuya.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements:</p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

	<p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p>The terms of payment shall be as follows: Partial payment is not allowed.</p>
4	<p>The inspections and tests that will be conducted are:</p> <p>Upon delivery, the Goods shall undergo preliminary physical inspection by the Inspection Team of the Procuring Entity to ascertain the physical condition and acceptability of the Goods.</p> <p>The supplier shall promptly replace the equivalent quantity of Goods taken as samples without cost to the Procuring Entity.</p>

Section VI. Schedule of Requirements

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Quantity	Delivered, Weeks/Months
	PROCUREMENT OF SUPPLY, DELIVERY, CONFIGURATION, INSTALLATION, SUPPORT AND MAINTENANCE OF VARIOUS INFORMATION COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT		
Lot 1	HEADSET AND WEBCAMS		Delivery of Goods is required within Sixty (60) calendar days upon receipt of Notice to Proceed.
Item 1	Headset	1666	
Item 2	Webcam	1666	
Lot 2	EXTERNAL HARD DRIVES		Delivery of Goods is required within One-Hundred Twenty (120) calendar days upon receipt of Notice to Proceed.
Item 1	External Hard Drive 1TB	617	
Item 2	External Hard Drive 2TB	302	
Item 3	External Hard Drive 4TB	173	
Lot 3	Tablet with Bundled knox management, casing and power bank	850	Delivery of Goods is required within Sixty (60) calendar days upon receipt of Notice to Proceed.
LOT 4	Laptop (Midrange)	40	
LOT 5	Desktop (Standard)	40	
LOT 6	UPS for Desktop	1,408	Delivery of Goods is required within Sixty (60) calendar days upon receipt of Notice to Proceed.
LOT 7	Power Bank	762	
LOT 8	Firewall Appliance	1	
LOT 9	VPN Appliance		
Item 1	3 Port WAN 3 Port LAN VPN	1	
Item 2	2 Port WAN 4 Port LAN VPN Appliance	17	

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Item	Specification		Statement of Compliance
			<p><i>[Bidders must state here either “Comply” or “Not Comply” against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of “Comply” or “Not Comply” must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer’s un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder’s statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
	SUPPLY, DELIVERY, CONFIGURATION, INSTALLATION, SUPPORT AND MAINTENANCE OF VARIOUS INFORMATION COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT		
LOT 1	HEADSET AND WEBCAMS		
Item 1	HEADSETS (1,666 units)		
	Specifications		
	Driver Unit	30mm dynamic – dome type	
	Closed Type	Yes	
	Dynamic Type	Yes	

	Impedance (OHM)	24 ohm (1kHz)	
	Diaphragm	PET	
	Frequency Response	12-22,000 Hz	
	Sensitivities	(DB/MW)	
	Cord Type	Y-Shape	
	Cord Length	1.2m	
	Plug	Gold-Plated L-shaped stereo mini	
	Wearing Style	Headband, Over-ear	
Item 2	WEBCAMS (1,666 units)		
	Specifications		
	Resolution	FHD 1080P 1920*1080	
	Frame Rate	30fps	
	Built-in Microphone	Single Mic	
	Lens Type	Full HD Glass lens	
	Focus Type	Fixed Focus	
	Output Format	MJPEG YUY2	
	USB Transfer	USB 2.0 High-Speed	
	Viewing Angle	70 degrees	
	System Requirements	Windows 7/8/8.1/10 or above	
LOT 2	EXTERNAL HARD DRIVES		
Item 1	EXTERNAL HARD DRIVE 1TB (617 pcs)		
	Specifications		
	Capacity	1TB	
	Interface	USB 3.0/USB 2.0 compatible	
	Additional Details	Auto backup with included WD backup software	
	Backup Software	Password protection with hardware encryption	
	Package Includes	My passport hard drive USB 3.0 cable WD Backup, WD Security, WD Drive Utilities Quick Install Guide	
	Formatted for Windows 10, Windows 8 or Windows 7 operating systems, Requires reformatting for other operating systems		

