



REPUBLIC OF THE PHILIPPINES  
PHILIPPINE STATISTICS  
AUTHORITY



2025-0860-NOA-002

20 January 2025

**GARRETT CATERING SERVICES**

Catbalogan City

Dear Sir/Madame:

We are happy to notify you that your price quotation dated 30 October 2024 for the Purchase of Food for Refresher Seminar on MC No. 2024-29, MC No. 2024-14 & MC No. 2020-12 A on January 23, 2025, PSA, Samar Provincial Statistical Office, Catbalogan City

as listed hereunder, with the total amount of **Php 22,400.00** has been determined as the Lowest Calculated & Responsive Quotation

ITEM NO.	ITEM & DESCRIPTION	QTY.	TOTAL
	<p>Purchase of Food for Refresher Seminar on MC No. 2024-29, MC No. 2024-14 &amp; MC No. 2020-12 A on January 23, 2025, PSA, Samar Provincial Statistical Office, Catbalogan City</p> <p>Date: January 23, 2025 Venue : PSA, Training Room, Samar Provincial Statistical Office, Catbalogan City Number of participants: 35 pax Serving Style: Packed AM &amp; PM Snacks and Lunch Menu ( see attached menu) Note: Food service and packaging shall be in compliance with the Office Memorandum No. 2023-178, Mandating the Use of Ecologically Sustainable Products or Packaging Materials and Prohibition on the Use of Styrofoam and Single-use Plastics. Foods must be delivered 30 minutes before scheduled meal</p> <p>*****</p>	1 lot	<b>22,400.00</b>
	TWENTY-TWO THOUSAND FOUR HUNDRED PESOS ONLY		<b>22,400.00</b>

You are hereby required to provide within specifide days above the goods as listed.

Failure to provide the goods within the period specified shall constitute sufficient ground for cancellation of the award.

Very truly yours,

**WILMA A. PERANTE**  
Regional Director

Conforme:

**GARRETT CATERING SERVICES**

(Name of Supplier/ Representative)

Date: \_\_\_\_\_



2nd Floor, Gaisano Capital Real, Lot 387 Real St., Barangay 52 Tacloban City  
Telefax: (053) 321-8392 e-mail address: [rso08@psa.gov.ph](mailto:rso08@psa.gov.ph)  
Website: [rso08.psa.gov.ph](http://rso08.psa.gov.ph)



REPUBLIC OF THE PHILIPPINES  
**PHILIPPINE STATISTICS AUTHORITY**  
REGION VIII-EASTERN VISAYAS



Reference Number: 250860-132b

20 January 2025

**NOTICE TO PROCEED**

**GARRETT CATERING SERVICES**

To the General Manager  
City of Catbalogan, Samar

Dear Sir/Ma'am:

Good day,

The attached Purchase Order 2025-0860-PO-002 for the Refresher Seminar on Memo 2024-29 Updates on EE and 80 years old Registration on Jan 23, 2025 having been approved, notice is hereby given to **GARRETT CATERING SERVICES** that work may commence effective on January 23, 2025.

Thus, you shall be responsible for performing the services under the terms and conditions of the Purchase Order/Contract and in accordance with the implementation schedule.

Please acknowledge receipt and acceptance of this notice by signing all copies in the space provided below. Keep one copy and return all other copies to the Philippine Statistics Authority, RSSO 8, Tacloban City.

Very truly yours,

  
**WILMA A. PERANTE**  
Regional Director

Received by the bidder:

  
**DINAH B. PICZON**

(Printed Name and Signature)

Date: \_\_\_\_\_



Philippine Statistics Authority, Regional Statistical Services Office VIII  
2nd Floor, Gaisano Capital Real, Brgy. 52, Real Street, Tacloban City  
Tel. No. (053) 888-0069 Email: rsso08crasd@psa.gov.ph



**BAC RESOLUTION NO. 2025-0860-LCRQ-002**

**DECLARING LOWEST CALCULATED &  
RESPONSIVE QUOTATION and RECOMMENDING APPROVAL**

**WHEREAS**, the Philippine Statistics Authority, RSSO 8, Tacloban City, requested price quotations for the supply and delivery of goods per BAC Quotation No. 2025-0860-RFQ-002 from three (3) suppliers through SMALL VALUE PROCUREMENT under Sec. 53 of the Revised IRR of RA 9184;

**WHEREAS**, three (3) suppliers responded and submitted the following price quotations before the cut-off date and time in duly sealed envelopes;

ITEM NO.	SUPPLIER	ITEM & DESCRIPTION, Unit of Measure	QTY.	Total Price Quotation
1	HAPPY KITCHEN FOOD SERVICES	Purchase of Food for Refresher Seminar on MC No. 2024-29, MC No. 2024-14 & MC No. 2020-12 A on January 23, 2025, PSA, Samar Provincial Statistical Office, Catbalogan City	1 lot	NOT AVAILABLE (Fully booked)
2	GARRETT CATERING SERVICES			Php 22,400.00
3	CAKE A BOO CAFE			Php 22,750.00

**WHEREAS**, upon careful examination, and verification as to the compliance of the specifications submitted by the suppliers, the BAC declared **GARRETT CATERING SERVICES** with the Lowest Calculated & Responsive Quotation;

**NOW, THEREFORE**, We, the Members of the Bids and Awards Committee, Regional Statistical Service Office (RSSO) hereby RESOLVE as it is hereby RESOLVED;

- to declare **GARRETT CATERING SERVICES** for the supply and delivery of goods under BAC Quotation No. 2025-0860-RFQ-002;
- to recommend for approval by the REGIONAL DIRECTOR/ his/ her representative of the PHILIPPINE STATISTICS AUTHORITY the foregoing findings.

