



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Region 7 – Central Visayas

Reference No.: 23RSS007-313

NOTICE TO PROCEED
NTP-2023-012-PB

31 March 2023

MS. MARIETTA R. BUCAO

Owner/Operator
PERFECT CLEAN GENERAL SERVICES
South Agora, Tabunok
Talisay City, Cebu

Dear Ms. Bucao:

This notice is hereby given to **Perfect Clean General Services** that the delivery of services listed below may proceed for the project "Procurement of the 2023 Janitorial Services for Philippine Statistics Authority 7 (PSA 7) for the Provinces of Bohol, Cebu, Negros Oriental, Siquijor and Regional Statistical Services Office VII" having a total contract price of **Three Hundred Eight Thousand Three Hundred Pesos and Fifty-Eight Centavos Only (PhP308,300.58)** for **LOT 2- Janitorial Services for PSA Cebu Provincial Office**.

Note: Project Site/Place of Delivery

1. CEBU

Mr. Melchor B. Bautista
OIC-Chief Statistical Specialist
PSA Cebu Provincial Office, 2/F Martina Sugbo
Center, P. Burgos St., Brgy. San Roque, Cebu City
Tel. No.: (032) 412-1337/255-8573
Email: cebu@psa.gov.ph

CONTACT PERSON

Roxan M. Gelborion
09231831692

LOT 2- Janitorial Services for PSA Cebu Provincial Office

Item Description	Quantity	Contract Price (PhP)	Delivery	
	Two (2) Male Janitors	Three Hundred Eight Thousand Three Hundred Pesos and Fifty- Eight Centavos Only (PhP308,300.58)	Deployment of Janitorial Services for PSA Cebu Provincial Office is required on 1 April 2023 to 31 December 2023	
1	Applicable Daily Minimum Wage (<i>Note: Wage Order No. VII-23 effective June 14, 2022</i>)		435.00	
2	Equivalent Monthly Rate (#1x313/12)		11,346.25	
3	13th Month Pay PD 851 [(#1/313/12)/12]*		945.52	
4	5 days Service Incentive Leave (#1x5/12)		181.25	
5	Total Monthly Salary due to employee (#2 + #3 + #4)		12,473.02	
6	Philhealth (<i>employer's share only per Philhealth table based on #2, effective Jan. 2022</i>)**		226.93	
7	Add employer's share SSS + P10.00 as EC (per SSS table based on #2, effective Jan 2023 per R.A. 11199)		1,102.50	
8	Employer's share on HDMF Contribution (<i>Salary bracket P5,000 & above @ 2% per RA 9679</i>)		100.00	
9	Total amount due to employee and government (#5 + #6 + #7 + #8)		13,902.45	
10	Administrative Overhead Margin for Manpower Agency (#9 x 10%)***		1,390.24	
11	Gross Amount due to Employee, Government and Manpower Agency (#9 + #10)		15,292.69	
12	VAT of 12% based on #11 (<i>per BIR regulations</i>)****		1,835.12	
13	Contract rate (#11 + #12)		17,127.81	
	TOTAL BID QUOTATION for April-December 2023 (9 Months)		308,300.58	

Upon receipt of this notice, you are responsible for performing the services under the terms and conditions of the Agreement and in accordance with the scheduled deliveries.

Please acknowledge receipt and acceptance of this notice by signing the spaces provided below.

Very truly yours,


ARIEL E. FLORENDO
Regional Director

Received by:


MARIETTA S. BUCAO
General Manager

(Name and Signature of the Authorized Representative)

MAR 31 2023 2:50 PM

(Date and Time of Receipt)

*Kindly email or fax to the sender to acknowledge receipt



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Gaisano Capital South Bldg., Colon St., Cebu City
Telephone: (032) 256-0592 *Telefax: (032) 412-6794
rso07_psa.gov.ph * email address: rso07@psa.gov.ph