Item 2	EXTERNAL HARD DRIVE 2TB (302 pcs)	
	Specifications	
	Capacity	2TB
	Interface	USB 3.0/USB 2.0 compatible
	Additional Details	Auto backup with included WD backup software
	Backup Software	Password protection with hardware encryption
	Package Includes	My passport hard drive USB 3.0 cable WD Backup, WD Security, WD Drive Utilities Quick Install Guide
	Formatted for Windows 10, Windows 8 or Windows 7 operating systems, Requires reformatting for other operating systems	
Item 3	EXTERNAL HARD DRIVE 4TB (173 pcs)	
	Specifications	
	Interface	USB 3.0
	Capacity	4TB
	Form Factor	2.5"
	Dimensions	4.5 x 3.1 x 0.8
	Weight	8.6 ounces (200g)
ADDITIONAL REQUIREMENT FOR ITEMS		
	Warranty	Three (3) Years on Parts and Service
	Additional Requirement for all Laptop Computers:	1. Current and latest certificate from the manufacturer that the bidder/supplier is authorized partner or reseller of the brand being offered. 2. Current and latest certificate from the manufacturer that the bidder/supplier is authorized service provider of the brand being offered. 3. Bidder/ Manufacturer must have authorized service center nationwide (Submit the List).
LOT 3	TABLETS WITH BUNDLED KNOX MANAGEMENT, CASING AND POWERBANK (850 units)	

	Specification		
	Network	GSM / HSPA / LTE	
	Dimension	Height: within 240mm to 270mm Width: within 150mm to 170mm Thickness: within 6 to 9mm	
	SIM	Nano-SIM	
	Display	Type- capacitive touchscreen, 16M colors Size: at least 10 inches Resolution: at least 1200 x 2000 pixels, 5:3 ratio (at least 224 PPI density)	
	Platform	OS: Android 10 Chipset: 10nm process chip or lower CPU: Octa-Core (at least 4 x 2.3 Ghz Cortex and 4x1.7Ghz Cortex)	
	Memory	Internal storage at least 128GB storage, 4GB RAM (expandable up to 1 TB) Card Slot: microSDXC (dedicated slot)	
	Camera	Main/Rear: at least 8MP, (wide) Front/Selfie: at least 5MP Video: 1080p at 30fps	
	Communication	WLAN: Wifi 802.11 a/b/g/n/ac, dual-band, Wi-fi Direct, hotspot Bluetooth: 5.0, A2DP, LE GPS: with A-GPS, GLONASS, BDS, Galileo	
	USB	Type-C 1.0 reversible connector	
	Battery	Capacity: Non-removable Li- Polymer at least 6500 mAh battery	
	Security and Management	Permanently set PSA Logo on Home Screen and Lock Screen	
		Capability to dynamically configure, control and lock out the device	
		Capability to select default android applications installed	
		Capability to set default device settings	
		Can dynamically configure a large number of corporate-liable devices over the air	

		Comprehensive training in device security and management	
	Accessories Included		
	Casing	Shockproof rugged heavy-duty case cover	
	Power Bank	10,000 mAh LCD digital power display on the surface of the power bank will show the remaining battery Dual output with 1 fast charging	
	Warranty	One (1) year on Parts and Labor 24/7 dedicated mobile Hotline, toll free to all network	
	Additional requirement	1. Valid and current certification that the bidder must be an authorized reseller of the brand being offered and specific to the project (If bidder/supplier is not direct partner of the manufacturer, bidder/supplier must submit a corresponding certificate linking the bidder to the manufacturer).	
		2. Valid and current certification that the manufacturer complies with the required Security and Management Software.	
		3. Valid and current certification that the manufacturer/brand must have nationwide support.	
		4. Submit the List of Authorized Service Centers.	
LOT 4	LAPTOP (MID-RANGE) 40 Units		
	Specification		
	Processor	11th Generation Intel® Core™ i7-11800H (24MB Cache, 2.8 GHZ up to 4.6 GHz, 8 cores)	
	Operating System	Windows 10 Pro 64-bit English	
	Memory	At least 8GB (4GB x 2) DDR4 3200Mhz SODIMM, Two DIMM Slots, Upgradable to 64GB	
	Storage	500 GB	
	Display	15.6" FHD+ (1920 x 1200) Infinity Edge Non-Touch Anti-Glare 500-Nit Display	