**RESOLVED**, thru Google Meet this 20<sup>th</sup> day of January 2025.

**SHERYL ANN A. JAMISOLA**  
BAC Vice Chairperson

**MAE R. ALMONTE (Absent)**  
BAC Chairperson

**RONNIE A. BAJADO**  
Alternate BAC Member

**VICTOR A. PARAN**  
BAC Member

**WILMA A. PERANTE**  
Regional Director  
Approved on \_\_\_\_\_

**EUTEMIO A. LLEVADO, JR.**  
Alternate BAC Member





**BAC RESOLUTION NO. 2025-0860-MP-002****RECOMMENDING SMALL VALUE AS THE MODE OF PROCUREMENT AND  
APPROVING SUPPLEMENTAL PPMP/APP FOR THE 'PURCHASE OF FOOD FOR  
REFRESHER SEMINAR ON MC NO. 2024-29, MC NO. 2024-14 & MC NO. 2020-12 A ON  
JANUARY 23, 2025, PSA, SAMAR PROVINCIAL STATISTICAL OFFICE, CATBALOGAN  
CITY**

**WHEREAS**, the Philippine Statistics Authority, Regional Statistical Services Office VIII (PSA RSSO 8), through the Bids and Awards Committee, identify the 'Purchase of Food for Refresher Seminar on MC No. 2024-29, MC No. 2024-14 & MC No. 2020-12 A on January 23, 2025, PSA, Samar Provincial Statistical Office, Catbalogan City;

**WHEREAS**, upon review of the attached Purchase Request, the BAC finds that the item/s/good/s indicated are not included in the current APP/PPMP;

**WHEREAS**, the estimated Approved Budget for the Contract (ABC) is TWENTY-TWO THOUSAND SEVEN HUNDRED FIFTY PESOS ONLY (PHP 22,750.00)

**WHEREAS**, Republic Act 9184 otherwise known as "Government Procurement Reform Act" Revise IRR, Section 53. Negotiated Procurement, under 53.9 Small Value Procurement; Procurement of Goods, Infrastructure Projects and Consulting Services, where the amount involved does not exceed the thresholds, of ONE MILLION PESOS ONLY (1,000,000.00) as prescribed in Annex "H" of this IRR provided, that in case of goods, the procurement does not fall under shopping in Section 52 of this IRR;

**WHEREAS**, in Section 7.4 of RA 9184 IRR, a Supplemental PPMP must be prepared and approved by the Head of the Procuring Entity prior to procurement of any requirement that are immediately needed by the end-user unit not included in the PPMP;

**WHEREAS**, upon review of the attached Purchase Request, the BAC finds that the said items/goods were not included in the PPMP/APP for 2024 which was already submitted to GPPB and Central Office, thus the need for a Supplemental PPMP/APP;

**NOW, THEREFORE**, in the light of the foregoing considerations; We, the Members of the BAC, of the Philippine Statistics Authority, RSSO VIII, hereby RESOLVE as it is hereby RESOLVED:

- a) to recommend for approval by the Regional Director of the Philippine Statistics Authority, RSSO 8, the mode of procurement – SMALL VALUE PROCUREMENT for the 'Purchase of Food for Refresher Seminar on MC No. 2024-29, MC No. 2024-14 & MC No. 2020-12 A on January 23, 2025, PSA, Samar Provincial Statistical Office, Catbalogan City;
- b) to further recommend for approval the Supplemental PPMP/APP for the 'Purchase of 'Purchase of Food for Refresher Seminar on MC No. 2024-29, MC No. 2024-14 & MC No. 2020-12 A on January 23, 2025, PSA, Samar Provincial Statistical Office, Catbalogan City;







REPUBLIC OF THE PHILIPPINES

**PHILIPPINE STATISTICS AUTHORITY**

**REGION VIII - EASTERN VISAYAS**



**RESOLVED**, through Google Meet this 17<sup>th</sup> day of January 2025.


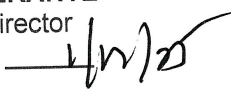
  
**SHERYL ANNA A. JAMISOLA**  
BAC Vice Chairperson

**MAE R. ALMONTE (absent)**  
BAC Chairperson

  
**RONNIE A. BAJADO**  
BAC Member

  
**VICTOR A. PARAN**  
BAC Member

  
**EUTEMIO A. LLEVADO, JR.**  
BAC Member

  
**WILMA A. PERANTE**  
Regional Director  
Approved on 



Gaisano Capital Real, Real St., Brgy. 52, Tacloban City, 6500  
Telephone: (053) 839-1884  
Email: [psaprocurertrss08@gmail.com](mailto:psaprocurertrss08@gmail.com)  
Website: [rss08.psa.gov.ph](http://rss08.psa.gov.ph)  
Facebook: @PSAEVOfficial