



REPUBLIC OF THE PHILIPPINES  
PHILIPPINE STATISTICS AUTHORITY

**REQUEST FOR QUOTATION**

The Philippine Statistics Authority (PSA) through its Bids and Awards Committee (BAC) will undertake alternative mode of procurement (**shopping, small value, etc.**) for **Venue, Meals and Accommodation.** Details of the procurement are as follows:

<b>Name of Project</b>	<b>Training on Basic Remote Sensing Techniques on 15-19 July 2019</b>
<b>Solicitation</b>	<b>NCS-19-01-017</b>
<b>Location</b>	Metro Manila
<b>Brief Description</b>	<b>Training on Basic Remote Sensing Techniques on 15-19 July 2019</b>
<b>Quantity</b>	See attached Bid form.
<b>Approved Budget for the Contract (ABC)</b>	<b>₱ 300,000.00</b>
<b>Date of Delivery</b>	

Please quote your lowest price on the item/s listed on the next page and submit the quotation not later than 11:00 am on February 28, 2019 personally at the **General Services Division, 11<sup>th</sup> Flr., Cyberpod One Eton Centris, Diliman, Quezon City.** Address your quotation to GSD-PSS.

**DAISY S. ADLAWAN**  
Officer-In-Charge  
General Services Division

**Terms and Conditions:**

1. Only the suppliers registered at the Philippine Government Electronic Procurement System (PhilGEPS) shall be allowed to submit the quotation.
2. All entries must be typewritten/printed legibly in the Bid Form. Failure to use this form will result to disqualification of your bid.
3. Late submission of quotation shall not be accepted.
4. Bids exceeding the ABC shall be disqualified.
5. The Lowest bidder shall be informed immediately and shall be asked to submit additional requirements within three days after the opening of bids or during post qualification.
6. Award of contract shall be made to the lowest quotation, and complies with the specifications and other terms and conditions as stated in the RFQ.
7. Terms of Payment shall be made through check payable to the supplier.
8. The PSA reserves the right to reject any or all bid proposals, or declares the bidding a failure, or not to award the contract, and makes no assurance that a contract shall be entered into as a result of this invitation.

**PHILIPPINE STATISTICS AUTHORITY**  
**REQUEST FOR QUOTATION**  
Fax no.: 374-82-83/ 374-82-62

**BID FORM**

Item(s) and specification(s)  Minimum	Unit	Qty.	Unit Price	Total Amount  (VAT inclusive)	Compliance with Technical Specifications (pls. check)	
					Yes	No
<b>Training on Basic Remote Sensing Techniques</b> Within Metro Manila  *Venue with 1 function room that can accommodate 30 participants *Function Room <ul style="list-style-type: none"> <li>- Spacious function room</li> <li>- Soundproof and bright lights</li> <li>- No pillar/columns in function room that block participants' view</li> <li>- No additional fee for use of electricity to charge laptop and printer</li> <li>- With strong and stable WIFI access/ connection for all workshop participants</li> <li>- With free use of projector</li> </ul> *Engineering requirements: <ul style="list-style-type: none"> <li>- Extension cords/wires</li> <li>- Telephone extension</li> </ul> *Room Accommodation <ul style="list-style-type: none"> <li>- With strong and stable WIFI access/connection for all workshop participants</li> <li>- Buffet Breakfast</li> <li>- Buffet Lunch, PM Snack</li> <li>- Buffet Dinner</li> </ul> 15-19 July 2019 Check in: 15 July 2019 Check out: 19 July 2019	pax	30	₱_____	Total amount in words: _____ _____ _____ _____		

After having carefully read and accepted your Terms and Conditions. I/We quote you on the item at prices noted above.

Printed Name of authorized representative/Signature\_\_\_\_\_

Position: \_\_\_\_\_

Name of Company \_\_\_\_\_

Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

Fax No. \_\_\_\_\_. Tel No.: \_\_\_\_\_ Cellphone No. \_\_\_\_\_

Date: \_\_\_\_\_