	Color	Platinum Silver exterior, Black interior Frost exterior, Arctic White interior	
	Hard Drive	512Gb M.2 PCIe NVMe Solid State Drive	
	Camera	720P HD Camera with Microphone	
	Graphics	Intel UHD Graphics NVIDIA RTX 3050Ti [4GB]	
	Wireless LAN	Must have Intel AX200 2x2AX+BT	
	I/O Ports	1x USB 3.2 Gen 1 1x USB 3.2 Gen 1 1x USB Type C (support data transfer, Power Delivery 3.0 and DisplayPort 1.4) 1x USB Type C (Thunderbolt 4) 1 x HDMI 2.0 1 x micro SD card reader 1 x Ethernet (RJ-45) 1 x headphone/microphone combo jack	
	Battery	At least 3-Cell Li-Polymer/Li-Ion Battery, 45Wh	
	Weight	Maximum of 2kg	
	Power Adapter	At least 45W AC Adapter (USB Type C)	
	Keyboard	Keyboard Black English with Number Pad	
	Operating System	Must have Pre-Installed Windows 10 Pro 64bit	
	Accessories	Must have Optical Mouse with pad and Carrying Bag (Same brand of the laptop)	
	Warranty	1 Year Hardware Warranty	
	Security and Features	Must have TPM 2.0 or higher Energy Star Compliance of the brand and model being offered Must be Electronic Product Environmental Assessment Tool (EPEAT) Certified of the brand and model being offered Must have Military Testing Certificate/Must be military grade tested certified/with military grade certification seal	

	Additional Requirement for all Laptop Computers:	<p>1) Current and latest certificate from the manufacturer that the bidder/supplier is authorized partner or reseller of the brand being offered.</p> <p>2) Current and latest certificate from the manufacturer that the bidder/supplier is authorized service provider of the brand being offered.</p> <p>3) Bidder/ Manufacturer must have authorized service center nationwide (Submit the List).</p>	
LOT 5	Desktop (Standard) 40 units		
	Specifications		
	Processor	Intel Core i5-1135G7 Processor	
	Memory	at least 8GB	
	Storage	256 GB	
	Monitor:	At least 22” LED Monitor (same brand of CPU)	
	Graphics	Intel	
	Hard Disc type	SSD	
	I/O Ports	<p>1x USB 3.2 Gen 1</p> <p>1x USB 3.2 Gen 1</p> <p>1x USB Type C (support data transfer, Power Delivery 3.0 and DisplayPort 1.4)</p> <p>1x USB Type C (Thunderbolt 4)</p> <p>1 x HDMI 2.0</p> <p>1 x micro SD card reader</p> <p>1 x Ethernet (RJ-45)</p> <p>1 x headphone / microphone combo jack</p>	
	Keyboard and Mouse:	Must have USB Keyboard and Mouse (same brand of CPU)	
	Operating System:	Must have Pre-Installed Windows 10 Pro 64bit	
	Form Factor:	Small Form Factor	

