



**REPUBLIC OF THE PHILIPPINES
PHILIPPINE STATISTICS AUTHORITY**

REQUEST FOR QUOTATION

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Venue, Meals, and Accommodation**. Details of the procurement are as follows:

Name of Project	Workshop on Evaluation of Mini Pilot Census Counts and Procedures for 2020 CPH Evaluation
Solicitation	P. R. No. NCS-19-01-020
Location	Quezon City
Brief Description	Workshop on Evaluation of Mini Pilot Census Counts and Procedures for 2020 CPH Evaluation
Quantity	See attached bid form.
Approved Budget for the Contract (ABC)	₱ 150,000.00
Date of Delivery	

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 9:00 am on January 10, 2019 personally on a sealed quotation at the General Services Division, 11th Flr., Cyberpod One Eton Centris, Diliman, Quezon City. Address your quotation to GSD-PSS.

DAISY S. ADLAWAN

Terms and Conditions:

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

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Fax no.: 374-82-83/ 374-82-62

BID FORM

Item(s) and specification(s) Minimun	Unit	Qty.	Unit Price	Total Amount (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
<p>Venue, Meals, and Accommodation for Workshop on Evaluation of Mini Pilot Census Counts and Procedures for 2020 PH Evaluation of Counts (including Adjustment)</p> <p>14 to 18 January 2019 Check-in: 14 January 2019 Check-out: 18 January 2019</p> <p>Venue: *venue for workshop shall have the following specifications: -spacious function room that can accommodate required number of persons -sound proof and bright lights -no pillar/column that block participants' view -with wifi access (at least 50mbps internet connection) -no additional fee for use of electricity to charge laptop and printer -with large whiteboard and markers -with at least 3 microphones for use in the workshop -with multi cubicle comfort rooms for participants on the same floor of the function room</p> <p>Accommodation: *Room Accommodation preferably with WiFi</p> <p>Meals: *Buffet breakfast and buffet dinner *AM Snack, Buffet Lunch, PM Snacks</p> <p>Mode of payment: send bill *Within Metro Manila (Preferably Pasig City)</p>	pax	15		Total amount in words: _____ _____ _____		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature _____

Position: _____

Name of Company _____

Address: _____ Email Address: _____

Fax No. _____ Tel No.: _____ Cellphone No. _____

Date: _____