



BIDS AND AWARDS COMMITTEE

NOTICE OF VIRTUAL PRE-BID CONFERENCE

Procurement of Consultancy Services as Systems Integrator for the Supply, Delivery Installation, and Maintenance of the Philippine Identification System (PhilSys)

Please be informed that the **Pre-bid Conference** for the Procurement of Consultancy Services as Systems Integrator for the Supply, Delivery Installation, and Maintenance of the Philippine Identification System (PhilSys) (PSA-BAC: PB No. 2020-03) will be conducted through video/online conferencing using Webex on 10 June 2020 at 1:00 pm.

Shortlisted bidders may send the following details for confirmation of their attendance to the BAC Secretariat via e-mail at bac-secretariat@psa.gov.ph on or before 09 June, 2020:

- Name of Authorized Representative(s)
- Company Name
- Contact Number and Email Address

The general guidelines on the conduct of pre-bid conference through video conferencing is attached as “Annex A” of this notice.

For your information and guidance.

(Sgd) MINERVA ELOISA P. ESQUIVIAS
OIC Deputy National Statistician
BAC Chairperson



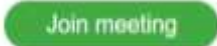
Annex A

**Guidelines on the Conduct of Virtual Pre-Bid Conference for the
“Procurement of Consultancy Services as Systems Integrator for
the Supply, Delivery Installation, and Maintenance of the Philippine
Identification System (PhilSys)”**

A. To Join the Pre-Bid Conference

- 1) Shortlisted bidders may send the following details to the BAC Secretariat at bac-secretariat@psa.gov.ph;
 - Name of Authorized Representative(s)
 - Company Name
 - Contact Number and Email Address

- 2) The authorized representative/s of the shortlisted bidders will be provided by the BAC Secretariat with the Webex Meeting ID and password after receipt of the attendance confirmation with those details as enumerated above;

- 3) The authorized representative/s must select  in the Webex email invitation to join the pre-bid conference. After clicking the Join button, they will be able to see and hear the people in the meeting.

- 4) The authorized representatives should make themselves available 10 minutes before the start of the pre-bid conference.

B. Attendance to the Pre-bid Conference

- 1) The authorized representative/s must identify themselves by typing in the chat box their name/s and the company they are representing;



- 2) Authorized representative/s of the shortlisted bidders will be muted at the start of the pre-bid conference;
- 3) The authorized representative/s will be given time to raise their queries for every section of the Bidding Documents that will be discussed;
- 4) The authorized representative/s of the shortlisted bidders, upon being acknowledged by the BAC Chairperson, must state their name and company before asking a question or commenting;
- 5) The authorized representative/s must wait for a participant to finish before speaking;
- 6) All are enjoined to be fully present for the whole duration of the pre-bid conference.