	Keyboard and Mouse:	Must have USB Keyboard and Mouse (same brand of CPU)	
	Operating System:	Must have Pre-Installed Windows 10 Pro 64bit with OS recovery Disk and Driver Installer	
	Warranty:	Three (3) Years on Parts and Service on site	
	Security and Features:	<ul style="list-style-type: none"> ➤ Must have chassis Intrusion Switch ➤ BIOS: Power-on password, Smart USB protection (allows keyboard/mouse only, blocks all storage devices) ➤ Must have TPM 2.0 or higher 	
	Compliance Certificate:	<ul style="list-style-type: none"> ➤ Energy Star Compliance of the brand and model being offered ➤ Must be Electronic Product Environmental Assessment Tool (EPEAT) Certified of the brand and model being offered 	
	Additional Requirement for all Desktop Computers:	<p>1) Current and latest certificate from the manufacturer that the bidder/supplier is authorized partner or reseller of the brand being offered.</p> <p>2) Current and latest certificate from the manufacturer that the bidder/supplier is authorized service provider of the brand being offered.</p> <p>3) Bidder/ Manufacturer must have authorized service center nationwide (Submit the List).</p>	
	Security and Features:	<ul style="list-style-type: none"> ➤ Must have chassis Intrusion Switch ➤ BIOS: Power-on password, Smart USB protection (allows keyboard/mouse only, blocks all storage devices) ➤ Must have TPM 2.0 or higher 	
	Compliance Certificate:	➤ Energy Star Compliance of the brand and model being	

		offered ➤ Must be Electronic Product Environmental Assessment Tool (EPEAT) Certified of the brand and model being offered	
LOT 6	UPS FOR DESKTOP (1,408 pcs)		
	Specifications		
	Capacity	650VA	
	Input		
	Voltage Range:	162-290VAC (single boost) 140-300VAC (double boost)	
	Frequency:	50Hz/60Hz (Auto-sensing)	
	Phase:	Single+GND	
	Output		
	Voltage Range:	220-240VAC	
	Battery mode:	220-240VAC	
	Frequency:	50Hz±1% (battery mode)	
	Waveform:	Simulated sine wave (battery mode) Sine mode (AC mode)	
	Transfer time:	2ms typical	
	Battery		
	Type:	12V/8AHx1	
	Backup Time:	8+20 mins depending on load	
	Recharge time:	2-4 hours recover to 90% capacity	
	Interface & Indicator		
	Interface:	RS232 usb port, rj45/tj11	
	Display:	LED/LCD Optional	

	Alarm:	Battery mode, low battery, over load, fault	
	Protection/Monitoring		
	Short Circuit Protection:	Yes (line mode & battery mode)	
	Surge Protection:	yes	
	Alarm:	Audible and visual	
	Intelligent Battery	Prevent overcharging of battery	
LOT 7	POWER BANK (762 units)		
	Specifications		
	Battery Type:	Lithium-Polymer	
	Capacity:	8000 mAh / 3.7V	
	Input:	5V-2A (Micro-USB/Type-C)	
	Output:	5V-2A (2 USB)	
	Wireless output:	5W	
	Soft-touch cover		
LOT 8	Firewall Appliance		
	Interfaces and Modules:	Hardware Accelerated 40 GE QSFP+ Slots: 2	
		Hardware Accelerated 25 GE SFP28/10GE SFP+ / GE SFP Slots: 4	
		Hardware Accelerated 10 GE SFP+ Slots/GE SFP Slots: 4	
		Hardware Accelerated GE SFP Slots: 8	
		Hardware Accelerated GE RJ45 Ports: 16	
		GE RJ45 Management / HA Ports: 2	
		USB Ports (Client / Server): 1/2	
		Console Port: 1	
		Onboard Storage: 2x480GB SSD	
		Included Transceivers: 2xSFP(SX1GE)	
		System Performance — Enterprise Traffic Mix	

