



Reference No.: 2024RSSO07-809

NOTICE TO PROCEED

13 September 2024

SHANIESE H. PEPITO
 Sales Account Executive
 One Central Hotel
 Corner Leon Kilat, Sanciangco St., Cebu City

Dear Ms. Pepito:

Per approved Purchase Order with number **0700-PO2024-09-069** which was agreed upon by you as Authorized Representative, notice is hereby given to **One Central Hotel** that the delivery of the items/services listed below may proceed for the project entitled, **Venue including Accommodation and Meals (AM and PM Snacks, Complimentary Breakfast, Buffet Lunch, and Dinner) for the Trainers and Meals (AM and PM Snack, and Buffet Lunch) for the participants during the Central Visayas Regional Statistics Committee Complementary Training on Mastering Data Management: A Guide to Google Sheets and MS Excel on 17-19 September 2024** with a total contract price of **One Hundred Forty-Six Thousand Two Hundred Fifty Pesos Only (PHP 146,250.00)**.

<i>Item/Description</i>	<i>Quantity</i>
Venue including Accommodation and Meals (AM and PM Snacks, Complimentary Breakfast, Buffet Lunch, and Dinner) for the Trainers and Meals (AM and PM Snack, and Buffet Lunch) for the participants during the Central Visayas Regional Statistics Committee Complementary Training on Mastering Data Management: A Guide to Google Sheets and MS Excel on 17-19 September 2024	1 lot
Number of Pax: 53 pax per day (Trainers: 3 pax, RSSO VII: 5 pax, RSC: 45 pax) Live-in: 3 pax (PSRTI Trainers: 3 pax) Live-out: 50 pax (RSSO: 5 pax, RSC: 45 pax)	
Venue: within Cebu City	
Check-in: 16 September 2024 with Dinner (Trainers: 3 pax)	




Check-out: 20 September 2024 with complimentary breakfast (Trainers: 3 pax)	
Note: 17-19 September 2024 -Full Board Meals (Trainers: 3 pax)	
Live-Out: 17-19 September 2024 with AM & PM snacks and Buffet Lunch (RSSO: 5 pax & RSCs: 45 pax)	
Room types: *** Single occupancy *** Double occupancy, separate beds (Note: Depending on the rooming list)	

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the scheduled deliveries.

Please acknowledge receipt and acceptance of this notice by signing the spaces provided below. Sign two copies and send one copy to the Philippine Statistics Authority-RSSO VII.

Very truly yours,


ARIEL E. FLORENDO
Regional Director
PSA RSSO VII

I acknowledge receipt of this Notice on 13 September 2024

Name of the Representative of the Bidder: SHANIESE A. PEPITO

Authorized Signature: 