



Republic of the Philippines
PHILIPPINE STATISTICS AUTHORITY
Region 7 – Central Visayas

Reference No.: 23RSSO07-301

NOTICE OF AWARD
NOA-2023-015-PB

29 March 2023

MS. MARIETTA R. BUCAO

Owner/Operator
PERFECT CLEAN GENERAL SERVICES
South Agora, Tabunok
Talisay City, Cebu

Dear Ms. Bucao:

This has reference to the recommendation of the Region VII Bids and Awards Committee per R07-BAC Resolution No. 2023-03-006-PB declaring ***Perfect Clean General Services as the Single Calculated and Responsive Bidder (SCRB)*** for the Procurement of the 2023 Janitorial Services for Philippine Statistics Authority 7 (PSA 7) for the Provinces of Bohol, Cebu, Negros Oriental, Siquijor and Regional Statistical Services Office VII having a total contract price of ***Three Hundred Eight Thousand Three Hundred Pesos and Fifty-Eight Centavos Only (PhP308,300.58)*** for ***LOT 5- Janitorial Services for PSA RSSO VII Regional Office*** as stated below:

LOT 5- Janitorial Services for PSA RSSO VII Regional Office		
Item Description	Quantity	Contract Price (PhP)
	Two (2) Janitors One Male and One Female	<i>Three Hundred Eight Thousand Three Hundred Pesos and Fifty-Eight Centavos Only</i> (PhP308,300.58)
1	Applicable Daily Minimum Wage (<i>Note: Wage Order No. VII-23 effective June 14, 2022</i>)	435.00
2	Equivalent Monthly Rate ($\#1 \times 313/12$)	11,346.25
3	13th Month Pay PD 851 [$\#1/313/12/12$]*	945.52
4	5 days Service Incentive Leave ($\#1 \times 5/12$)	181.25
5	Total Monthly Salary due to employee ($\#2 + \#3 + \#4$)	12,473.02

6	Philhealth (<i>employer's share only per Philhealth table based on #2, effective Jan. 2022</i>)**		226.93
7	Add employer's share SSS + P10.00 as EC (per SSS table based on #2, effective Jan 2023 per R.A. 11199)		1,102.50
8	Employer's share on HDMF Contribution (<i>Salary bracket P5,000 & above @ 2% per RA 9679</i>)		100.00
9	Total amount due to employee and government (#5 + #6 + #7 + #8)		13,902.45
10	Administrative Overhead Margin for Manpower Agency (#9 x 10%)***		1,390.24
11	Gross Amount due to Employee, Government and Manpower Agency (#9 + #10)		15,292.69
12	VAT of 12% based on #11 (<i>per BIR regulations</i>)****		1,835.12
13	Contract rate (#11 + #12)		17,127.81
	TOTAL BID QUOTATION for April-December 2023 (9 Months)		308,300.58

In this regard, we are pleased to inform you that the Procurement for **LOT 5- Janitorial Services for PSA RSSO VII Regional Office** as listed above is hereby awarded to your company. You are hereby required to formally submit the performance bond **within ten (10) days** from receipt of this Notice of Award. Failure to provide the performance security shall constitute a sufficient ground for the cancellation of this award.

You may submit the performance bond in any of the following forms with the corresponding amount.

Form of Performance Security	Amount of Performance Security (Not less than the Percentage of the Total Contract Price)
(a) Cash or cashier's/manager's check issued by a Universal or Commercial Bank (b) Bank draft/guarantee or irrevocable letter of credit issued by a Universal or Commercial Bank: Provided, however, that it shall be confirmed or authenticated by a Universal or Commercial Bank, if issued by a foreign bank.	Five Percent (5%) of PhP308,300.58 (PhP15,415.03)
(c) Surety bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission as authorized to issue such security.	Thirty Percent (30%) of PhP308,300.58 (PhP92,490.17)

Note:

In consideration of the limited access to financial institutions, regulatory and other offices, as well as the implementation of government restrictions on transport and travel, a Performance Securing Declaration (PSD) will be accepted in lieu of a performance security to guarantee the winning bidder's faithful performance of obligations under the contract, provided that the PSD submitted will be replaced with a performance security in any of the prescribed form mentioned above prior to the processing of payment.

Template of the PSD is hereto attached marked as "**Annex A**".

For any inquiry you may contact **Ms. Erah Mhay Quiñones**, **Ms. Marie Cris Lerio** or **Ms. Clare Coronado** and **Ms. Manilyn Lunday** at (032) 412-6794 / (032) 254-047.

Very truly yours,


ARIEL E. FLORENDO
Regional Director

Received by:


MARIETTA R. BUCAO
General Manager

(Name and Signature of the Authorized Representative)

MAR 29 2023 10:35 AM

(Date and Time of Receipt)

*Kindly email or fax to the sender to acknowledge receipt



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