	System Performance - Enterprise Traffic Mix:	IPS Throughput(2): 12.5 Gbps	
		NGFW Throughput(2,4): 9.8 Gbps	
		Threat Protection Throughput (2,5): 7.11 Gbps	
	System Performance and Capacity		
	IPv4 Firewall Throughput		
	(1518 / 512 / 64 byte, UDP):	80 / 80 / 45 Gbps	
	IPv6 Firewall Throughput		
	(1518 / 512 / 86 byte, UDP):	80 / 80 / 45 Gbps	
	Firewall Latency (64 byte, UDP):	2.76 μ s	
	Firewall Throughput (Packet per Second):	67.5 Mpps	
	Concurrent Sessions (TCP):	8 Million	
	New Sessions/Second (TCP):	500,000	
	Firewall Policies:	100,000	
	IPsec VPN Throughput(512 byte):	48 Gbps	
	Gateway-to-Gateway IPsec VPN Tunnels:	20,000	
	Client-to-Gateway IPsec VPN Tunnels:	100,000	
	SSL-VPN Throughput:	8.4 Gbps	
	Concurrent SSL-VPN Users		
	(Recommended Maximum, Tunnel Mode):	10,000	
	SSL Inspection Throughput (IPS,avg.HTTPS):	10 Gbps	
	SSL Inspection CPS (IPS,avg.HTTPS):	6,500	
	SSL Inspection Concurrent Session (IPS,avg.HTTPS):	780,000	
	Application Control Throughput (HTTP,64K):	26 Gbps	
	CAPWAP Throughput (HTTP 64K):	43 Gbps	
	Virtual Domains (Default/Maximum):	10/250	
	Maximum Number of FirewallSwitches Supported:	196	
	Maximum Number of FirewallAPs(Total/Tunnel):	4,096/2,048	
	Maximum Number of FirewallTokens	20,000	

	High Availability Configurations:	Active-Active, Active-Passive, Clusterin	
	Dimensions and Power		
	Height x Width x Length(inches):	3.5 x 17.44 x 17.62	
	Height x Width x Length(mm):	88.9 x 443 x 447.4	
	Weight:	25.4 lbs (11.55 kg)	
	Form Factor(supports EIA/ non-EIA standards):	Rack Mount, 2 RU	
	AC Power Input:	100–240V AC, 50/60 Hz	
	Power Consumption(Average/Maximum):	222 W/ 346 W	
	AC Current (Maximum):	6A@120V	
	Heat Dissipation:	1,181 BTU/h	
	Redundant Power Supplies:	Yes, Hot swappable	
	Operating Environment and Certifications		
	Operating Temperature:	32–104°F (0–40°C)	
	Storage Temperature:	-31–158°F (-35–70°C)	
	Humidity:	10–90% non-condensing	
	Noise Level:	66.7 dBA	
	Forced Airflow:	Front to Back	
	Operating Altitude:	Up to 7,400 ft (2,250 m)	
	Compliance:	FCC ICES, CE, RCM, VCCI, BSMI, UL/cUL, CB	
	Certifications:	ICSA Labs: Firewall, IPsec, IPS, Antivirus,SSL-VPN, USGv6/IPv6	
LOT 9	VPN APPLIANCE		
Item 1	3 Port WAN 3 Port LAN VPN Appliance (1 unit)		
	Hardware Specifications		
	At least 3 Ethernet WAN Port		
	At least 3 Ethernet LAN Port		
	VPN Throughput (256-bit AES and No encryption) at least 150 Mbps		
	1Gbps Stateful Firewall Throughput		
	Recommended Users 50 - 500		
	Number of VPN Peers 30/100		

	Maximum Number of AP Supported 50		
	Key features: should have VPN Hot failover, VPN WAN Smoothing, VPN Bandwidth Bonding, Central Management, High Availability, AP Series Management, Remote AP and Multiple Config Profiles Management, LAN Bypass and Remote User Access		
	Port Based VLAN, Load Balancing and Failover, Inbound Load Balancing and Cloud Management		
	1024 VLANs Supported		
	Number of IPSec Tunnels 20		
	IPSec VPN (Network-to-Network) L2TP VPN Server, OpenVPN Server, PPTP VPN Server		
	Maximum PPTP/L2TP/OpenVPN Users 50		
	Generic Routing Encapsulation (Network-to-Network) 5		
	Should have Bandwidth Usage Monitor, QoS for VOIP and E-Commerce, User Groups Bandwidth Control and Web Blocking		
	LACP (802.3ad) NIC Bonding		
	1U Rack -mount		
	Power Consumption 50W		
	Operating Temperature 32° - 104° F		
	FCC, CE, RoHS Certified		
Item 2	2 Port WAN 4 Port LAN VPN Appliance (17 Units)		
	Hardware Specifications		
	At least 2 Ethernet WAN Port		
	At least 4 Ethernet LAN Port		
	at least 120 Mbps VPN Throughput (No encryption) and		

	55 Mbps VPN Throughput (256-bit AES)		
	400 Mbps Stateful Firewall Throughput		
	Recommended Users 1-60		
	Number of VPN Peers 2/5		
	Maximum Number of AP Supported 30		
	Key features: should have VPN Hot failover, Central Management, High Availability, AP series Management, and Remote User Access		
	Port Based VLAN, Load Balancing and Failover, and Cloud Management		
	16 VLANs Supported		
	Number of IPSec Tunnels 2		
	IPSec VPN (Network-to-Network) L2TP VPN Server, OpenVPN Server, PPTP VPN Server		
	Maximum PPTP/L2TP/OpenVPN Users 15		
	Generic Routing Encapsulation (Network-to-Network) 5		
	Should have Bandwidth Usage Monitor, QoS for VOIP and E-Commerce, User Groups Bandwidth Control and Web Blocking		
	LACP (802.3ad) NIC Bonding		
	1U Rack -mount		
	Power Consumption 28W		
	Operating Temperature 40° - 149° F		
	FCC, CE, RoHS Certified		
	III. Additional Requirements		
	Delivery and Configuration on PSA Central Office		
	Knowledge Transfer Training		
	Unlimited Corrective Maintenance/Repair Activity (When Applicable)		

	Preventive Maintenance Activity		
	Twenty-four (24) hours by seven (7) days availability of technical support		
	1-year parts and replacement warranty		
	The vendor must be duly authorized by the manufacturer/distributor to provide, sell, configure and support the offered product		
	The Certification from the manufacturer /distributor authorizing the prospective bidder to provide such product should be submitted together with the bid proposal		
	Bid proposals that do not include the certification shall not be accepted/considered for award		
	The Vendor must have at least two (2) Certified Engineers for the offered solution.		
	The Vendor must be at least Thirty (30) years in IT Industry		

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages);
Or
- (b) Registration certificate from Securities and Exchange Commission (SEC), Department of Trade and Industry (DTI) for sole proprietorship, or Cooperative Development Authority (CDA) for cooperatives or its equivalent document,
And
- (c) Mayor’s or Business permit issued by the city or municipality where the principal place of business of the prospective bidder is located, or the equivalent document for Exclusive Economic Zones or Areas;
And
- (d) Tax clearance per E.O. No. 398, s. 2005, as finally reviewed and approved by the Bureau of Internal Revenue (BIR).

Technical Documents

- (f) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid; **and**
- (g) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents; **and**
- (h) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission;
or
Original copy of Notarized Bid Securing Declaration; **and**
- (i) Conformity with the Technical Specifications, which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (j) Original duly signed Omnibus Sworn Statement (OSS);
and if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (k) The Supplier’s audited financial statements, showing, among others, the Supplier’s total and current assets and liabilities, stamped “received” by the BIR or its duly accredited and authorized institutions, for the preceding calendar year which should not be earlier than two (2) years from the date of bid submission; **and**

- (l) The prospective bidder's computation of Net Financial Contracting Capacity (NFCC);
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class "B" Documents

- (m) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (n) *[For foreign bidders claiming by reason of their country's extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (o) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

25 FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

